



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

BUDGET MESSAGE

(Pursuant to 29-1-103(1)(e), C.R.S.)

Perry Park Water and Sanitation District

The Perry Park Water and Sanitation District provides water and sewer service to properties inside of the District boundary. The District currently provides service to approximately 1500 units, with an expected buildout of approximately 3400 units.

In 2020 the District focused on increasing water treatment capacity at the Sageport Water Treatment Plant, improving renewable water infrastructure and evaluation of the infrastructure at the Waucondah Wastewater Treatment Plant.

This budget continues to work through capital improvements identified in the 2016 Comprehensive Master Plan as well as other capital improvements related to the replacement of aging infrastructure components.

The current sources of revenue for the Perry Park Water and Sanitation District are from user charges, capital improvement fees, tap fees, development fees and property taxes.

The budgetary basis of accounting timing measurement method used is: modified accrual basis.

The Perry Park Water and Sanitation District provides water and sanitation services to Customers within the District's boundaries. The District Office is open Monday thru Friday, except Holidays and other posted events, from 8am to 4:30pm.

For more information please visit www.ppwsd.org.



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RESOLUTION TO SET MILL LEVIES

(Pursuant to 39-5-128, C.R.S. and 39-1-111, C.R.S.)

A RESOLUTION LEVYING PROPERTY TAXES FOR THE YEAR 2021, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE PERRY PARK WATER AND SANITATION DISTRICT, DOUGLAS COUNTY, COLORADO, FOR THE 2021 BUDGET YEAR.

WHEREAS, the Board of Directors of the Perry Park Water and Sanitation District, has adopted the annual budget in accordance with the Local Government Budget Law, on December 9, 2020 and;

WHEREAS, the amount of money necessary to balance the budget for **general operating** purposes from property tax revenue is \$448,906 and;

WHEREAS, the 2020, valuation for assessment for the Perry Park Water and Sanitation District as certified by the County Assessor is \$79,961,810.

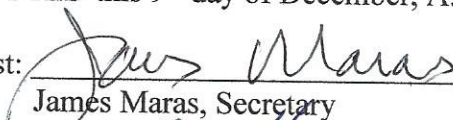
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO:

Section 1. That for the purpose of meeting all **general operating** expenses of the Perry Park Water and Sanitation District during the 2021 budget year, there is hereby levied a tax of 5.614 mills upon each dollar of the total valuation for assessment of all taxable property within the Perry Park Water and Sanitation District for the year 2021.

Section 2. That the Treasurer is hereby authorized and directed to immediately certify to the County Commissioners of Douglas County, Colorado, the mill levies for the Perry Park Water and Sanitation District as hereinabove determined and set.

ADOPTED this 9th day of December, A.D. 2020.

Attest:


James Maras, Secretary


Brian Arthurs, Treasurer



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

RESOLUTION TO ADOPT BUDGET

(Pursuant to 29-1-108, C.R.S.)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2021, AND ENDING ON THE LAST DAY OF DECEMBER, 2021.

WHEREAS, the Board of Directors of the Perry Park Water and Sanitation District has appointed Diana Miller, District Manager, to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Diana Miller, District Manager, has submitted a proposed budget to this governing body on September 16, 2020, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 9, 2020, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

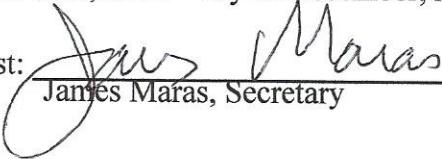
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS of the Perry Park Water and Sanitation District, Colorado:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Perry Park Water and Sanitation District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by Brian Arthurs, Treasurer and made a part of the public records of the Perry Park Water and Sanitation District.

ADOPTED, this 9th day of December, A.D., 2020.

