



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting - January 17, 2024

Board Members Present

Brian Arthurs
Tony Lucas
James Maras
Jim Matchett

Visitors

Excused Absence

Gary Peterson

Staff / Consultants in Attendance

Diana Miller – District Manager
Will Parker – President, Semocor, Inc.

1.0 Call To Order

The Regular Board Meeting was called to order at 14:00.

2.0 New Business and Open Items and Operational Status

- 2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 24-005) TO APPROVE THE MINUTES OF THE DECEMBER 13, 2023, REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 24-006) TO APPROVE THE MINUTES OF THE JANUARY 3, 2024, BUDGET HEARING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.

- 2.2 Disbursements – A motion was made and seconded; (RESOLUTION 24-007) TO APPROVE ELECTRONIC PAYMENTS DATED DECEMBER 27, 2023, IN THE AMOUNT OF \$19,081.20 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 24-008) TO APPROVE CHECKS 14001 THRU 1408 IN THE AMOUNT OF \$118,452.23 THAT WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 24-009) TO APPROVE CHECKS 14009 THRU 14028 IN THE AMOUNT OF \$240,521.07 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

In reference to check 14017, issued to Glatelter Public Entities, Director Matchett highlighted that this was a significant increase from the previous year. The District Manager concurred and added that this is for the District's general liability insurance, and the expenditure reflected an 18% increase for a policy that the District had never submitted a claim against. A general discussion ensued around overall insurance rate increases in Colorado. The District Manager offered that the District would investigate other general liability insurance policies for better value, but she was not optimistic.

Director Arthurs requested that his frustration with the cost of the Gove Ditch water acquisition be noted. The District Manager offered that the majority of legal, hydrological, engineering and environmental expenses associated with bringing the Gove Ditch water into the District's renewable water portfolio had been realized; and added that the District was finally at the point of constructing the weir to account for the water which is the final step in the acquisition effort.

A motion was made and seconded; (RESOLUTION 24-010) TO RATIFY CONSENT AGENDA ITEMS DATED DECEMBER 8, 2023, IN THE AMOUNT OF \$8,125.78 AND CONSENT AGENDA ITEMS DATED DECEMBER 22, 2023 IN THE AMOUNT OF \$12,889.28 AND CONSENT AGENDA ITEMS DATED JANUARY 5, 2024 IN THE AMOUNT OF \$8,809.12 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

- 2.3 Asset Management Plan – The Board reviewed and discussed the Agreement for Professional Services for the District's needed Asset Management Plan also referred to as the Water and Wastewater Capital Improvements Plan. The purpose of the proposed planning tool is to provide the Board with a matrix of the District's infrastructure, the end of its useful life and the estimated cost of replacement; providing this Board and future Boards critical financial planning information. At the conclusion of discussion, a motion was made and seconded; (RESOLUTION 24-011) TO EXECUTE THE AGREEMENT FOR PROFESSIONAL SERVICES WITH MEYERS & SAMS, INC. d/b/a GMS, INC. FOR THE WATER AND WASTEWATER CAPITAL IMPROVEMENTS PLAN FOR A LUMP SUM FEE OF \$155,000. The motion passed unanimously.
- 2.4 District Systems Report – The members of the Board reviewed the District Systems Report that was prepared by Mr. Will Parker.
- 2.5 Monthly Staff Report - The members of the Board reviewed the Monthly Staff Report that was presented by the District Manager.
- 2.6 Audience Participation – There was none.
- 2.7 Board Member Discussion Items – Director Maras advised that he would be attending the first Douglas Water Commission meeting in person.

3.0 Adjournment - A motion was made and seconded; (RESOLUTION 24-012) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 14:34.

Anthony Lucas, Vice President