



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting – May 21, 2014

Board Members

Tim Johnson
Craig Johnston
Judy LaCrosse
Gary Peterson

Visitors

James Matchett

Excused Absence

Andy Morris

Staff / Consultants

Diana Miller – District Manager
Scott Monroe – Semocor, Inc.

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 New Business and Open Items

- 2.1 Oaths of Office – The District Manager advised the Board that the following Oaths of Office had been administered:

I, Craig R. Johnston, will faithfully support the Constitution of the United States and of the State of Colorado, and the laws made pursuant thereto, and will faithfully perform the duties of the office of Director of the Perry Park Water and Sanitation District upon which I am about to enter.

I, Andrew Morris, will faithfully support the Constitution of the United States and of the State of Colorado, and the laws made pursuant thereto, and will faithfully perform the duties of the office of Director of the Perry Park Water and Sanitation District upon which I am about to enter.

- 2.2 Executive Session – A motion was made and seconded; (RESOLUTION 14-027) TO ENTER EXECUTIVE SESSION FOR CONFERENCES WITH AN ATTORNEY FOR THE PUBLIC ENTITY FOR THE PURPOSES OF RECEIVING LEGAL ADVICE ON SPECIFIC LEGAL QUESTIONS AS AUTHORIZED BY §24-6-402(4)(b) C.R.S., SPECIFICALLY RELATED TO THE ECHO HILLS TANK ACCESS AND WATER AND SEWER LINE EASEMENT CORRECTION. The motion passed unanimously.

The regular meeting resumed.

2.3 Board Positions – The Board discussed the open Board Positions.

A motion was made and seconded; (RESOLUTION 14-028) TO NOMINATE DIRECTOR PETERSON TO BE THE CHAIRMAN/PRESIDENT OF THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT. There were no other nominations. Director Peterson accepted the nomination. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 14-029) TO NOMINATE DIRECTOR LACROSSE TO BE THE SECRETARY OF THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT. There were no other nominations. Director LaCrosse accepted the nomination. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 14-030) TO NOMINATE DIRECTOR JOHNSTON TO BE THE VICE PRESIDENT OF THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT. There were no other nominations. Director Johnston accepted the nomination. The motion passed unanimously.

Director Johnson agreed to continue as the Treasurer of the Board of the Perry Park Water and Sanitation District.

2.4 Meeting Minutes – A motion was made and seconded; (RESOLUTION 14-031) TO APPROVE THE MINUTES OF THE APRIL 16, 2014 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS AMENDED. Mr. Monroe suggested rephrasing the last sentence in paragraph 3.1 to the following:

Mr. Monroe advised that while the E-Coli result is well under the Environmental Protection Agency limits, the UV bulbs used for disinfection would be replaced in the upcoming months, thus reducing the E-Coli result even more.

The motion passed unanimously.

2.5 Disbursements – A motion was made and seconded; (RESOLUTION 14-032) TO RATIFY ELECTRONIC PAYMENTS DATED APRIL 11, 2014 IN THE AMOUNT OF \$10,331.81 AND ELECTRONIC PAYMENTS DATED MAY 2, 2014 IN THE AMOUNT OF \$6,983.39 AND ELECTRONIC PAYMENTS DATED MAY 14, 2014 IN THE AMOUNT OF \$10,424.61 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 14-033) TO APPROVE CHECKS 10622 THRU 10652 IN THE AMOUNT OF \$90,050.81 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

In reference to check 10634 issued to Hydro Resources – Rocky Mountain, Inc. in the amount of \$4,500.00 for Airtime Connectivity – 2014, Director Peterson requested further details. The District Manager advised that the invoice is for the annual connectivity fees that communicates water tank levels to the Glen Grove Water Treatment facility, and tank and security alarms to the District and Operations staff.

In reference to check 10646 issued to TST Infrastructure, LLC, in the amount of \$3,340.00 for Echo Hills Tank Road – Concept Design, Director Johnson requested the status of engineering for the effort. The District Manager offered that the Echo Hills Tank Access Resolution Committee had investigated multiple access scenarios to try and resolve the access issue. The District Manager indicated that the District would not be receiving additional concept design charges.

A motion was made and seconded; (RESOLUTION 14-034) TO RATIFY CONSENT AGENDA ITEMS DATED APRIL 25, 2014 IN THE AMOUNT OF \$6,157.52 AND ITEMS DATED MAY 9, 2014 IN THE AMOUNT OF \$5,711.62 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

- 2.6 7705 Corona Court – Letter re: Water Pressure – The Board reviewed a letter from Mr. Terry Dunn and Ms. Carolyn Dunn regarding water pressure at their residence. The Board discussed the District's design specifications and State of Colorado standards. The Board contributed their personal experience with water pressure. After discussion, the Board requested that the District Manager send a letter to Mr. and Ms. Dunn, thanking them for their feedback to the District and to let them know that the District would not contribute to a water booster pump.

3.0 Operational Status

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semacor, Inc.

Director LaCrosse noted the difference in well production from April 2013 to April 2014.

Director Johnson requested the rationale for flushing dead end lines. Mr. Monroe responded that characteristics of water can change when sitting at the end of a water main. Mr. Monroe advised that flushing water mains helps to maintain consistency in the water that the District produces.

- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report.

The District Manager advised the Board that the Sageport 2014 Local Improvement District was moving forward with the ten lots that did not require a lift station for sewer service.

4.0 Old Business/Immediate Issues – There was none.

5.0 Audience Participation – There was none.

- 6.0 Adjournment - A motion was made and seconded; (RESOLUTION 14-035) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:34.

Secretary