



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting – April 15, 2020

Board Members Present

Judy LaCrosse
Jim Maras
Jim Matchett
Andy Morris
Gary Peterson

Visitors

Brian Arthurs
Julia McCusker

Staff / Consultants in Attendance

Alan Hill – Hill & Pollock, LLC
Diana Miller – District Manager
Will Parker – Semocor, Inc.
Ashley Pollock, Hill & Pollock, LLC

1.0 Call To Order

The Regular Board Meeting and Public Hearing was called to order at 16:36.

This Regular Board Meeting and Public Hearing was held via conference call only due to social distancing guidelines associated with the COVID-19 pandemic. Access to this meeting was made available to all interested parties.

2.0 New Business and Open Items

- 2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 20-026) TO APPROVE THE MINUTES OF THE MARCH 18, 2020 REGULAR BOARD MEETING AND PUBLIC HEARING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed 3-0.

As Director LaCrosse and Director Maras were not in attendance at the March 18, 2020 Regular Board Meeting and Public Hearing they abstained from the vote.

In reference to Section 2.4, the second paragraph, Director Morris requested confirmation that the analysis of non-revenue water provided by Mr. Parker was for a two-month period. Mr. Parker confirmed that it was.

- 2.2 Disbursements – A motion was made and seconded; (RESOLUTION 20-027) TO RATIFY ELECTRONIC PAYMENTS DATED APRIL 6, 2020 IN THE AMOUNT OF \$6,892.55 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 20-028) TO APPROVE CHECKS 12584 THRU 12608 IN THE AMOUNT OF \$350,526.47 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

In reference to check 12589, issued to Emergency Pipe Repair & Excavation (EPR), Director Matchett requested clarification on why the Description *E/W Pipeline Hydrant Replacement* was listed twice. The District Manager advised that due to the depth of the fire hydrant, multiple visits to the site were necessary to complete the replacement.

In reference to check 12599, issued to Mountain Peak Controls, Director Morris asked if this should have been designated as a project from the Capital Improvement Plan. The District Manager confirmed that it is.

In reference to check 12605, issued to TST Infrastructure, LLC, Director Matchett requested additional information on the *Raw Water Line Easement-Jellystone*. Mr. Parker advised that infrastructure construction was underway at the Jellystone location, and TST was engaged to insure there was no encroachment on the District's existing infrastructure.

A motion was made and seconded; (RESOLUTION 20-029) TO RATIFY CONSENT AGENDA ITEMS DATED MARCH 20, 2020 IN THE AMOUNT OF \$7,120.86 AND CONSENT AGENDA ITEMS DATED APRIL 3, 2020 IN THE AMOUNT OF \$7,013.03 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

- 2.3 Public Hearing Regarding Customer Rate and Fee Increases – The Board discussed continuing the Public Hearing until the next Board meeting because of the conference call format of the meeting and because of the uncertainty around recent COVID-19 events. After discussion, a motion was made and seconded; (RESOLUTION 20-030) TO CONTINUE THE PUBLIC HEARING REGARDING CUSTOMER RATE AND FEE INCREASES UNTIL THE MAY 20, 2020 REGULAR BOARD MEETING. The motion passed 4-1.

3.0 Operational Status

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which was prepared by Mr. Parker.
- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report that was presented by the District Manager.

Director Peterson asked if there were any delays on the Sageport Water Treatment Plant Improvements project. The District Manager advised that there were no substantial delays. The District Manager added that except for a few punch-list items, Velocity had met the requirements of milestone #1.

Director Morris asked if the District's accounts receivable collection had been impacted by the Governor Polis's executive order regarding utility shut offs and late fees. The District Manager advised that there was no discernible impact at this time.

4.0 Old Business/Immediate Issues – Director Peterson asked if the Remuda Ranch Development, LLC was remaining current on their reimbursements to the District. The District Manager advised that they were, there are no issues.

The following motion was made and seconded; (RESOLUTION 20-031) TO INCLUDE MR. BRIAN ARTHURS, WHO HAS BEEN ELECTED TO THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT, WHOSE TERM WILL BEGIN THE FIRST MEETING IN MAY 2020, IN THE UPCOMING EXECUTIVE SESSION. The motion passed unanimously.

5.0 Audience Participation – There was none.

6.0 Call for Executive Session – A motion was made and seconded; (RESOLUTION 20-032) TO ENTER AN EXECUTIVE SESSION FOR CONFERENCES WITH AN ATTORNEY FOR THE PUBLIC ENTITY FOR THE PURPOSES OF RECEIVING LEGAL ADVICE ON SPECIFIC LEGAL QUESTIONS AS AUTHORIZED BY §24-6-402(4)(b) C.R.S., specifically legal advice regarding possible water rights claims that may conflict with the District's use of its water rights. The motion passed unanimously.

7.0 Adjournment - A motion was made and seconded; (RESOLUTION 20-033) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:07.

Secretary, Judy LaCrosse