



Perry Park Water and Sanitation District  
5676 West Red Rock Drive  
Larkspur, Colorado 80118  
[www.ppwsd.org](http://www.ppwsd.org)

## Regular Meeting – January 15, 2014

### Board Members

Tim Johnson  
Judy LaCrosse  
Tony Lucas  
Jim Matchett  
Gary Peterson

### Visitors

Craig Johnston

### Staff / Consultants

Sue Byrnes – District Staff  
Diana Miller – District Manager  
Scott Monroe – Semocor, Inc.

### 1.0 Call To Order

The meeting was called to order at 16:30.

### 2.0 New Business and Open Items

- 2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 14-001) TO APPROVE THE MINUTES OF THE DECEMBER 4, 2013 SPECIAL BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AND THE CONTINUATION OF THE NOVEMBER 20, 2013 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed 4-0, with Director Lucas abstaining as he was not in attendance.

A motion was made and seconded; (RESOLUTION 14-002) TO APPROVE THE MINUTES OF THE DECEMBER 18, 2013 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.

- 2.2 Disbursements – A motion was made and seconded; (RESOLUTION 14-003) TO RATIFY ELECTRONIC PAYMENTS DATED DECEMBER 27, 2013 IN THE AMOUNT OF \$12,728.29 AND ELECTRONIC PAYMENTS DATED JANUARY 8, 2014 IN THE AMOUNT OF \$1,434.07 WHICH WERE PREVIOUSLY DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 14-004) TO APPROVE CHECKS 10525 THRU 10529 IN THE AMOUNT OF \$59,279.23 WHICH WERE PREVIOUSLY DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

In reference to check 10526 issued to Duperon Corporation for a Mechanical Screen, Director Peterson requested additional detail. Mr. Monroe advised that this was the actual screen that was installed at the Waunconda Wastewater Treatment Plant to continuously remove rags and other items that are flushed into the sewer system. Mr. Monroe noted that previously such items were removed manually but to resolve influent metering inconsistencies the process was automated.

The District Manager noted that she had not received a response to the District's billing inquiry from Spronk Water Engineers, Inc. She added that check 10529 issued to Spronk Water Engineer's, Inc. would be held until a response was received.

A motion was made and seconded; (RESOLUTION 14-005) TO APPROVE CHECKS 10530 THRU 10552 IN THE AMOUNT OF \$101,214.19 TO BE DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

In reference to check 10536 issued to HF PPW&S Rebates, LLC, Director Peterson requested additional information. The District Manager summarized that in January 2010 the Board entered into an agreement with Hidden Forest Development, LLC to collect and pay rebates for lots associated with the Hidden Forest Development as defined in the original 2004 agreement.

A motion was made and seconded; (RESOLUTION 14-006) TO RATIFY CONSENT AGENDA ITEMS DATED JANUARY 3, 2014 IN THE AMOUNT OF \$5,807.65 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

Director Johnson advised the Board that the District Manager had requested the Board approve an additional check issued to the Town of Larkspur in the amount of \$10,000.00 as agreed to in the Easement Agreement for the East Plum Creek wells. The District Manager indicated that the payment would not be made until the District had a signed easement agreement in their possession.

A motion was made and seconded; (RESOLUTION 14-007) TO APPROVE CHECK 10553 IN THE AMOUNT OF \$10,000.00 TO BE DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

2.3 Notice of Regular and Special Meetings – After discussion, a motion was made and seconded; (RESOLUTION 14-008) TO POST NOTICES OF THE BOARD'S REGULAR AND SPECIAL MEETINGS FOR 2014 IN THE DOUGLAS COUNTY CLERK AND RECORDER'S OFFICE PURSUANT TO SECTION 32-1-903, C.R.S. AND AT THE FOLLOWING THREE LOCATIONS WITHIN THE DISTRICT BOUNDARIES:

- a. Perry Park Water and Sanitation District, Douglas County, Colorado
- a. Perry Park Ranch Entrance (Red Rock Drive and Highway 105), Douglas County, Colorado
- b. Larkspur Elementary School, Douglas County, Colorado

The motion passed unanimously.

### **3.0 Operational Status**

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc.

Director Peterson noted an erroneous result in the Waucondah Wastewater Treatment Plant percent of capacity calculation.

- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report.

Director LaCrosse highlighted that the District had maintained a reasonable cash reserve at the end of the year, considering the funds that were spent to conclude the District's water court case.

### **4.0 Old Business/Immediate Issues**

The District Manager provided a Chatfield Watershed Authority update to the Board. She advised the Board that historically the organization had been funded from membership dues and some grants. She added that the Authority of which the Perry Park Water and Sanitation District is a dues paying member, has concluded that projects that are needed to insure water quality in the Chatfield Reservoir cannot be funded by membership dues and grants alone.

Director Peterson requested an update on Town of Larkspur exclusion of property action. The District Manager advised that she had attended the December 23, 2014 exclusion hearing in District Court. She advised that no issues were encountered, and the Judge executed the exclusion order, with the result being that the overlapping properties are excluded from the District.

The District Manager provided a summary of the discussion that Director Matchett, Director Peterson, Mr. Scott Baker and Mr. Scott Monroe had regarding the Echo Hills Tank access issue. She noted that she was directed to vet additional tank access options.

Director Johnson suggested that a Board Committee be formalized to help resolve the tank access issue. A motion was made and seconded; (RESOLUTION 14-009) TO APPOINT DIRECTOR MATCHETT AND DIRECTOR PETERSON TO THE ECHO HILLS TANK ACCESS RESOLUTION COMMITTEE. The motion passed unanimously.

The District Manager advised that as soon as additional information regarding the tank access options was available she and Mr. Monroe would meet with the Echo Hills Tank Access Resolution Committee.

Director Matchett noted that two four-year terms will be on the ballot for the May 6, 2014 election.

**5.0 Adjournment** - A motion was made and seconded; (RESOLUTION 14-010) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:05.

ATTEST:

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Secretary