

REGULAR MEETING – MAY 15, 2007

**BOARD MEMBERS PRESENT**

Craig Johnston  
 Jim Matchett  
 Mike Hayes  
 Tony Lucas

Gary Peterson – Excused Absence

**VISITORS**

Keith Worley  
 Nancy Aitken  
 John Aitken  
 Judy LaCrosse  
 Trisha Peterson  
 Phil Hayward  
 Tom Cacchione

**STAFF / CONSULTANTS**

Diana Miller – District Manager  
 Alan Hill – Tienken & Hill, LLP  
 Chuck Ritter – Nottle Associates, Inc.

**1.0 CALL TO ORDER**

The meeting was called to order at 16:30.

**2.0 NEW BUSINESS**

2.1 MEETING MINUTES - A motion was made and seconded; (RESOLUTION 07-045):  
 TO APPROVE THE MINUTES OF THE APRIL 17, 2007 REGULAR BOARD  
 MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT. Passed  
 unanimously.

2.2 WATER/SEWER PERMITS – The following permits had already been approved:

Permit #	Builder/Owner	Property Address
1354	Rocky Mountain Custom	7966 Red Hill Road
1355	Rocky Mountain Custom	7972 Red Hill Road
1356	Crooked Tree Ranch	2005 Tenderfoot Drive

Twelve (12) permits have been issued year to date.

2.3 DISBURSEMENTS – A motion was made and seconded; (RESOLUTION 07-046):  
 TO APPROVE CHECKS 18458 – 18491 IN THE AMOUNT OF \$138,421.42 FROM  
 WELLS FARGO BANK WEST. Passed unanimously.

Director Hayes requested that the checks being disbursed from deposits that the District has previously collected and checks being disbursed for services of which will be billed back to a customer, be summarized to provide a clear understanding of the funds that the District is spending.

Director Hayes requested that the District Manager evaluate the energy efficiency of the District Office.

A motion was made and seconded; (RESOLUTION 07-047): TO RATIFY CONSENT AGENDA ITEMS DATED APRIL 20, 2007 IN THE AMOUNT OF \$4,247.38 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. Passed unanimously.

A motion was made and seconded; (RESOLUTION 07-048): TO RATIFY CONSENT AGENDA ITEMS DATED MAY 4, 2007 IN THE AMOUNT OF \$4,247.38 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. Passed unanimously.

### **3.0 OLD BUSINESS / IMMEDIATE ISSUES**

- 3.1 TOWN OF LARKSPUR IMPACTS AND HISTORY – The District Manager provided the Board with a brief synopsis of her recent dialogue with Mr. Russell Clayshulte who is the Manager for the Chatfield Watershed Authority. In summary, Mr. Clayshulte is working with the Town of Larkspur to resolve their wastewater treatment issues. In 2002 the District’s Wastewater Utility Plan was accepted by Denver Regional Council of Governments (DRCOG). The Sageport Wastewater Treatment Facility was identified as a “Regional” plant with the idea that improvements could be made in the future that would facilitate the Perry Park Water and Sanitation District’s ability to treat the Town of Larkspur’s wastewater. The Chatfield Watershed Authority is advocating that instead of the Town updating their wastewater treatment capabilities, that the Perry Park Water and Sanitation District’s facilities be upgraded to accommodate the Town’s wastewater.

Mr. Alan Hill provided a historical perspective on the District’s relationship with the Town. He identified many items that the Board should consider in its discussion with the Town.

Mr. Chuck Ritter provided an analysis of the impacts the influent would have on the Sageport Wastewater Treatment Plant. Please see the attached summary.

- 3.2 SANDSTONE RANCH – Mr. Hill advised the Board that Sandstone Ranch was working with Douglas County to resolve concerns about septic systems being installed on lots with steep grades.
- 3.3 ELECTRONIC FILES – Mr. Hill provided guidance on the District’s record retention policy which includes e-mail. The District Manager advised that the staff retains all electronic files.
- 3.4 REMUDA RANCH – The District Manager advised the Board that a plan had been submitted to Douglas County for Remuda Ranch which identified lots both in and

outside of the District. She advised the Board that she had been in contact with Douglas County for additional information.

- 3.5 APACHE COURT – Mr. Phil Hayward summarized the information that he had provided to the Board for review. He requested that the Board consider his request to eliminate some of the infrastructure that was identified in the 2004 Apache Court Feasibility Study. The District Manager advised that she understood Mr. Hayward's request but that after reviewing the 2004 study a great deal of effort was made by the District to assist Mr. Hayward in his development goals. She suggested that the District adhere to the study. The Board provided Mr. Hayward with some suggestions and advised that he should request that the 2004 Apache Court study be amended.
- 3.6 SDA CONFERENCE – The District Manager advised the Board that the SDA Conference was scheduled for September 19 – 21.

#### **4.0 STAFF AND CONSULTANT REPORTS**

- 4.1 PERRY PARK WATER AND SANITATION DISTRICT SYSTEMS REPORT – The members of the Board reviewed the monthly operations report which had been submitted by SEMOCOR, Inc.

Director Matchett requested clarification on the replacement of a Cla-Val at the Tenderfoot PRV. The District Manager let him know that Cla-Val valves are used throughout the District for various purposes and that in the case of the Tenderfoot PRV it is used for pressure relief.

- 4.2 MONTHLY STAFF REPORT – The members of the Board reviewed the Monthly Staff Report which had been submitted by the District Manager.

The members of the Board reviewed the monthly Project Status Report which had been submitted by the District Manager.

The members of the Board reviewed the monthly Service Improvement Project Status Report which had been submitted by the District Manager.

#### **5.0 AUDIENCE PARTICIPATION**

Mr. John Aitken provided his thoughts on negotiations with the Town of Larkspur.

Ms. Trisha Peterson suggested a spelling change on the agenda.

- 6.0 ADJOURNMENT** - A motion was made and seconded; (RESOLUTION 07-049): TO ADJOURN THE REGULAR MEETING. Passed unanimously. The meeting adjourned at 19:33.

ATTEST:

---

Secretary