



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

BUDGET MESSAGE

(Pursuant to 29-1-103(1)(e), C.R.S.)

Perry Park Water and Sanitation District

The Perry Park Water and Sanitation District provides water and sewer service to properties inside of the District boundary. The District currently provides service to approximately 1500 units, with an expected buildout of approximately 3400 units.

In 2021 the District focused on improving renewable water infrastructure, short term improvements and long term improvements design at the Waucondah Wastewater Treatment Plant and electrical improvements for water and wastewater treatment facilities.

This budget continues to work through capital improvements identified in the 2016 Comprehensive Master Plan as well as other capital improvements related to the replacement of aging infrastructure components.

The current sources of revenue for the Perry Park Water and Sanitation District are from user charges, capital improvement fees, tap fees, development fees and property taxes.

The budgetary basis of accounting timing measurement method used is: modified accrual basis.

The Perry Park Water and Sanitation District provides water and sanitation services to Customers within the District's boundaries. The District Office is open Monday thru Friday, except Holidays and other posted events, from 8am to 4:30pm.

For more information please visit www.ppwsd.org.



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
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RESOLUTION TO SET MILL LEVIES

(Pursuant to 39-5-128, C.R.S. and 39-1-111, C.R.S.)

A RESOLUTION LEVYING PROPERTY TAXES FOR THE YEAR 2022, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE PERRY PARK WATER AND SANITATION DISTRICT, DOUGLAS COUNTY, COLORADO, FOR THE 2022 BUDGET YEAR.

WHEREAS, the Board of Directors of the Perry Park Water and Sanitation District, has adopted the annual budget in accordance with the Local Government Budget Law, on December 8, 2021 and;

WHEREAS, the amount of money necessary to balance the budget for **general operating** purposes from property tax revenue is \$515,439 and;

WHEREAS, the 2021, valuation for assessment for the Perry Park Water and Sanitation District as certified by the County Assessor is \$91,813,190.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO:

Section 1. That for the purpose of meeting all **general operating** expenses of the Perry Park Water and Sanitation District during the 2022 budget year, there is hereby levied a tax of 5.614 mills upon each dollar of the total valuation for assessment of all taxable property within the Perry Park Water and Sanitation District for the year 2022.

Section 2. That the Treasurer is hereby authorized and directed to immediately certify to the County Commissioners of Douglas County, Colorado, the mill levies for the Perry Park Water and Sanitation District as hereinabove determined and set.

ADOPTED this 8th day of December, A.D. 2021.

Attest: *James Maras* Acting Secretary
James Maras, Secretary

Brian Arthurs
Brian Arthurs, Treasurer



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

RESOLUTION TO ADOPT BUDGET

(Pursuant to 29-1-108, C.R.S.)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2022, AND ENDING ON THE LAST DAY OF DECEMBER, 2022.

WHEREAS, the Board of Directors of the Perry Park Water and Sanitation District has appointed Diana Miller, District Manager, to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Diana Miller, District Manager, has submitted a proposed budget to this governing body on September 15, 2021, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 8, 2021, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

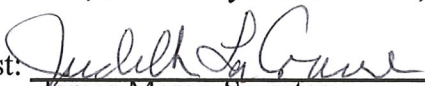
WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

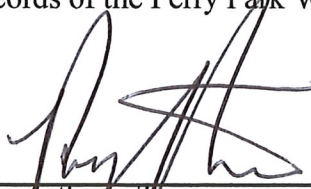
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS of the Perry Park Water and Sanitation District, Colorado:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Perry Park Water and Sanitation District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by Brian Arthurs, Treasurer and made a part of the public records of the Perry Park Water and Sanitation District.

ADOPTED, this 8th day of December, A.D., 2021.

Attest: 
James Maras, Secretary
Acting Secretary


Brian Arthurs, Treasurer



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RESOLUTION/ORDINANCE TO APPROPRIATE SUMS OF MONEY

(Pursuant to Section 29-1-108, C.R.S.)