Attest:


James Maras, Secretary


Brian Arthurs, Treasurer



Perry Park Water and Sanitation District
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Larkspur, Colorado 80118
www.ppwsd.org

RESOLUTION/ORDINANCE TO APPROPRIATE SUMS OF MONEY

(Pursuant to Section 29-1-108, C.R.S.)

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO, FOR THE 2021 BUDGET YEAR.

WHEREAS, the Board of Directors has adopted the annual budget in accordance with the Local Government Budget Law, on December 9, 2020, and;

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Perry Park Water and Sanitation District.

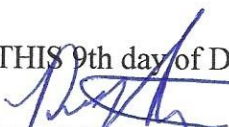
NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

GENERAL FUND:

Current Operating Expenses	\$2,027,436
Capital Outlay	\$1,520,000
Debt Service	\$ 223,208
TOTAL GENERAL FUND	<u>\$3,770,644</u>

ADOPTED THIS 9th day of December, A.D. 2020.



Brian Arthurs, Treasurer



Gary F. Peterson, President

Attest: 

James Maras, Secretary

PERRY PARK WATER & SANITATION DISTRICT
SUMMARY
2021 BUDGET AS ADOPTED
WITH 2019 ACTUAL AND 2020 ESTIMATED
For the Years Ended and Ending December 31, 2021

12/7/20

Section 1

	ACTUAL 2019	BUDGET 2020	ACTUAL 11/30/20	ESTIMATED 2020	ADOPTED 2021
BEGINNING FUNDS AVAILABLE	\$ 6,371,744	\$ 1,944,906	\$ 6,389,407	\$ 6,389,407	\$ 6,112,721
REVENUE					
Capital Improvements fee	138,219	127,500	132,061	139,000	145,950
Property taxes	382,789	443,368	441,389	443,368	448,906
Specific ownership tax	38,480	38,000	34,824	35,000	35,000
Investment income	113,837	100,000	22,882	50,000	25,000
Other Financing Sources	-	-	-	-	-
Operating revenue	1,904,516	1,737,350	2,024,934	2,321,200	1,910,057
Total revenue	2,577,842	2,446,218	2,656,091	2,988,568	2,564,913
Total funds available	8,949,586	4,391,124	9,045,498	9,377,975	8,677,634
EXPENDITURES					
Administration expenses	458,143	564,344	536,872	594,335	522,944
Operating expenses	1,374,777	1,374,192	1,583,370	1,745,804	1,504,492
Debt Service	223,261	223,501	38,001	223,501	223,208
Capital outlay	503,997	1,670,000	1,418,611	701,614	1,520,000
Total expenditures	2,560,179	3,832,038	3,576,854	3,265,254	3,770,644
Total expenditures and transfers out requiring appropriation	2,560,179	3,832,038	3,576,854	3,265,254	3,770,644
ENDING FUNDS AVAILABLE	\$ 6,389,407	\$ 559,086	\$ 5,468,643	\$ 6,112,721	\$ 4,906,990

ADOPTED: 12/9/2020

The financial information should be read only in conjunction with the accompanying accountant's report and summary of significant assumption.

PERRY PARK WATER & SANITATION DISTRICT
OPERATIONS FUND
2021 BUDGET AS ADOPTED
WITH 2019 ACTUAL AND 2020 ESTIMATED
For the Years Ended and Ending December 31, 2021

