



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting – May 11, 2022

Board Members Present

Brian Arthurs
Tony Lucas
James Maras
Gary Peterson

Visitors

Excused Absence

Jim Matchett

Staff / Consultants in Attendance

Diana Miller – District Manager

1.0 Call To Order

The Regular Board Meeting was called to order at 14:00.

2.0 New Business and Open Items and Operational Status

2.1 Oaths of Office - The following Oaths of Office were administered:

I, Anthony J. Lucas, do affirm that I will support the Constitution of the United States, the Constitution of the State of Colorado, and the laws of the State of Colorado, and will faithfully perform the duties of the office of Director of the Perry Park Water and Sanitation District upon which I am about to enter.

I, Brian Arthurs, do affirm that I will support the Constitution of the United States, the Constitution of the State of Colorado, and the laws of the State of Colorado, and will faithfully perform the duties of the office of Director of the Perry Park Water and Sanitation District upon which I am about to enter.

The following Oath of Office was previously administered:

I, James Matchett, do affirm that I will support the Constitution of the United States, the Constitution of the State of Colorado, and the laws of the State of Colorado, and will faithfully perform the duties of the office of Director of the Perry Park Water and Sanitation District upon which I am about to enter.

2.2 Board Positions - The Board discussed the Board positions and agreed that all existing and newly elected Board Members would retain their Board Positions:

Director Gary Peterson – President

Director Tony Lucas – Vice President
Director Brian Arthurs – Treasurer
Director Jim Maras – Secretary
Director - Jim Matchett

- 2.3 Meeting Minutes – A motion was made and seconded; (RESOLUTION 22-039) TO APPROVE THE MINUTES OF THE APRIL 20, 2022 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.
- 2.4 Disbursements - A motion was made and seconded; (RESOLUTION 22-040) TO APPROVE CHECKS 13424 THRU 13446 IN THE AMOUNT OF \$91,536.68 TO BE DISBURSED FROM 1ST BANK WITH CHECKS 13400 THRU 13423 BEING VOIDED. The motion passed unanimously.

In reference to check 13429, issued to DRC Construction Services Inc., Director Peterson requested additional information. The District Manager advised that a Customer had reported a sewer back up; as a precaution the District had sewer mains in the area inspected and cleaned.

In reference to check 13430, issued to Dana Kepner Company, Inc., Director Peterson requested an explanation of SRII Meters. The District Manager advised they were the District's standard ¾ x 5/8 Sensus Water Meter.

In reference to check 13440, issued to Mountain Peak Controls, Director Peterson requested the purpose of a Tosi Box. The District Manager advised that it allows Mountain Peak to access the Sageport Water Treatment Plant PLC (programmable logic controller) remotely, for troubleshooting and program updates.

In reference to check 13443, issued to Sure Shot Drilling, LLC, Director Arthurs requested additional information. The District Manager advised that Sure Shot was locating underground infrastructure on behalf of the District, in locations that the District does not have reliable information.

A motion was made and seconded; (RESOLUTION 22-041) TO RATIFY CONSENT AGENDA ITEMS DATED APRIL 29, 2022 IN THE AMOUNT OF \$7,591.98 WHICH WAS PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

Director Arthurs reviewed the voided checks.

- 2.5 Monthly Staff Report - The members of the Board reviewed the Monthly Staff Report that was presented by the District Manager.
- 2.6 Resolution Authorizing an Application for Grant Funding by the Bureau of Reclamation's WaterSmart Title XVI WIIN Act – The following resolution was made and seconded;

Official Resolution for FY 2022 WaterSMART Grants:Small-Scale Water Efficiency Projects Application

A RESOLUTION of the Board of Directors of the Perry Park Water and Sanitation District (PPWSD), Larkspur, Colorado, for the purpose of authorizing the District Manager as official representative and signature authority for PPWSD in matters relating to the financial and legal obligations associated with the receipt of FY 2022 WaterSMART Grants: Small-Scale Water Efficiency Projects, financial assistance if awarded.

WHEREAS, the Board of Directors of the PPWSD (the Board) met in regular session on May 11, 2022 with a quorum present; and

WHEREAS, the PPWSD has submitted an application for FY 2022 WaterSMART Grants: Small-Scale Water Efficiency Projects, in the amount of \$99,990 to complete a water tank fill level automation project with matching funds. The application was due April 28, 2022; and

WHEREAS, the Board is required to appoint an official signature authority representing the PPWSD in matters relating to the financial and legal obligations associated with the receipt of FY 2022 WaterSMART Grants: Small-Scale Water Efficiency Projects financial assistance and names Diana Miller, District Manager as that representative.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT, LARKSPUR, COLORADO, that:

1. Diana Miller, District Manager is authorized as the official representative and signature authority for the PPWSD in matters relating to the financial and legal obligations and requirements associated with the receipt of FY 2022 WaterSMART Grants: Small-Scale Water Efficiency Projects financial assistance.
2. The Board has reviewed and supports the application for FY 2022 WaterSMART Grants: Small-Scale Water Efficiency Projects.
3. PPWSD hereby confirms that it has budgeted appropriately to complete the project and to meet the requirements of the matching funds criteria as required by 2 Code of Federal Regulations (CFR) Part 200.
4. The General Manager is hereby authorized to work with Reclamation to meet the established deadlines for entering into a cooperative agreement.

RESOLUTION 2022-05-001 IS HEREBY ADOPTED by the Board of Directors of the Perry Park Water and Sanitation District, Larkspur, Colorado, at a regular open public meeting thereof this 11th day of May 2022.

The District Manager advised the Board that the Larkspur Fire Protection District had written three letters of support for the District's grant applications. The District Manager expressed her gratitude.

3.0 Audience Participation – There was none.

4.0 Board Member Discussion Items – Director Arthurs advised the Board that he had done a review of the District's bank account reconciliations for February 2022. Director Arthurs added that no irregularities were found.

Director Maras suggested a review of his properties near the Sageport Water Treatment Plant for a potential well site.

5.0 Adjournment - A motion was made and seconded; (RESOLUTION 22-042) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 15:18.

Secretary, James Maras