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO, FOR THE 2022 BUDGET YEAR.

WHEREAS, the Board of Directors has adopted the annual budget in accordance with the Local Government Budget Law, on December 8, 2021, and;

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

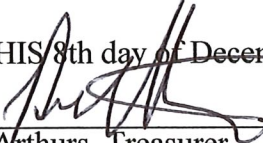
WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Perry Park Water and Sanitation District.

NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO:

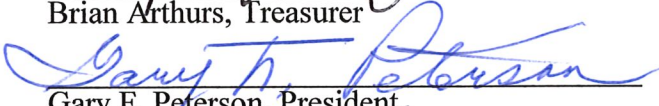
Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

GENERAL FUND:	
Current Operating Expenses	\$2,205,138
Capital Outlay	\$4,570,000
Debt Service	\$ 223,268
TOTAL GENERAL FUND	<u>\$6,998,406</u>

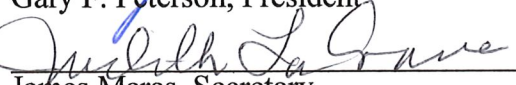
ADOPTED THIS 8th day of December, A.D. 2021.



 Brian Arthurs, Treasurer



 Gary F. Peterson, President

Attest: 

 James Maras, Secretary
 Acting Secretary

**PERRY PARK WATER & SANITATION DISTRICT
SUMMARY
2022 BUDGET AS ADOPTED**

For the Years Ended and Ending December 31, 2022

12/6/21

Section 1

	ACTUAL 2020	BUDGET 2021	ACTUAL 11/30/21	ESTIMATED 2021	ADOPTED 2022
BEGINNING FUNDS AVAILABLE	\$ 6,371,744	\$ 6,386,019	\$ 5,248,413	\$ 5,248,413	\$ 5,036,018
REVENUE					
Capital Improvements fee	145,833	145,950	230,831	236,939	250,000
Property taxes	443,120	448,906	448,367	460,000	515,439
Specific ownership tax	38,244	35,000	40,153	40,153	40,000
Investment income	23,221	25,000	1,251	1,500	1,500
Other Financing Sources	-	-	-	-	-
Operating revenue	2,203,786	1,910,057	2,276,774	2,374,893	2,087,585
Total revenue	2,854,204	2,564,913	2,997,375	3,113,484	2,894,524
Total funds available	9,225,948	8,950,932	8,245,788	8,361,897	7,930,542
EXPENDITURES					
Administration expenses	586,416	522,944	390,369	486,664	550,471
Operating expenses	1,687,283	1,504,492	1,505,229	1,716,499	1,654,667
Debt Service	223,102	223,208	35,604	223,208	223,268
Capital outlay	1,480,734	1,520,000	347,284	899,508	4,570,000
Total expenditures	3,977,535	3,770,644	2,278,486	3,325,879	6,998,406
Total expenditures and transfers out requiring appropriation	3,977,535	3,770,644	2,278,486	3,325,879	6,998,406
ENDING FUNDS AVAILABLE	\$ 5,248,413	\$ 5,180,288	\$ 5,967,302	\$ 5,036,018	\$ 932,137

ADOPTED: 12/8/2021

The financial information should be read only in conjunction with the accompanying accountant's report and summary of significant assumption.

