



Perry Park Water and Sanitation District  
5676 West Red Rock Drive  
Larkspur, Colorado 80118  
[www.ppwsd.org](http://www.ppwsd.org)

## Regular Meeting – February 20, 2013

### Board Members

Tim Johnson  
Judy LaCrosse  
Tony Lucas  
Jim Matchett  
Gary Peterson

### Visitors

Tony Caterina  
Craig Johnston  
Brent Pankonien  
Myron Schank

### Staff / Consultants

Diana Miller – District Manager  
Scott Monroe – Semocor, Inc.

### 1.0 Call To Order

The meeting was called to order at 16:30.

### 2.0 New Business and Open Items

2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 13-007) TO APPROVE THE MINUTES OF THE JANUARY 16, 2013 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.

2.2 Disbursements – A motion was made and seconded; (RESOLUTION 13-008) TO APPROVE CHECKS 10211 THRU 10223 IN THE AMOUNT OF \$23,019.89 WHICH WERE PREVIOUSLY DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

In reference to check number 10213 issued to Dana Kepner Company, Inc., Director Johnson requested clarification on the business that the District engages in with the Company. The District Manager advised that the District purchases meters for both residences and the District's infrastructure from the Company. She added that the District also purchases other items from the Company such as pressure reducing valves, yokes and meter reading equipment.

A motion was made and seconded; (RESOLUTION 13-009) TO APPROVE CHECKS 10224 THRU 10242 IN THE AMOUNT OF \$124,670.55 TO BE DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

In reference to check number 10229 issued to HUB International Ins. Services, Inc., Director Peterson requested clarification on the insurance purchase and the price of the policy. The District Manager advised that the insurance premium was for general liability insurance which covers all of the District's infrastructure, properties

and vehicles. She also added that the District changed companies two years ago because the premiums were rising significantly. She added that the premium increased modestly this year, a little over one thousand dollars, but that the current premium is less than the District paid in 2011.

In reference to check number 10230 issued to Hydro Resources – Rocky Mountain, Inc., Director Peterson requested further detail on its purpose. The District Manager advised that it was for connectivity and communication between the water tanks, the treatment plants, operations and District staff. She added that water tank levels are made available without climbing tanks for readings and high and low water level tank alarming is sent to operations and District staff cellular phones and e-mail accounts.

In reference to check number 10238 issued to TST Infrastructure, LLC, Director Peterson requested clarification on the items listed. The District Manager advised that the items were the fallout from the District's wastewater treatment permit renewal with Colorado Department of Public Health and Environment (CDPHE). Mr. Monroe added the following: PPWSD Section 9 Compliance is associated with the backwash pond at the Sageport Wastewater Treatment Plant. The Waucondah Influent Flow Measurement Eval. is the evaluation of adding a bar screen prior to the influent meter to insure consistent flow measurements at the Waucondah Wastewater Treatment Plant. The Waucondah Mixing Zone Study is a requirement of the new permit that requires the District to engage the services of a licensed engineer to prepare a mixing zone study, and report to evaluate the impact of the District's effluent on the discharge stream at the Waucondah Wastewater Treatment Plant. The Waucondah Ammonia Compliance Evaluation is an analysis of what changes are required at the Waucondah Wastewater Treatment Plant to meet upcoming changes in the ammonia standard.

In reference to check number 10240 issued to Velocity Constructors, Inc., Director Johnson requested the final status of the project. The District Manager advised that Velocity Constructors, Inc. had successfully completed the project and had come in \$2,238.20 under budget.

A motion was made and seconded; (RESOLUTION 13-010) TO RATIFY CONSENT AGENDA ITEMS DATED FEBRUARY 1, 2013 IN THE AMOUNT OF \$5,666.84 AND ITEMS DATED FEBRUARY 15, 2013 IN THE AMOUNT OF \$5,220.94 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

- 2.3 Request for Consideration – Local Improvement District – Sageport 4, Lots 154-163, 181-185 and 188-190 – Mr. Brent Pankonien and other lot owners in the District who are interested in creating a Local Improvement District (LID) to fund improvements to their lots for water, sewer and roads, requested that the Board provide financial support that would cover engineering and construction administration for the installation of water and sewer mains and other infrastructure that would bring water and sewer service to their lots. Mr. Monroe advised the Board and audience that it would be much easier to bring service to the lots that are located on Fremont Drive, than the lots on Independence Court, as those lots would need a lift station constructed to provide sewer service. The Board offered that they are supportive of their effort, but could not go any further until a feasibility study is

completed for the project. The Board added that a commitment to the effort **from** a super majority of lot owners would be helpful as well as a commitment from Douglas County that funding can be obtained.

- 2.4 Perry Park Water and Sanitation District – Water Conservation Plan – Request for Approval – The Board reviewed a draft of the Water Conservation Plan prepared by the District Manager and Mr. Monroe. Director LaCrosse suggested that the definition for acronym AFY (acre feet per year) be added to the report. Director Peterson suggested that more detail be added to the section of the report that discusses the District’s effluent from their wastewater treatment plants, as well as verbiage related to the frequency of the water loss control program analysis. A motion was made and seconded; (RESOLUTION 13-011) ADOPT THE PERRY PARK WATER AND SANITATION DISTRICT WATER CONSERVATION PLAN AS AMENDED. The motion passed unanimously.

### **3.0 Staff and Consultant Reports**

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc.
- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report.

### **4.0 Board Member Discussion Items**

Director Peterson requested advanced notification if it is known that there will be audience participation associated with specific issues.

Director Peterson suggested that an executive summary be prepared for the Board prior to Board Meetings related to the abovementioned specific issues.

### **5.0 Audience Participation**

Mr. Craig Johnston provided the Board with a summary of a letter he had sent to Representative Carole Murray regarding proposed legislation HB 1191 which would provide grants for wastewater treatment providers who qualify, to meet new pollution standards.

- 6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 13-012) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 18:00.

ATTEST:

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Secretary