

Regular Meeting – April 20, 2010

Board Members

Mike Hayes
Craig Johnston
Tony Lucas
Jim Matchett
Gary Peterson

Visitors

Nancy Aitken
Judy LaCrosse

Staff / Consultants

Sue Byrnes – District Staff
Diana Miller – District Manager
Scott Monroe – Semocor, Inc.

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 New Business and Open Items

- 2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 10-027) TO APPROVE THE MINUTES OF THE MARCH 16, 2010 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS AMENDED. As Director Hayes was not at the March 16, 2010 Board Meeting, he abstained from the vote. The motion passed unanimously.

Director Johnston noted a spelling error in paragraph two of section 4.0 Board Member Discussion Items.

- 2.2 Water/Sewer Permits – No new permits have been approved.

Two (2) permits have been issued year to date.

- 2.3 Disbursements – A motion was made and seconded; (RESOLUTION 10-028) TO APPROVE CHECKS 20014 THRU 20020 IN THE AMOUNT OF \$8,795.35 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

Director Peterson inquired about the purpose of a Crime Insurance Policy associated with check 20016. The District Manager explained that it was to protect the District from criminal activity, such as, employee dishonesty, forgery,

embezzlement, burglary, robbery and extortion. She added that the policy was in place last year as well.

A motion was made and seconded; (RESOLUTION 10-029) TO APPROVE CHECKS 20021 THRU 20039 IN THE AMOUNT OF \$37,975.17 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

Director Peterson requested additional information associated with check number 20033 issued to Magnum Excavating. The District Manager deferred to Mr. Scott Monroe as he had directly participated in the unscheduled repairs. Mr. Monroe advised the Board that a steel pipe located under the Red Rock Drive lift station blew apart, disabling all functionality. He reported that by utilizing the District's pump truck and storage tanks he was able to contain the raw sewage and relocate it to a location where it could gravity feed into the Waucondah Wastewater Treatment Plant. He added that the Silverheels/Tenderfoot water main break was due to movement at a connection joint.

In reference to check 20036 issued to The Better Shredder, Inc. Director Johnston suggested that the District purchase a paper shredder. The District Manager advised that with the volume of the District's documents that require secure disposal, in house paper shredders had not proven to be cost effective.

A motion was made and seconded; (RESOLUTION 10-030) TO APPROVE CHECKS 20040 THRU 20059 IN THE AMOUNT OF \$104,819.53 TO BE DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

Director Peterson requested clarification associated with check number 20043 issued to Carlton Industries, L. P. for Meter Tag Wire Ties and Meter Shutoff Tags. Ms. Sue Byrnes retrieved a sample for the Board to review. Director Peterson requested assurance that the Water Shut Off and Water Turn On fees charged by the District adequately covered the costs for both tasks. The District Manager advised Director Peterson that these fees had increased in 2009 to provide adequate cost coverage.

Director Peterson requested additional information associated with check number 20048 issued to Fischer Enterprises, Inc. The District Manager advised the Board that they had received a call from a property owner on Pike Circle reporting the water break. Mr. Monroe immediately responded and assessed the situation. After the determination that it was a water main or service line break, he immediately located the valves to isolate the break. He contacted Fischer Enterprises, Inc. to locate and repair the water main break. It was noted that the break was concrete pipe that split vertically. At approximately 8:00 P. M. after completing the process of filling the high pressure water main, Semocor, Inc. noticed moving water indicating another water main break. Fischer Enterprises, Inc. was again dispatched to locate and repair the second water main break. It was noted that the break was due to a deteriorated saddle disconnecting from the water main. Service was restored at approximately 8:00 A. M. Mr. Monroe and the District Manager advised the Board that they had discussed with the District's Engineer incorporating line looping recommendations in the Master Plan to reduce the pressure on that line.

Director Matchett requested an update on the sink hole on Torrey Pines Drive. Mr. Monroe advised the Board that he had contacted Douglas County Public Works Operations and that both entities were watching it settle. He added that no pressure loss had been reported by Customers in the vicinity and that there had been no increase in the gallons used from the Hog John tanks. Ms. Nancy Aitken who lives across from the sink hole concurred with Mr. Monroe on the consistent water pressure.

Director Lucas requested a status update on the Sandstone Ranch Inclusion. The District Manager advised the Board that with the elimination of the equestrian center in the development it was necessary for them to complete a second amended inclusion. She added that she had sent a letter to Sandstone Ranch identifying numerous low pressure sewer related items that need to be expounded on.

A motion was made and seconded; (RESOLUTION 10-031) TO RATIFY CONSENT AGENDA ITEMS DATED MARCH 19, 2010 IN THE AMOUNT OF \$4,956.71 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 10-032) TO RATIFY CONSENT AGENDA ITEMS DATED APRIL 2, 2010 IN THE AMOUNT OF \$4,956.71 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 10-033) TO RATIFY CONSENT AGENDA ITEMS DATED APRIL 16, 2010 IN THE AMOUNT OF \$4,956.71 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

- 2.4 East Plum Creek Well Easements – The District Manager summarized the funds that the District had expended since 2007 for the procurement of the East Plum Creek well easements and for sessions held with the Town of Larkspur for the purpose of developing an intergovernmental agreement for wastewater treatment.

The District Manager expressed concern related to a recent communication from the Town's attorney which commingled unrelated items with the well easements.

The District Manager and Mr. Monroe commented on the challenges that had been placed on the District with the reclassification of their alluvial wells to ground water under the influence of surface water.

The Board discussed the economic outlook. After discussion, the Board decided to prioritize the District's resources to improvements at the Glen Grove Water Treatment Plant and to pursue the East Plum Creek well easements in the future.

3.0 Staff and Consultant Reports

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc..

- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report which had been submitted by the District Manager.

The members of the Board reviewed the monthly Project Status Report which had been submitted by the District Manager.

4.0 Board Member Discussion Items

Director Matchett requested feedback from Director Hayes regarding the proposed change in meeting days (from Tuesday to Wednesday) for the 2011 Board Meeting schedule.

5.0 Audience Participation

There was none.

- 6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 10-034): TO ADJOURN THE REGULAR MEETING. Passed unanimously. The meeting adjourned at 18:04.

ATTEST:

Secretary