**PERRY PARK WATER & SANITATION DISTRICT
OPERATIONS FUND
2022 BUDGET AS ADOPTED**

For the Years Ended and Ending December 31, 2022

					12/6/21
					Section 2
	ACTUAL 2020	BUDGET 2021	ACTUAL 11/30/21	ESTIMATED 2021	ADOPTED 2022
BEGINNING FUND BALANCE	\$ 6,371,744	\$ 6,386,019	\$ 5,248,413	\$ 5,248,413	\$ 5,036,018
REVENUE					
Operating Revenue					
Construction Water Sales	108,557	50,000	44,590	50,000	50,000
Development/Core Fees	102,637	173,050	201,075	201,075	190,355
Other Income, Permit Fees	14,500	14,000	10,527	14,000	14,000
Reimbursements, Feasibility Studies	322,790	50,000	300,180	322,790	50,000
Service Calls	5,700	7,000	5,050	5,700	7,000
Service Late Charges	1,210	4,500	25	1,210	4,500
Sewer Service Fees	553,782	542,657	565,927	565,927	596,930
Stub Out and Lift Station Fees	3,900	5,500	2,520	3,900	5,500
Tap Fees	80,763	109,500	197,540	197,540	120,450
Water Meter Sales	8,250	8,850	12,750	12,750	8,850
Water Service Fees	1,001,698	945,000	936,590	1,000,000	1,040,000
Non-Operating Revenue					
Capital Improvement fees	145,833	145,950	230,831	236,939	250,000
Interest Earned	23,221	25,000	1,251	1,500	1,500
Property Tax	443,120	448,906	448,367	460,000	515,439
Specific Ownership Tax	38,244	35,000	40,153	40,153	40,000
Other Financing Sources					
Certificates of Participation Proceeds		-	-	-	-
Total revenue	2,854,204	2,564,913	2,997,375	3,113,484	2,894,524
Total funds available	9,225,948	8,950,932	7,813,326	8,361,897	7,930,542

EXPENDITURES

Administration

Accounting	-	2,000	-	-	2,000
Audit	9,878	10,000	10,326	10,326	12,000
Bank Charges	3,358	3,000	4,091	4,200	4,200
Community Relations	1,418	3,000	2,623	3,000	3,000
Consultants	235,480	200,000	99,530	150,000	200,000
Contract Labor	7,600	10,000	6,900	7,600	10,000
Development/Core Fee Rebate	-	17,700	17,700	17,700	17,700
Director's fees	7,308	9,100	7,000	7,308	9,100
Dues and Subscriptions	4,880	10,000	4,783	5,000	10,000
Election Expense	2,613	-	-	-	20,000
Insurance	45,891	49,000	46,309	47,000	49,000
Legal Fees	144,044	60,000	71,111	100,000	60,000
Miscellaneous Expense	787	5,000	7,321	7,321	5,000
Office Supplies and Postage	11,608	16,000	13,551	14,000	16,000
Payroll - Administrative (includes Tax & Benefit	67,467	68,544	62,160	67,467	71,971
Perry Park Water News Letter	4,643	10,000	2,457	7,000	10,000
Perry Park Website Design & Maintenance	7,262	10,000	8,243	8,243	10,000
Repair & Maintenance, Misc.	14,708	20,000	9,342	11,000	20,000
Travel and Education	535	1,000	-	-	1,000
Treasurers' Fees (Douglas County)	6,661	6,600	6,734	7,500	7,500
Utilities - Office	10,279	12,000	10,187	12,000	12,000

CONTINUED:

ADOPTED: 12/8/2021

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**PERRY PARK WATER & SANITATION DISTRICT
OPERATIONS FUND
2022 BUDGET AS ADOPTED**

For the Years Ended and Ending December 31, 2022

				12/6/21
				Section 2
ACTUAL 2020	BUDGET 2021	ACTUAL 11/30/21	ESTIMATED 2021	ADOPTED 2022

CONTINUED:

