



Perry Park Water and Sanitation District  
5676 West Red Rock Drive  
Larkspur, Colorado 80118  
[www.ppwsd.org](http://www.ppwsd.org)

## **BUDGET MESSAGE**

(Pursuant to 29-1-103(1)(e), C.R.S.)

### **Perry Park Water and Sanitation District**

The Perry Park Water and Sanitation District provides water and sewer service to properties inside of the District boundary. The District currently provides service to approximately 1500 units, with an expected buildout of approximately 3400 units.

In 2019 the District focused mainly on increasing water pumping capacity as well as increasing water treatment capacity.

This budget continues to work through capital improvements identified in the 2016 Comprehensive Master Plan as well as other capital improvements related to increasing the District's sustainable water use, emergency water availability and the District's ability to respond to Customer's needs in the event of power failure.

The current sources of revenue for the Perry Park Water and Sanitation District are from user charges, capital improvement fees, tap fees, development fees and property taxes.

The budgetary basis of accounting timing measurement method used is: modified accrual basis.

The Perry Park Water and Sanitation District provides water and sanitation services to Customers within the District's boundaries. The District Office is open Monday thru Friday, except Holidays and other posted events, from 8am to 4:30pm.

For more information please visit [www.ppwsd.org](http://www.ppwsd.org).



Perry Park Water and Sanitation District  
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## RESOLUTION TO SET MILL LEVIES

(Pursuant to 39-5-128, C.R.S. and 39-1-111, C.R.S.)

A RESOLUTION LEVYING PROPERTY TAXES FOR THE YEAR 2020, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE PERRY PARK WATER AND SANITATION DISTRICT, DOUGLAS COUNTY, COLORADO, FOR THE 2020 BUDGET YEAR.

**WHEREAS**, the Board of Directors of the Perry Park Water and Sanitation District, has adopted the annual budget in accordance with the Local Government Budget Law, on December 11, 2019 and;

**WHEREAS**, the amount of money necessary to balance the budget for **general operating** purposes from property tax revenue is \$443,368 and;

**WHEREAS**, the 2019, valuation for assessment for the Perry Park Water and Sanitation District as certified by the County Assessor is \$78,975,450.

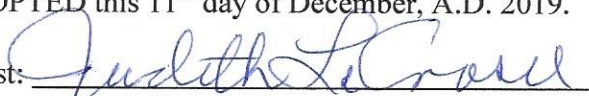
**NOW, THEREFORE**, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO:

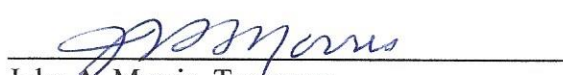
Section 1. That for the purpose of meeting all **general operating** expenses of the Perry Park Water and Sanitation District during the 2020 budget year, there is hereby levied a tax of 5.614 mills upon each dollar of the total valuation for assessment of all taxable property within the Perry Park Water and Sanitation District for the year 2020.

Section 2. That the Treasurer is hereby authorized and directed to immediately certify to the County Commissioners of Douglas County, Colorado, the mill levies for the Perry Park Water and Sanitation District as hereinabove determined and set.

ADOPTED this 11<sup>th</sup> day of December, A.D. 2019.

Attest:

  
Judith LaCrosse, Secretary

  
John A. Morris, Treasurer



Perry Park Water and Sanitation District  
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## RESOLUTION TO ADOPT BUDGET

(Pursuant to 29-1-108, C.R.S.)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2020, AND ENDING ON THE LAST DAY OF DECEMBER, 2020.

WHEREAS, the Board of Directors of the Perry Park Water and Sanitation District has appointed Diana Miller, District Manager, to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Diana Miller, District Manager, has submitted a proposed budget to this governing body on September 18, 2019, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 11, 2019, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.


NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS of the Perry Park Water and Sanitation District, Colorado:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Perry Park Water and Sanitation District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by John A. Morris, Treasurer and made a part of the public records of the Perry Park Water and Sanitation District.

ADOPTED, this 11<sup>th</sup> day of December, A.D., 2019.

