



Perry Park Water and Sanitation District  
5676 West Red Rock Drive  
Larkspur, Colorado 80118  
[www.ppwsd.org](http://www.ppwsd.org)

## **BUDGET MESSAGE**

(Pursuant to 29-1-103(1)(e), C.R.S.)

### **Perry Park Water and Sanitation District**

The Perry Park Water and Sanitation District provides water and sewer service to mainly properties inside of the District boundary. The District currently provides service to approximately 1550 units, with an expected buildout of approximately 2,500 units.

In 2024 the District focused on water loss reduction, increasing water supply, long term improvements to the Waucondah Wastewater Treatment Plant, compliance triggered improvements to the Sageport Wastewater Treatment Plant, and electrical improvements for water and wastewater treatment facilities.

The current sources of revenue for the Perry Park Water and Sanitation District are from user charges, capital improvement fees, tap fees, development fees and property taxes. These revenue sources continue to fund the capital improvements included in this Budget.

The District uses an accrual basis for accounting.

The District Office is open Monday thru Friday, except Holidays and other posted events, from 8am to 4:30pm.

For more information please visit [www.ppwsd.org](http://www.ppwsd.org).



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## RESOLUTION TO ADOPT BUDGET

(Pursuant to 29-1-108, C.R.S.)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2025, AND ENDING ON THE LAST DAY OF DECEMBER, 2025.

WHEREAS, the Board of Directors of the Perry Park Water and Sanitation District has appointed Diana Miller, District Manager, to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Diana Miller, District Manager, has submitted a proposed budget to this governing body on September 18, 2024, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on December 11, 2024, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS of the Perry Park Water and Sanitation District, Colorado:


Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Perry Park Water and Sanitation District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by Brian Arthurs, Treasurer and made a part of the public records of the Perry Park Water and Sanitation District.

ADOPTED, this 11th day of December, A.D., 2024.

Attest:

  
\_\_\_\_\_  
Gary F. Peterson, President

  
\_\_\_\_\_  
Brian Arthurs, Treasurer



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## RESOLUTION TO SET MILL LEVIES

(Pursuant to 39-5-128, C.R.S. and 39-1-111, C.R.S.)

A RESOLUTION LEVYING PROPERTY TAXES FOR THE YEAR 2025, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE PERRY PARK WATER AND SANITATION DISTRICT, DOUGLAS COUNTY, COLORADO, FOR THE 2025 BUDGET YEAR.

**WHEREAS**, the Board of Directors of the Perry Park Water and Sanitation District, has adopted the annual budget in accordance with the Local Government Budget Law, on December 11, 2024 and;

**WHEREAS**, the amount of money necessary to balance the budget for **general operating** purposes from property tax revenue is \$679,390 and;

**WHEREAS**, the 2024, valuation for assessment for the Perry Park Water and Sanitation District as certified by the County Assessor is \$121,017,020.

**NOW, THEREFORE**, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO:

Section 1. That for the purpose of meeting all **general operating** expenses of the Perry Park Water and Sanitation District during the 2025 budget year, there is hereby levied a tax of 5.614 mills upon each dollar of the total valuation for assessment of all taxable property within the Perry Park Water and Sanitation District for the year 2025.

Section 2. That the Treasurer is hereby authorized and directed to immediately certify to the County Commissioners of Douglas County, Colorado, the mill levies for the Perry Park Water and Sanitation District as hereinabove determined and set.

ADOPTED this 11th day of December, A.D. 2024.

Attest:



Gary F. Peterson, President



Brian Arthurs, Treasurer



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## RESOLUTION/ORDINANCE TO APPROPRIATE SUMS OF MONEY

(Pursuant to Section 29-1-108, C.R.S.)

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO, FOR THE 2025 BUDGET YEAR.

WHEREAS, the Board of Directors has adopted the annual budget in accordance with the Local Government Budget Law, on December 11, 2024, and;

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Perry Park Water and Sanitation District.

NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO:


Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

**GENERAL FUND:**

Current Operating Expenses	\$2,472,298
Capital Outlay	\$10,270,000
Debt Service	\$ 960,934
<b>TOTAL GENERAL FUND</b>	<b><u>\$13,703,232</u></b>

ADOPTED THIS 11th day of December, A.D. 2024.