Operations

Chemical Expense	45,127	45,000	45,575	46,000	46,000
Computer Software & Support	10,467	13,000	930	5,000	10,000
Cyber Security	-	-	-	-	10,000
Feasibility Study Expense & Reimbursements	304,802	50,000	204,826	210,000	50,000
Generator & Cathodic Maintenance	20,991	20,000	7,603	20,991	20,000
Hydrant Replacement	23,337	20,000	-	20,000	20,000
Operations Additional Services	8,667	10,000	8,970	10,000	10,000
Operations Contractor	400,980	400,982	367,565	400,980	409,002
Parts and Minor Equipment Expense	59,560	60,000	21,195	50,000	60,000
Payroll - Operations (including Tax & Benefits)	132,728	130,000	120,808	132,728	139,365
Permits	6,515	7,000	7,202	7,300	7,300
Repair & Maintenance - Infrastructure	121,526	150,000	127,820	150,000	150,000
Risk Mitigation	-	-	-	-	50,000
Service Line Locates	5,670	6,000	4,019	6,000	6,000
Sewer Cleaning	23,814	25,000	14,340	25,000	25,000
Sludge Disposal	115,636	115,000	169,495	170,000	170,000
Testing - Water & Sewer	19,502	27,000	14,342	20,000	27,000
Uniforms	-	510	-	-	-
Unscheduled/Emergency Repairs	102,573	150,000	118,504	150,000	150,000
Utilities - Infrastructure	257,564	240,000	240,649	260,000	260,000
Vehicle Expense	1,118	5,000	2,299	2,500	5,000
Water Meter, PRV, Yokes, Rem.	26,707	30,000	29,108	30,000	30,000
Clearing Account (temporary)	-	-	(23)	-	-
Debt Service					
Certificates of Participation - Issuance Costs	-	-	-	-	-
Certificates of Participation - Principal	147,500	152,000	-	152,000	157,000
Certificates of Participation - Interest	75,602	71,208	35,604	71,208	66,268
Capital outlay	1,480,734	1,520,000	347,284	899,508	4,570,000
Total Expenditures	3,977,535	3,770,644	2,278,486	3,325,879	6,998,406
Total Expenditures and Transfers Out Requiring Appropriation					
	3,977,535	3,770,644	2,278,486	3,325,879	6,998,406
ENDING FUND BALANCE	\$ 5,248,413	\$ 5,180,288	\$ 5,534,839	\$ 5,036,018	\$ 932,137
EMERGENCY RESERVE	\$ 14,200	\$ 19,600	\$ 21,600	\$ 22,200	\$ 24,200

ADOPTED: 12/8/2021

The financial information should be read only in conjunction with the accompanying accountant's report and summary of significant assumption.

**PERRY PARK WATER & SANITATION DISTRICT
CAPITAL PROJECTS SCHEDULE
2022 BUDGET AS ADOPTED**

For the Years Ended and Ending December 31, 2022

12/6/21

Section 3

EXPENDITURES

	ACTUAL 2020	BUDGET 2021	ACTUAL 11/30/21	ESTIMATED 2021	ADOPTED 2022
Capital outlay					
Dakota Well Replacement	-	-	7,631	101,670	400,000
Ditch Lining	33,750	-	-	-	-
GIS (Geographic Information System)	40,492	20,000	5,560	7,000	20,000
Glen Grove Water Treatment Plant	-	-	-	-	-
Gove Ditch Weir	18,601	-	47,533	50,000	50,000
Increase Well Pumping Capacity Sageport WTP (New East Side Well)	-	-	-	-	2,000,000
Lift Station Improvements - Boreas	-	-	-	-	-
Mainline Extension Bannock Drive	11,281	-	13,001	13,001	50,000
Mainline Extension Poncho Road	38,194	-	2,838	2,838	50,000
Redundant Tank Site	-	-	-	-	-
Valve at Echo Hills Tank	-	-	-	-	-
Vehicle Replacement	-	-	-	-	-
Wastewater Treatment Plant Upgrades (Sageport)	-	-	5,810	25,000	500,000
Wastewater Treatment Plant Upgrades (Waucondah)	18,522	500,000	167,334	300,000	500,000
Water Main Upgrades (Country Club)	-	-	-	-	-
Water Main Upgrades (Apache/Hog John Preliminary Design)	-	-	-	-	-
Water Treatment Plant Plant Upgrades (Sageport)	1,266,918	-	-	250,000	-
Well Improvements	52,976	-	97,578	150,000	-
Contingency	-	1,000,000	-	-	1,000,000
Total expenditures	1,480,734	1,520,000	347,284	899,508	4,570,000

ADOPTED: 12/8/2021

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