

## Regular Meeting – February 15, 2012

### Board Members

Craig Johnston  
Tony Lucas  
Gary Peterson

### Visitors

Judy LaCrosse

### Excused Absence

Mike Hayes  
Jim Matchett

### Staff / Consultants

Alan Hill – Yates Law Firm, LLC  
Diana Miller – District Manager  
Dee Wisor – Sherman & Howard, LLC

### 1.0 Call To Order

The meeting was called to order at 16:30.

### 2.0 New Business and Open Items

2.1 Meeting Minutes – As there was not a quorum which attended the January 18, 2012 Board Meeting the approval of the meeting's minutes was postponed until the next Board Meeting.

2.2 Water/Sewer Permits – No new permits had been approved.

Zero (0) permits have been issued year to date.

2.3 Disbursements – A motion was made and seconded; (RESOLUTION 12-013) TO APPROVE CHECKS 20774 THRU 20791 IN THE AMOUNT OF \$68,418.85 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

In reference to check number 20788 issued to the Perry Park Sentinel, the District Manager advised the Board that the District was still in possession of the check and requested authorization from the Board for the expenditure. After discussion, the Board authorized the expenditure.

A motion was made and seconded; (RESOLUTION 12-014) TO APPROVE CHECKS 20792 THRU 20802 IN THE AMOUNT OF \$55,002.27 TO BE DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

In reference to check number 20798 issued to Louis & Janice Gnam, Director Peterson requested clarifying information. The District Manager advised that in 1996 the District had made an agreement with Louis and Janice Gnam, to reimburse them the Core Charge when Perry Park Filing 3, Block 2, Lot 4 is constructed. The construction was completed.

A motion was made and seconded; (RESOLUTION 12-015) TO RATIFY CONSENT AGENDA ITEMS DATED JANUARY 20, 2012 IN THE AMOUNT OF \$5,220.93 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 12-016) TO RATIFY CONSENT AGENDA ITEMS DATED FEBRUARY 3, 2012 IN THE AMOUNT OF \$5,449.53 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 12-017) TO RATIFY CONSENT AGENDA ITEMS DATED FEBRUARY 3, 2012 IN THE AMOUNT OF \$94.35 WHICH WERE PREVIOUSLY DISBURSED FROM THE 1<sup>ST</sup> BANK CHECKING ACCOUNT. The motion passed unanimously.

- 2.4 Lease Agreement Extension – The Board discussed the Lease Agreement between the Perry Park Water and Sanitation District and the Perry Park Metropolitan District for the Spring Canyon Gravel Pit that was executed in 2006, and the possible extension of the lease agreement. Director Peterson inquired into the insurance coverage that the District maintains for the property. The District Manager advised that all of the District properties are covered under the District’s general liability policy. Director Peterson requested clarification on the benefit to the District in extending the agreement with the Metropolitan District. The District Manager offered that the Metropolitan District uses the property for their “slash” program, which benefits Customers on the West side of the District. A motion was made and seconded; (RESOLUTION 12-018) TO EXECUTE THE LEASE AMENDMENT/EXTENSION WITH THE PERRY PARK METROPOLITAN DISTRICT THROUGH DECEMBER 21, 2021, IN ACCORDANCE WITH SECTION 6 OF THE 2006 LEASE AGREEMENT. The motion passed unanimously.

### **3.0 Staff and Consultant Reports**

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc. Director Peterson requested that the report be modified to include water monitoring results on a quarterly basis. He requested further information about when and where water monitoring is done. The District Manager advised that the District’s monitoring schedule is established by the State and that testing is done at the water treatment plants and previously established locations within the District.

3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report.

#### **4.0 Old Business/Immediate Issues**

4.1 Board Member Discussion Items – Director Peterson requested an update on the turbidity issues that had been detected at the Glen Grove Water Treatment Plant. The District Manager advised that both the Glen Grove Well and Grant Ditch Well had been cleaned and inspected, resulting in the replacement of pipe in the Glen Grove Well. She offered that the District had been pumping from the Glen Grove Well and the turbidity issues had been resolved.

Director Peterson requested feedback on the recent acquisition of TEC by the Farnsworth Group, Inc. The District Manager commented that she felt that it was inappropriate the District was not consulted prior to the change and that the relationship with the new firm was being evaluated.

Director Peterson inquired into the possibility of a revenue positive agreement for selling potable water to the Town of Larkspur. The District Manager advised that to do so, an Intergovernmental Agreement between the two parties would be required and that in the past, this had led to legal and engineering expenses to the District with no offsetting revenue.

#### **5.0 Audience Participation**

There was none.

**6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 12-019) TO ADJOURN THE REGULAR MEETING AND BEGIN THE WORK SESSION. The motion passed unanimously. The meeting adjourned at 17:00.

ATTEST:

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Secretary