



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting – April 15, 2015

Board Members Present

Craig Johnston
Judy LaCrosse
Jim Matchett
Gary Peterson

Visitors

Steve Lechner

Board Members – Excused Absence

Andy Morris

Staff / Consultants in Attendance

Diana Miller – District Manager
Scott Monroe – Semocor, Inc.

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 New Business and Open Items

- 2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 15-017) TO APPROVE THE MINUTES OF THE MARCH 18, 2015 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed 3-0. As Director Matchett was not in attendance at the March 18, 2015 Board Meeting, he abstained from the vote.

In reference to Section 4.1 – Board Member Discussion Items, Director Matchett requested that the Board continue the previous discussion on public awareness plan development, later in the meeting.

- 2.2 Disbursements – A motion was made and seconded; (RESOLUTION 15-018) TO RATIFY ELECTRONIC PAYMENTS DATED APRIL 7, 2015 IN THE AMOUNT OF \$6,214.17 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

The District Manager advised the Board that she had contacted CenturyLink to discuss options to reduce the District's phone bills. The District Manager added that the District's representative believed that the District could save approximately \$100.00 per month by agreeing to not cancel phone lines for a set period of time.

A motion was made and seconded; (RESOLUTION 15-019) TO APPROVE CHECKS 10915 THRU 10939 IN THE AMOUNT OF \$83,313.44 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

In reference to check 10919, issued to Emergency Pipe Repair, Director Peterson asked if the amount of \$7,808.77 was excessive for asphalt repair. The District Manager offered that Douglas County requires that the entire width of the road be cut out and patched, not just the damaged area, and with that in mind the amount seemed reasonable.

In reference to check 10924, issued to HF PPW&S Rebates, LLC, Director Johnston noted that the payment to HF PPW&S Rebates, LLC, is good news for the District, as it indicates that taps are being sold.

A motion was made and seconded; (RESOLUTION 15-020) TO RATIFY CONSENT AGENDA ITEMS DATED MARCH 27, 2015 IN THE AMOUNT OF \$5,957.52 AND ITEMS DATED APRIL 10, 2015 IN THE AMOUNT OF \$5,711.62 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

- 2.3 2015 Rate and Fee Increases – Mr. Steve Lechner attended the Board Meeting to obtain some additional information from the Board, to suggest to the Board that the District become more active on social media, and to request that the Board delay their vote on proposed rate and fee increases for thirty days. The Board thanked Mr. Lechner for attending the Board Meeting and providing feedback.

The Board discussed the request to delay the vote for thirty days and concluded that to insure that the District meets the Colorado Revised Statute notification requirements, that the vote would be held as scheduled.

The following motion was made and seconded;

WHEREAS: The District Manager advised the Board that the District should consider that a rate study should be performed to insure that the District is collecting adequate funds at the June 18, 2014 Board Meeting,

WHEREAS: The President of the Perry Park Water and Sanitation District appointed two Board Members to fill vacancies on the Rates and Fees Committee at the June 18, 2014 Board Meeting, and directed the Rates and Fees Committee to move forward with the rate study,

WHEREAS: The results of the rate study were presented to the Board by the District's engineering firm at the November 19, 2014 Board Meeting and the rate study presentation was then posted on the District's website www.ppwsd.org,

WHEREAS: Pursuant to Section 32-1-1001(2)(a), C.R.S., Two Public Notices were published in the Douglas County News-Press, notifying all Customers and any interested person that the Board of the Perry Park Water and Sanitation District would be considering rate and fee increases at the January 21, 2015 Board Meeting, the February 18, 2015 Board Meeting, the March 18, 2015 Board Meeting, and the April 15, 2015 Board Meeting,

WHEREAS: The District mailed notification letters for proposed rate and fee increases to all Customers in the District and posted them on the District's website www.ppwsd.org,

THEREFORE: Let it be moved that the Board of the Perry Park Water and Sanitation District approve the proposed rate and fee increases as outlined in the rate study and recommended by the Rates and Fees Committee. The motion (RESOLUTION 15-021) passed unanimously.

3.0 Operational Status

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc.

It was noted that the TSS (Total Suspended Solids) laboratory result for the Sageport Wastewater Treatment Plant should be 5 mg/l as opposed to 55 mg/l.

- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report.

The District Manager reported that the District has executed its first water lease agreement with the Wiens Ranch Company.

4.0 Old Business/Immediate Issues

- 4.1 Board Member Discussion Items – The Board discussed a water quality article that had been distributed by Director Peterson. The District Manager advised the Board that the District responds immediately to any water quality concern that they receive.

The Board briefly discussed public awareness plans and social media options, but agreed that the topic should be raised at an upcoming meeting when all Board Members are present.

5.0 Audience Participation - Please refer to 2015 Rate and Fee Increases section.

- 6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 15-022) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:41.

Vice President, Craig Johnston