

Regular Meeting – May 16, 2012

Board Members

Tim Johnson
Judy LaCrosse
Tony Lucas
Jim Matchett

Visitors

Craig Johnston
Paul LaCrosse

Staff / Consultants

Sue Byrnes – District Staff
Diana Miller – District Manager
Scott Monroe – Semocor, Inc.

1.0 Call To Order

The meeting was called to order at 16:37.

2.0 New Business and Open Items

- 2.1 Meeting Minutes – As there was not a quorum of Board Members who attended the April 18, 2012 Regular Board Meeting, the approval of the Meeting Minutes was rescheduled.
- 2.2 Swear in new Board Members – Mr. Timothy S. Johnson took the following oath of office: I, Timothy S. Johnson, will faithfully support the Constitution of the United States and of the State of Colorado, and the laws made pursuant thereto, and will faithfully perform the duties of the office of Director of the Perry Park Water and Sanitation District upon which I am about to enter.

Ms. Judith E. LaCrosse took the following oath of office: I, Judith E. LaCrosse, will faithfully support the Constitution of the United States and of the State of Colorado, and the laws pursuant thereto, and will faithfully perform the duties of the office of Director of the Perry Park Water and Sanitation District upon which I am about to enter.

To insure compliance with Colorado State law, it was agreed that the Board should elect its Officers. As Director Peterson was not in attendance, the Board was agreeable to readdress Officers at a future meeting.

A motion was made and seconded; (RESOLUTION 12-036) TO NOMINATE DIRECTOR JAMES MATCHETT TO BE THE CHAIRMAN OF THE BOARD. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 12-037) TO NOMINATE DIRECTOR GARY PETERSON TO BE THE VICE CHAIRMAN OF THE BOARD. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 12-038) TO NOMINATE DIRECTOR ANTHONY LUCAS TO BE THE SECRETARY OF THE BOARD. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 12-039) TO NOMINATE DIRECTOR TIMOTHY JOHNSON TO BE THE TREASURER OF THE BOARD. The motion passed unanimously.

2.3 Board Members Conflict of Interest Disclosure – The District Manager requested that the Board Members review the Conflict of Interest Questionnaire and disclose any real or potential conflicts of interest that they may have. There were no conflicts of interest disclosed.

2.4 Disbursements – A motion was made and seconded; (RESOLUTION 12-040) TO APPROVE CHECKS 20857 THRU 20870 IN THE AMOUNT OF \$29,575.24 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

In reference to check number 20869 and check number 20871, both with an item described as #Gove Ditch Transfer, Director LaCrosse requested the difference between the colors on the report. The District Manager advised that both should have been highlighted in green, but that Check Summary for Date 05/02/2012 was printed using a toner cartridge that was low, making the highlight color more yellow than green. The District Manager added that the highlight color of yellow indicates that the District will be reimbursed for the expense and that the highlight color of green indicates that the District has been paid in advance for the expense.

A motion was made and seconded; (RESOLUTION 12-041) TO APPROVE CHECKS 20871 THRU 20882 IN THE AMOUNT OF \$60,566.63 TO BE DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

In reference to check number 20880 issued to TST Infrastructure, LLC, Director LaCrosse requested confirmation that the charges were for design engineering for the Red Rock Drive lift station replacement. The District Manger confirmed that this was the case.

A motion was made and seconded; (RESOLUTION 12-042) TO RATIFY CONSENT AGENDA ITEMS DATED APRIL 27, 2012 IN THE AMOUNT OF \$5,462.83 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 12-043) TO RATIFY CONSENT AGENDA ITEMS DATED MAY 11, 2012 IN THE AMOUNT OF \$5,220.93 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

3.0 Staff and Consultant Reports

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc.

Mr. Monroe provided the Board with a detailed description of each report category. Mr. Monroe described the District's different water sources and how they are utilized in the District. Mr. Monroe explained why the effluent limits are different for the two wastewater treatment plants, instructing that it is largely due to the difference in the characteristics of the streams that receive the discharge. Mr. Monroe highlighted that all systems were functioning normally.

- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report.

The District Manager noted that the District had received two permits year to date.

The District Manger provided a brief description of the consumption reports included in the Board Packet.

In reference to the April YTD Expense Budget report, Director Matchett requested further detail on why the year to date Miscellaneous Expense account was so over budget. The District Manager advised that in 1996 the District had made an agreement with Louis and Janice Gnam, to reimburse them the Core Charge when Perry Park Filing 3, Block 2, Lot 4 is constructed. The construction was completed and a \$4,500.00 check was issued to them in February 2012.

Director Matchett then requested the same information for the Office Supplies and Postage account. The District Manager offered that the District had purchased two map cabinets in an attempt to prevent further degradation to key District documents.

Director Matchett then requested the same information for the Utilities – Water account. The District Manager advised that transactions associated with the account were primarily related to I.R.E.A. She added that less precipitation and warmer temperatures had triggered outside irrigation in the District much earlier than is typical. She referenced the increase in water production from 2011 to 2012 for the same period, as documented on the Systems Report.

4.0 Board Member Discussion Items

There was none.

5.0 Audience Participation

There was none.

- 6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 12-044) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:50.

ATTEST:

Secretary