  
 \_\_\_\_\_  
 Brian Arthurs, Treasurer

  
 \_\_\_\_\_  
 Anthony Lucas, Vice President

Attest:   
 \_\_\_\_\_  
 Gary F. Peterson, President

**PERRY PARK WATER & SANITATION DISTRICT  
SUMMARY  
2025 BUDGET AS ADOPTED**

**For the Years Ended and Ending December 31, 2024**

12/4/24

Section 1

	ACTUAL 2023	BUDGET 2024	ACTUAL 11/30/24	ESTIMATED 2024	ADOPTED 2025
BEGINNING FUNDS AVAILABLE	\$ 5,709,378	\$ 5,560,496	\$ 5,806,214	\$ 5,806,214	\$ 4,784,231
REVENUE					
Capital Improvements fee	602,788	618,643	609,894	620,000	620,000
Development Fees	78,414	100,000	210,219	215,000	215,000
Proceeds From Capital Asset Sale	-	-	422,787	422,787	-
Property taxes	505,225	687,121	670,609	687,121	679,390
Specific ownership tax	46,903	40,000	46,187	47,000	47,000
Investment income	167,337	168,273	141,746	168,273	168,273
Tap Fees	66,236	100,000	153,020	155,000	155,000
Other Financing Sources	-	12,700,000	-	-	12,700,000
Operating revenue	2,327,202	2,111,301	2,283,545	2,382,885	2,316,500
Total revenue	3,794,105	16,525,338	4,538,006	4,698,066	16,901,163
Total funds available	9,503,483	22,085,834	10,344,219	10,504,280	21,685,394
EXPENDITURES					
Administration expenses	442,231	530,980	386,079	460,959	587,290
Operating expenses	1,943,345	1,834,543	1,388,934	1,689,705	1,885,008
Debt Service	223,225	960,878	27,942	223,384	960,934
Capital outlay	1,088,468	10,360,000	2,884,751	3,346,000	10,270,000
Total expenditures	3,697,269	13,686,401	4,687,706	5,720,048	13,703,231
Total expenditures and transfers out requiring appropriation	3,697,269	13,686,401	4,687,706	5,720,048	13,703,231
ENDING FUNDS AVAILABLE	\$ 5,806,214	\$ 8,399,433	\$ 5,656,513	\$ 4,784,231	\$ 7,982,163

**PERRY PARK WATER & SANITATION DISTRICT  
OPERATIONS FUND  
2025 BUDGET AS ADOPTED**

**For the Years Ended and Ending December 31, 2024**

					12/4/24 Section 2
	ACTUAL 2023	BUDGET 2024	ACTUAL 11/30/24	ESTIMATED 2024	ADOPTED 2025
BEGINNING FUND BALANCE	\$ 5,709,378	\$ 5,560,496	\$ 5,806,214	\$ 5,806,214	\$ 4,784,231
REVENUE					
Operating Revenue					
Construction Water Sales	188,850	100,000	112,934	115,000	115,000
Leased Water Sales	1,985	5,000	132	1,985	2,500
Other Income, Permit Fees	23,876	14,000	16,946	17,000	17,000
Reimbursements, Feasibility Studies	253,458	50,000	88,797	122,000	50,000
Service Calls	3,850	7,000	3,650	5,700	7,000
Service Late Charges	-	4,500	-	-	4,500
Sewer Service Fees	841,234	876,451	979,123	1,000,000	1,000,000
Stub Out and Lift Station Fees	6,200	5,500	3,800	6,200	5,500
Water Meter Sales	7,500	8,850	14,250	15,000	15,000
Water Service Fees	1,000,249	1,040,000	1,063,912	1,100,000	1,100,000
Non-Operating Revenue					
Capital Improvement fees	602,788	618,643	609,894	620,000	620,000
Development/Core Fees	78,414	100,000	210,219	215,000	215,000
Interest Earned	167,337	168,273	141,746	168,273	168,273
Proceeds from Capital Asset Sale	-	-	422,787	422,787	-
Property Tax	505,225	687,121	670,609	687,121	679,390
Specific Ownership Tax	46,903	40,000	46,187	47,000	47,000
Tap Fees	66,236	100,000	153,020	155,000	155,000
Other Financing Sources					
Certificates of Participation Proceeds		12,700,000	-	-	12,700,000
Total revenue	<u>3,794,105</u>	<u>16,525,338</u>	<u>4,538,006</u>	<u>4,698,066</u>	<u>16,901,163</u>
Total funds available	<u>9,503,483</u>	<u>22,085,834</u>	<u>10,344,219</u>	<u>10,504,280</u>	<u>21,685,394</u>