					12/7/20
					Section 2
	ACTUAL	BUDGET	ACTUAL	ESTIMATED	ADOPTED
	2019	2020	11/30/20	2020	2021
BEGINNING FUND BALANCE	\$ 6,371,744	\$ 1,944,906	\$ 6,389,407	\$ 6,389,407	\$ 6,112,721
REVENUE					
Operating Revenue					
Construction Water Sales	64,875	50,000	105,499	80,000	50,000
Development/Core Fees	152,437	173,050	73,250	125,000	173,050
Other Income, Permit Fees	15,662	16,000	14,801	14,901	14,000
Reimbursements, Feasibility Studies	174,260	90,000	315,244	500,000	50,000
Service Calls	5,225	7,000	5,200	7,000	7,000
Service Late Charges	4,610	4,500	1,210	2,000	4,500
Sewer Service Fees	512,798	479,000	508,780	517,000	542,657
Stub Out and Lift Station Fees	6,000	5,500	1,500	3,000	5,500
Tap Fees	131,163	121,800	59,500	109,500	109,500
Water Meter Sales	12,000	10,500	6,000	8,850	8,850
Water Service Fees	825,485	780,000	933,949	953,949	945,000
Non-Operating Revenue					
Capital Improvement fees	138,219	127,500	132,061	139,000	145,950
Interest Earned	113,837	100,000	22,882	50,000	25,000
Property Tax	382,789	443,368	441,389	443,368	448,906
Specific Ownership Tax	38,480	38,000	34,824	35,000	35,000
Other Financing Sources					
Certificates of Participation Proceeds		-	-	-	-
Total revenue	2,577,842	2,446,218	2,656,091	2,988,568	2,564,913
Total funds available	8,949,586	4,391,124	8,835,625	9,377,975	8,677,634
EXPENDITURES					
Administration					
Accounting	-	2,000	-	-	2,000
Audit	9,608	10,000	9,878	9,878	10,000
Bank Charges	2,476	3,000	3,094	3,194	3,000
Community Relations	1,054	3,000	1,418	1,418	3,000
Consultants	126,208	180,000	187,355	200,000	200,000
Contract Labor	5,800	6,000	7,200	10,000	10,000
Development/Core Fee Rebate	-	17,700	5,900	17,700	17,700
Director's fees	5,100	9,100	6,408	9,100	9,100
Dues and Subscriptions	4,087	10,000	4,345	7,000	10,000
Election Expense	-	20,000	2,613	2,613	-
Insurance	46,690	45,000	46,762	46,762	49,000
Legal Fees	122,534	120,000	143,519	150,000	60,000
Miscellaneous Expense	610	5,000	787	2,000	5,000
Office Supplies and Postage	12,201	16,000	11,971	16,000	16,000
Payroll - Administrative (includes Tax & Benefit	66,283	68,544	61,572	65,970	68,544
Perry Park Water News Letter	4,401	10,000	4,643	5,000	10,000
Perry Park Website Design & Maintenance	5,820	10,000	7,262	8,000	10,000
Repair & Maintenance, Misc.	27,369	10,000	15,643	20,000	20,000
Travel and Education	993	1,000	535	1,000	1,000
Treasurers' Fees	5,750	6,000	6,633	6,700	6,600
Utilities - Office	11,159	12,000	9,336	12,000	12,000

CONTINUED:

ADOPTED: 12/9/2020

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PERRY PARK WATER & SANITATION DISTRICT
OPERATIONS FUND
2021 BUDGET AS ADOPTED
WITH 2019 ACTUAL AND 2020 ESTIMATED
For the Years Ended and Ending December 31, 2021

12/7/20

Section 2

ACTUAL 2019	BUDGET 2020	ACTUAL 11/30/20	ESTIMATED 2020	ADOPTED 2021
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CONTINUED:

Operations

Chemical Expense	38,415	34,000	45,368	45,368	45,000
Computer Software & Support	13,446	13,000	3,245	13,000	13,000
Feasibility Study Expense & Reimbursements	174,260	90,000	275,759	285,759	50,000
Generator & Cathodic Maintenance	12,339	10,000	18,609	18,609	20,000
Hydrant Replacement	12,795	20,000	23,337	23,337	20,000
Operations Additional Services	6,133	10,000	5,992	10,000	10,000
Operations Contractor	393,120	400,982	367,565	400,982	400,982
Parts and Minor Equipment Expense	9,582	25,000	50,908	55,000	60,000
Payroll - Operations (including Tax & Benefits)	130,541	127,500	120,114	127,989	130,000
Permits	6,515	7,000	6,515	7,000	7,000
Repair & Maintenance - Infrastructure	96,120	78,000	138,314	150,000	150,000
Service Line Locates	1,207	1,200	5,357	6,000	6,000
Sewer Cleaning	26,127	25,000	42,431	42,431	25,000
Sludge Disposal	96,109	90,000	112,990	114,000	115,000
Testing - Water & Sewer	14,488	27,000	17,280	20,000	27,000
Uniforms	-	510	-	-	510
Unscheduled/Emergency Repairs	79,907	150,000	90,520	150,000	150,000
Utilities - Infrastructure	243,539	230,000	231,329	241,329	240,000
Vehicle Expense	1,211	5,000	1,005	5,000	5,000
Water Meter, PRV, Yokes, Rem.	18,922	30,000	26,732	30,000	30,000

