



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118

Telephone: 303.681.2050
Fax: 303.681.2051
perryparkwsd.colorado.gov

Account Transfer Request

Property Owner Information:

Date of Request: _____

Requesting Party: _____ (must be owner on account)

Book: _____ Account #: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Please check one: **Residential** _____ **Commercial** _____

Renter Information:

Name: _____

Address : _____

City: _____ State: _____ Zip: _____

Email Address: _____ Phone: _____

Requested transfer date: _____

The district must receive a \$300.00 deposit from the renter before the account is transferred into the renter's name. The owner will be charged \$50.00 for the final meter reading which will be taken on the date of the transfer. Following the transfer, the district will bill the renter listed above. However, the property owner is responsible for any balance exceeding the deposit amount which is left outstanding when a renter vacates the property. The district will not continue to try and collect from a renter for an outstanding balance after they have vacated the property. The property owner is required to contact the district to get the billing transferred back into their name when the renter vacates. If the renter does not take possession, it is the property owners' responsibility to contact the district 2 (two) working days prior to the transfer date listed above.

Property Owner Signature

Date

District Approval:

Approved By: _____

Date Received: _____