Attest:

  
Judith LaCrosse, Secretary

  
John A. Morris, Treasurer





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## RESOLUTION/ORDINANCE TO APPROPRIATE SUMS OF MONEY

(Pursuant to Section 29-1-108, C.R.S.)

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO, FOR THE 2020 BUDGET YEAR.

WHEREAS, the Board of Directors has adopted the annual budget in accordance with the Local Government Budget Law, on December 11, 2019, and;

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Perry Park Water and Sanitation District.

NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO:

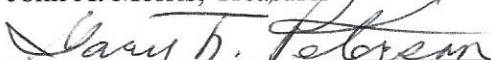
Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:


**GENERAL FUND:**

Current Operating Expenses	\$1,938,537
Capital Outlay	\$1,670,000
Debt Service	\$ 223,501
<b>TOTAL GENERAL FUND</b>	<b>\$3,832,038</b>

ADOPTED THIS 11th day of December, A.D. 2019.

  
\_\_\_\_\_  
John A. Morris, Treasurer

  
\_\_\_\_\_  
Gary F. Peterson, President

Attest:   
\_\_\_\_\_  
Judith LaCrosse, Secretary

**PERRY PARK WATER & SANITATION DISTRICT**  
**SUMMARY**  
**FORECASTED 2020 BUDGET AS PROJECTED**  
**WITH 2018 ACTUAL AND 2019 ESTIMATED**  
**For the Years Ended and Ending December 31, 2020**

12/6/19

Section 1

	ACTUAL 2018	BUDGET 2019	ACTUAL 11/30/19	ESTIMATED 2019	ADOPTED 2020
BEGINNING FUNDS AVAILABLE	\$ 4,237,577	\$ 3,185,433	\$ 3,093,828	\$ 3,093,828	\$ 1,944,906
REVENUE					
Capital Improvements fee	129,273	127,500	125,548	127,500	127,500
Property taxes	364,831	383,653	380,341	386,108	443,368
Specific ownership tax	40,213	31,500	35,798	38,019	38,000
Investment income	26,644	100,000	106,652	116,256	100,000
Other Financing Sources	-	-	-	-	-
Operating revenue	1,754,969	1,478,700	1,628,935	1,742,850	1,737,350
Total revenue	2,315,930	2,121,353	2,277,274	2,410,733	2,446,218
Total funds available	6,553,507	5,306,786	5,371,102	5,504,561	4,391,124
EXPENDITURES					
Administration expenses	385,243	413,200	439,541	546,679	564,344
Operating expenses	1,185,944	1,251,830	1,175,574	1,375,933	1,374,192
Debt Service	129,423	223,649	223,649	223,649	223,501
Capital outlay	1,759,069	2,795,000	606,841	1,413,394	1,670,000
Total expenditures	3,459,679	4,683,679	2,445,605	3,559,654	3,832,038
Total expenditures and transfers out requiring appropriation	3,459,679	4,683,679	2,445,605	3,559,654	3,832,038
ENDING FUNDS AVAILABLE	\$ 3,093,828	\$ 623,107	\$ 2,925,497	\$ 1,944,906	\$ 559,087

ADOPTED: 12/11/2019

The financial information should be read only in conjunction with the accompanying accountant's report and summary of significant assumption.

**PERRY PARK WATER & SANITATION DISTRICT**  
**OPERATIONS FUND**  
**FORECASTED 2020 BUDGET AS PROJECTED**  
**WITH 2018 ACTUAL AND 2019 ESTIMATED**  
**For the Years Ended and Ending December 31, 2020**