Debt Service

Certificates of Participation - Issuance Costs	-	-	-	-	-
Certificates of Participation - Principal	143,000	147,500		147,500	152,000
Certificates of Participation - Interest	80,261	76,001	38,001	76,001	71,208

Capital outlay

Capital outlay	503,997	1,670,000	1,418,611	701,614	1,520,000
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Total Expenditures

Total Expenditures	2,560,179	3,832,038	3,576,854	3,265,254	3,770,644
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Total Expenditures and Transfers Out
Requiring Appropriation

Total Expenditures and Transfers Out Requiring Appropriation	2,560,179	3,832,038	3,576,854	3,265,254	3,770,644
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ENDING FUND BALANCE

ENDING FUND BALANCE	\$ 6,389,407	\$ 559,086	\$ 5,258,771	\$ 6,112,721	\$ 4,906,990
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EMERGENCY RESERVE

EMERGENCY RESERVE	\$ 14,200	\$ 21,300	\$ 18,900	\$ 20,000	\$ 19,600
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ADOPTED: 12/9/2020

The financial information should be read only in conjunction with the accompanying accountant's report and summary of significant assumption.

PERRY PARK WATER & SANITATION DISTRICT
CAPITAL PROJECTS SCHEDULE
2021 BUDGET AS ADOPTED
WITH 2019 ACTUAL AND 2020 ESTIMATED
For the Years Ended and Ending December 31, 2021

12/7/20
Section 3

EXPENDITURES

	ACTUAL 2019	BUDGET 2020	ACTUAL 11/30/20	ESTIMATED 2020	ADOPTED 2021
Capital outlay					
Dakota Well Replacement	3,654	-	-	-	-
Ditch Lining	-	-	33,750	33,750	-
GIS (Geographic Information System)	24,343	20,000	40,492	50,000	20,000
Glen Grove Water Treatment Plant	-	-	-	-	-
Gove Ditch Weir	12,756	55,000	7,504	55,000	-
Increase Well Pumping Capacity Sageport WTP	151,343	-	-	-	-
Lift Station Improvements - Boreas	-	-	-	-	-
Mainline Extension Bannock Drive	-	30,000	11,282	11,282	-
Mainline Extension Poncho Road	-	30,000	41,582	41,582	-
Redundant Tank Site	1,598	10,000	-	-	-
Valve at Echo Hills Tank	-	25,000	-	-	-
Vehicle Replacement	-	-	-	-	-
Wastewater Treatment Plant Upgrades (Sageport)	80,366	-	-	-	-
Wastewater Treatment Plant Upgrades (Waucondah)	-	-	-	-	500,000
Water Main Upgrades (Country Club)	-	-	-	-	-
Water Main Upgrades (Apache/Hog John Preliminary Design)	-	-	-	-	-
Water Treatment Plant Plant Upgrades (Sageport)	229,937	1,000,000	1,274,670	-	-
Well Improvements	-	-	9,332	10,000	-
Contingency	-	500,000	-	500,000	1,000,000
Total expenditures	503,997	1,670,000	1,418,611	701,614	1,520,000

ADOPTED: 12/9/2020

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