**PERRY PARK WATER & SANITATION DISTRICT  
OPERATIONS FUND  
2025 BUDGET AS ADOPTED**

For the Years Ended and Ending December 31, 2024

				12/4/24
				Section 2
ACTUAL 2023	BUDGET 2024	ACTUAL 11/30/24	ESTIMATED 2024	ADOPTED 2025

EXPENDITURES

Administration

Accounting	-	2,000	-	-	2,000
Audit	10,419	12,000	10,759	10,759	12,000
Bank Charges	2,556	4,200	2,089	4,200	4,200
Community Relations	345	3,000	126	500	3,000
Computer Software & Support	36,840	10,000	15,603	16,000	20,000
Consultants	38,388	100,000	69,740	74,000	100,000
Contract Labor	-	10,000	2,570	10,000	50,000
Development/Core Fee Rebate	-	17,700	23,600	17,700	17,700
Director's fees	7,800	9,100	8,100	10,000	10,000
Dues and Subscriptions	5,354	10,000	5,086	5,500	10,000
Election Expense	14,204	-	-	-	20,000
Insurance	49,950	50,000	60,101	63,000	65,000
Legal Fees	102,395	100,000	18,878	50,000	50,000
Miscellaneous Expense	9,029	5,000	1,656	6,000	5,000
Office Supplies and Postage	12,565	16,000	20,453	21,000	21,000
Payroll - Administrative (includes Tax & Benefit	95,175	120,480	91,105	100,000	122,890
Perry Park Water News Letter	8,217	10,000	4,729	10,000	10,000
Perry Park Website Design & Maintenance	6,501	10,000	5,703	10,000	10,000
Professional Communications	-	-	5,025	10,000	10,000
Rate Study	6,814	-	-	-	-
Repair & Maintenance, Misc.	13,387	20,000	15,163	15,300	20,000
Travel and Education	550	1,000	-	-	1,000
Treasurers' Fees (Douglas County)	7,589	7,500	10,071	11,000	7,500
Utilities - Office	14,153	13,000	15,522	16,000	16,000

CONTINUED:

**PERRY PARK WATER & SANITATION DISTRICT  
OPERATIONS FUND  
2025 BUDGET AS ADOPTED**

For the Years Ended and Ending December 31, 2024

				12/4/24
				Section 2
ACTUAL 2023	BUDGET 2024	ACTUAL 11/30/24	ESTIMATED 2024	ADOPTED 2025

CONTINUED:

Operations

Capital Improvement Plan	-	-	10,664	50,000	50,000
Chemical Expense	67,140	58,000	54,243	58,000	58,000
Cyber Security	-	10,000	-	-	10,000
Feasibility Study Expense & Reimbursements	164,638	60,000	51,868	60,000	60,000
Generator & Cathodic Maintenance	28,897	20,000	22,711	23,000	23,000
Hydrant Replacement	25,731	20,000	-	26,000	26,000
Operations Additional Services	6,962	12,000	7,293	10,000	12,000
Operations Contractor	417,230	429,697	393,888	417,182	438,291
Parts and Minor Equipment Expense	21,257	30,000	39,247	40,000	40,000
Payroll - Operations (including Tax & Benefits)	145,542	143,546	134,052	139,365	146,417
Permits	6,709	7,300	6,714	7,300	7,300
Repair & Maintenance - Infrastructure	218,915	210,000	131,591	200,000	210,000
Risk Mitigation	55,025	50,000	775	1,000	50,000
Rules and Regulations	52,198	30,000	64,729	90,000	30,000
Service Line Locates	10,546	2,000	2,291	3,000	2,000
Sewer Cleaning	30,305	40,000	-	-	40,000
Sludge Disposal	169,272	170,000	145,735	170,000	170,000
Testing - Water & Sewer	19,409	27,000	20,118	21,000	27,000
Uniforms	-	-	-	-	-
Unscheduled/Emergency Repairs	159,629	200,000	32,104	100,000	200,000
Utilities - Infrastructure	264,618	260,000	257,710	260,000	260,000
Vehicle Expense	1,590	5,000	2,148	2,500	5,000
Water Meter, PRV, Yokes, Rem.	77,732	50,000	10,696	11,000	20,000
Clearing Account (temporary)	-	-	358	358	-
Debt Service					
Certificates of Participation - Issuance Costs (2nd)	-	213,000	-	-	213,000
Certificates of Participation - Principal	162,500	167,500	-	167,500	173,000
Certificates of Participation - Interest	60,725	55,884	27,942	55,884	50,440
Certificates of Participation - Principal (2nd)	-	-	-	-	-
Certificates of Participation - Interest (2nd)	-	524,494	-	-	524,494
Capital outlay	1,088,468	10,360,000	2,884,751	3,346,000	10,270,000
<b>Total Expenditures</b>	<b>3,697,269</b>	<b>13,686,401</b>	<b>4,687,706</b>	<b>5,720,048</b>	<b>13,703,231</b>
<b>Total Expenditures and Transfers Out Requiring Appropriation</b>	<b>3,697,269</b>	<b>13,686,401</b>	<b>4,687,706</b>	<b>5,720,048</b>	<b>13,703,231</b>
<b>ENDING FUND BALANCE</b>	<b>\$ 5,806,214</b>	<b>\$ 8,399,433</b>	<b>\$ 5,656,513</b>	<b>\$ 4,784,231</b>	<b>\$ 7,982,163</b>



**PERRY PARK WATER & SANITATION DISTRICT  
OPERATIONS FUND  
2025 BUDGET AS ADOPTED**

**For the Years Ended and Ending December 31, 2024**

					12/4/24 Section 2
	ACTUAL 2023	BUDGET 2024	ACTUAL 11/30/24	ESTIMATED 2024	ADOPTED 2025
EMERGENCY RESERVE	\$ 14,200	\$ 48,400	\$ 63,000	\$ 64,800	\$ 51,900

**PERRY PARK WATER & SANITATION DISTRICT  
CAPITAL PROJECTS SCHEDULE  
2025 BUDGET AS ADOPTED**

For the Years Ended and Ending December 31, 2024

12/4/24

Section 3

ACTUAL 2023	BUDGET 2024	ACTUAL 11/30/24	ESTIMATED 2024	ADOPTED 2025
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EXPENDITURES

Capital outlay

Dakota Well Replacement	169,360	100,000	102,318	150,000	100,000
GIS (Geographic Information System)	13,570	10,000	3,898	16,000	10,000
Glen Grove Water Treatment Plant	22,313	200,000	54,723	60,000	200,000
Gove Ditch Weir	140,086	200,000	207,200	210,000	10,000
Increase Well Pumping Capacity Sageport WTP (New East Side Well)	308,886	1,000,000	2,188,202	2,400,000	100,000
Lift Station Improvements - Boreas	-	-	-	-	-
Mainline Extension Bannock Drive	200	-	-	-	-
Mainline Extension Poncho Road	10,812	-	-	-	-
Redundant Tank Site	-	-	-	-	-
Valve at Echo Hills Tank	-	-	-	-	-
Wastewater Treatment Plant Upgrades (Sageport)	48,929	4,200,000	5,434	50,000	4,200,000
Wastewater Treatment Plant Upgrades (Waucondah)	267,948	3,500,000	162,206	250,000	3,500,000
Water Meter Upgrades	-	-	-	-	1,000,000
Water Treatment Plant Plant Upgrades (Sageport) SCADA	101,224	150,000	160,771	200,000	150,000
Well Improvements	5,142	-	-	10,000	-
Contingency	-	1,000,000	-	-	1,000,000
<b>Total expenditures</b>	<b>1,088,468</b>	<b>10,360,000</b>	<b>2,884,751</b>	<b>3,346,000</b>	<b>10,270,000</b>