



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting – January 20, 2016

Board Members Present

Craig Johnston
Judy LaCrosse
Jim Matchett
Andy Morris
Gary Peterson

Visitors

Staff / Consultants in Attendance

Bill Goetz – TST Infrastructure, LLC
Diana Miller – District Manager
Scott Monroe – Semocor, Inc.

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 New Business and Open Items

2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 16-001) TO APPROVE THE MINUTES OF THE DECEMBER 16, 2015 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.

2.2 Disbursements – A motion was made and seconded; (RESOLUTION 16-002) TO RATIFY ELECTRONIC PAYMENTS DATED DECEMBER 28, 2015 IN THE AMOUNT OF \$19,915.64 AND ELECTRONIC PAYMENTS DATED JANUARY 12, 2016 IN THE AMOUNT OF \$1,253.69 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 16-003) TO APPROVE CHECKS 11135 THRU 11164 IN THE AMOUNT OF \$120,127.78 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

In reference to check 11135 issued to CEPT (Colorado Employer Benefit Trust), Director Johnston asked if comparison analysis for medical and life insurance products had been evaluated in past six years. The District Manager advised that the District did not do an evaluation in 2015 year but they had in the previous year.

In reference to check 11136 issued to Chatfield Watershed Authority, Director Johnston inquired as to the benefit to the District of being a member of the Authority. The District Manager advised that the Chatfield Watershed Authority was undergoing many changes, and that the Authority would be changing its leadership

organization to be similar to that of the Cherry Creek Watershed Authority. The District Manager offered that the driving force for these changes are to give the organization the ability to garner funding for phosphorus mitigation projects and sampling, from sources other than point source dischargers in the Chatfield Basin. The District Manager indicated that the IGA (Intergovernmental Agreement) was not yet available, but that as soon as it was, she would make it available to the Perry Park Water and Sanitation District Board. The District Manager added that regardless of future changes the Authority was still doing the state required sampling in the Chatfield reservoir.

In reference to check 11147 issued to HUB International Ins. Services, Director Peterson requested additional information on the insurance product. The District Manager advised that this was the annual premium for general liability insurance.

In reference to check 11148 issued to Hydro Resources – Rocky Mountain, Inc., Director Morris requested additional detail on the description *Airtime Connectivity – 2016*. The District Manager advised that this is the communication system that allows the District's water storage tanks to transmit tank levels and security information to staff.

A motion was made and seconded; (RESOLUTION 16-004) TO RATIFY CONSENT AGENDA ITEMS DATED DECEMBER 18, 2015 IN THE AMOUNT OF \$7,434.02 AND CONSENT AGENDA ITEMS DATED JANUARY 1, 2016 IN THE AMOUNT OF \$6,460.43 AND CONSENT AGENDA ITEMS DATED JANUARY 15, 2016 IN THE AMOUNT OF \$6,014.53 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

- 2.3 Comprehensive Master Plan Presentation – Mr. Bill Goetz, with TST Infrastructure, LLC, presented the first draft of the comprehensive 2016 Water and Sewer Master Plan. Mr. Goetz summarized the process for developing the plan, highlighted system improvements that should be completed in the next ten years, and summarized the current infrastructure, its age and useful life. Mr. Goetz then provided the Board with a draft report and suggested that the Board schedule future work sessions to discuss the comprehensive plan with the Board in detail.

Director Peterson directed the District Manager to schedule a work session in the near future to begin detail review and discussion of the comprehensive plan.

- 2.4 Resolution Establishing the Date, Time and Location For Regular Meetings – The Board reviewed a resolution prepared by the District Manager establishing the date, time and location for regular meetings. After discussion, a motion was made and seconded; (RESOLUTION 16-005) TO PASS A RESOLUTION ESTABLISHING THE DATE, TIME AND LOCATION FOR REGULAR BOARD MEETINGS OF THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT AND DESIGNATING THE LOCATION FOR POSTING NOTICE OF DISTRICT MEETINGS IN COMPLIANCE WITH THE OPEN MEETINGS LAW AND SPECIAL DISTRICT ACT. The motion passed unanimously.

The complete text of the resolution is attached to these meeting minutes.

- 2.5 Resolution Calling for the 2016 Regular District Election and Appointing a Designated Election Official – The Board reviewed a resolution prepared by Collins, Cockrel & Cole calling for the 2016 Regular District Election and designating Ms. Micki L. Wadhams as the Designated Election Official. After discussion, a motion was made and seconded; (RESOLUTION 16-006) TO PASS A RESOLUTION CALLING FOR THE 2016 REGULAR DISTRICT ELECTION AND APPOINTING A DESIGNATED ELECTION OFFICIAL. The motion passed unanimously.

The complete text of the resolution is attached to these meeting minutes.

3.0 Operational Status

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc.
- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report.

The District Manager advised the Board that the District had been contacted regarding the possibility of the District to provide water and sewer service to the Bear View parcel. The District Manager advised the Board that she would invite the interested party to the next Board meeting.

4.0 Old Business/Immediate Issues

- 4.1 Board Member Discussion Items – Director Peterson raised the Flint, Michigan water crisis issue for discussion. The District Manager summarized the events leading to the crisis. Mr. Monroe described chemical additives that water providers use to prevent plumbing from corroding and leaching. Mr. Monroe advised that the District collects 20 lead and copper samples every three years from Customer residences and the samples have always been below maximum contaminant levels established by the Environmental Protection Agency.

5.0 Audience Participation – There was none.

- 6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 16-007) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 19:25.

Secretary, Judy LaCrosse