					12/6/19
					Section 2
	ACTUAL 2018	BUDGET 2019	ACTUAL 11/30/19	ESTIMATED 2019	ADOPTED 2020
BEGINNING FUND BALANCE	\$ 4,237,577	\$ 3,185,433	\$ 3,093,828	\$ 3,093,828	\$ 1,944,906
REVENUE					
Operating Revenue					
Construction Water Sales	16,724	8,000	49,321	55,000	50,000
Development/Core Fees	173,050	142,500	145,050	173,050	173,050
Other Income, Permit Fees	15,456	15,850	15,862	16,000	16,000
Reimbursements, Feasibility Studies	34,315	7,000	30,902	90,000	90,000
Service Calls	8,800	7,000	4,775	7,000	7,000
Service Late Charges	4,457	4,500	4,260	4,500	4,500
Sewer Service Fees	477,962	470,000	473,271	479,000	479,000
Stub Out and Lift Station Fees	4,000	5,500	6,000	6,000	5,500
Tap Fees	211,200	109,500	121,800	121,800	121,800
Water Meter Sales	17,700	8,850	10,500	10,500	10,500
Water Service Fees	791,304	700,000	767,194	780,000	780,000
Non-Operating Revenue					
Capital Improvement fees	129,273	127,500	125,548	127,500	127,500
Interest Earned	26,644	100,000	106,652	116,256	100,000
Property Tax	364,831	383,653	380,341	386,108	443,368
Specific Ownership Tax	40,213	31,500	35,798	38,019	38,000
Other Financing Sources					
Certificates of Participation Proceeds		-	-	-	-
Total revenue	2,315,930	2,121,353	2,277,274	2,410,733	2,446,218
Total funds available	6,553,507	5,306,786	5,215,181	5,504,561	4,391,124
EXPENDITURES					
Administration					
Accounting	-	2,000	-	-	2,000
Audit	8,777	10,000	9,608	9,608	10,000
Bank Charges	2,206	3,000	2,235	3,000	3,000
Community Relations	3,662	3,000	1,014	3,000	3,000
Consultants	117,032	118,200	130,571	180,000	180,000
Contract Labor	5,320	5,000	5,420	6,000	6,000
Development/Core Fee Rebate	-	17,700	5,900	17,700	17,700
Director's fees	5,400	9,100	4,600	9,100	9,100
Dues and Subscriptions	4,071	10,000	4,087	10,000	10,000
Election Expense	1,463	-	-	-	20,000
Insurance	44,264	45,000	44,528	45,000	45,000
Legal Fees	81,194	60,000	105,617	120,000	120,000
Miscellaneous Expense	1,697	5,000	597	2,000	5,000
Office Supplies and Postage	11,730	16,000	10,156	16,000	16,000
Payroll - Administrative (includes Tax & Benefit)	65,302	67,200	60,320	66,271	68,544
Perry Park Water News Letter	1,971	10,000	4,401	5,000	10,000
Perry Park Website Design & Maintenance	3,485	3,000	8,730	10,000	10,000
Repair & Maintenance, Misc.	10,188	10,000	24,853	25,000	10,000
Travel and Education	100	1,000	843	1,000	1,000
Treasurers' Fees	5,705	6,000	5,711	6,000	6,000
Utilities - Office	11,675	12,000	10,351	12,000	12,000

CONTINUED:

ADOPTED: 12/11/2019

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**PERRY PARK WATER & SANITATION DISTRICT  
OPERATIONS FUND  
FORECASTED 2020 BUDGET AS PROJECTED  
WITH 2018 ACTUAL AND 2019 ESTIMATED  
For the Years Ended and Ending December 31, 2020**

				12/6/19
				Section 2
ACTUAL 2018	BUDGET 2019	ACTUAL 11/30/19	ESTIMATED 2019	ADOPTED 2020

CONTINUED:

Operations					
Chemical Expense	41,231	34,000	33,917	34,000	34,000
Computer Software & Support	12,814	13,000	5,075	13,000	13,000
Feasibility Study Expense & Reimbursables	36,309	10,000	115,023	140,000	90,000
Generator & Cathodic Maintenance	7,634	10,000	9,983	10,000	10,000
Hydrant Replacement	-	20,000	12,795	12,795	20,000
Operations Additional Services	12,858	16,000	5,763	10,000	10,000
Operations Contractor	378,000	393,120	360,360	393,120	400,982
Parts and Minor Equipment Expense	19,578	25,000	15,900	25,000	25,000
Payroll - Operations (including Tax & Benefits)	123,615	125,000	117,825	124,318	127,500
Permits	6,596	7,000	6,515	7,000	7,000
Repair & Maintenance - Infrastructure	54,565	75,000	76,077	78,000	78,000
Service Line Locates	1,349	1,200	927	1,200	1,200
Sewer Cleaning	14,907	25,000	5,350	25,000	25,000
Sludge Disposal	101,964	75,000	88,466	90,000	90,000
Testing - Water & Sewer	14,238	27,000	12,401	15,000	27,000
Uniforms	-	510	-	-	510
Unscheduled/Emergency Repairs	88,581	150,000	77,823	150,000	150,000
Utilities - Infrastructure	233,975	210,000	216,418	230,000	230,000
Vehicle Expense	1,657	5,000	1,148	2,500	5,000
Water Meter, PRV, Yokes, Rem.	36,075	30,000	13,811	15,000	30,000
Debt Service					
Certificates of Participation - Issuance Costs	67,439	-	-	-	-
Certificates of Participation - Principal		143,000	143,000	143,000	147,500
Certificates of Participation - Interest	61,984	80,649	80,649	80,649	76,001
Capital outlay	1,759,069	2,795,000	606,841	1,413,394	1,670,000
Total Expenditures	<u>3,459,679</u>	<u>4,683,679</u>	<u>2,445,605</u>	<u>3,559,654</u>	<u>3,832,038</u>
Total Expenditures and Transfers Out Requiring Appropriation					
	<u>3,459,679</u>	<u>4,683,679</u>	<u>2,445,605</u>	<u>3,559,654</u>	<u>3,832,038</u>
ENDING FUND BALANCE	<u>\$ 3,093,828</u>	<u>\$ 623,107</u>	<u>\$ 2,769,576</u>	<u>\$ 1,944,906</u>	<u>\$ 559,087</u>
EMERGENCY RESERVE	<u>\$ 14,200</u>	<u>\$ 19,300</u>	<u>\$ 19,500</u>	<u>\$ 20,000</u>	<u>\$ 21,300</u>

ADOPTED: 12/11/2019

The financial information should be read only in conjunction with the accompanying accountant's report and summary of significant assumption.

**PERRY PARK WATER & SANITATION DISTRICT**  
**CAPITAL PROJECTS SCHEDULE**  
**FORECASTED 2020 BUDGET AS PROJECTED**  
**WITH 2018 ACTUAL AND 2019 ESTIMATED**  
**For the Years Ended and Ending December 31, 2020**

12/6/19  
Section 3

	ACTUAL 2018	BUDGET 2019	ACTUAL 11/30/19	ESTIMATED 2019	ADOPTED 2020
<b>EXPENDITURES</b>					
Capital outlay					
Dakota Well Replacement	-	-	3,654	3,654	-
GIS (Geographic Information System)	7,453	25,000	24,809	50,000	20,000
Glen Grove Water Treatment Plant	-	75,000	-	-	-
Gove Ditch Weir	-	-	12,756	15,000	55,000
Increase Well Pumping Capacity Sageport WTP	380	625,000	151,343	151,343	-
Lift Station Improvements - Bannock	453,568	-	7,938	7,938	-
Lift Station Improvements - Boreas		15,000		-	-
Mainline Extension Bannock Drive		30,000			30,000
Mainline Extension Poncho Road		30,000			30,000
PRV Improvements	5,593	-	446	446	-
Redundant Tank Site	-	15,000	8,180	8,180	10,000
Security Fencing (Sageport WWTP)	11,360	-	-	-	-
Valve at Echo Hills Tank	-	25,000	-	-	25,000
Vehicle Replacement	23,856	-	-	-	-
Wastewater Treatment Plant Upgrades (Sageport)	601,825	350,000	176,709	176,709	-
Water Main Upgrades (Country Club)	566,979	-	125	125	-
Water Main Upgrades (Apache/Hog John Preliminary Design)	-	30,000	-	-	-
Water Treatment Plant Upgrades (Sageport)	88,055	575,000	220,882	500,000	1,000,000
Contingency	-	1,000,000	-	500,000	500,000
Total expenditures	1,759,069	2,795,000	606,841	1,413,394	1,670,000

ADOPTED: 12/11/2019

The financial information should be read only in conjunction with the accompanying accountant's report and summary of significant assumption.