



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting – May 16, 2018

Board Members Present

Judy LaCrosse
Jim Matchett
Andy Morris
Gary Peterson

Visitors

Excused Absence

Jim Maras

Staff / Consultants in Attendance

Diana Miller – District Manager
Will Parker – Semocor, Inc.

1.0 Call To Order

The Regular Meeting was called to order at 16:30.

2.0 New Business and Open Items

2.1 Oaths of Office - The following Oath of Office was administered:

I, J. Andrew Morris, will faithfully support the Constitution of the United States and of the State of Colorado, and the laws made pursuant thereto, and will faithfully perform the duties of the office of Director of the Perry Park Water and Sanitation District upon which I am about to enter.

The following Oath of Office was previously administered:

I, James P. Maras, will faithfully support the Constitution of the United States and of the State of Colorado, and the laws made pursuant thereto, and will faithfully perform the duties of the office of Director of the Perry Park Water and Sanitation District upon which I am about to enter.

2.2 Board Vacancy – The Board discussed the vacant position on the Board. Director Matchett then nominated Mr. Gary Peterson to fill the position. After discussion, a motion was made and seconded; (RESOLUTION 18-034) TO APPOINT MR. GARY PETERSON TO THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT. The motion passed unanimously.

The following Oath of Office was then administered:

I, Gary F. Peterson, will faithfully support the Constitution of the United States and of the State of Colorado, and the laws made pursuant thereto, and will faithfully perform the duties of the office of Director of the Perry Park Water and Sanitation District upon which I am about to enter.

2.3 Board Positions - The Board discussed the Board positions.

A motion was made and seconded; (RESOLUTION 18-035) TO NOMINATE DIRECTOR PETERSON TO BE THE CHAIRMAN/PRESIDENT OF THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT. There were no other nominations. Director Peterson accepted the nomination. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 18-036) TO NOMINATE DIRECTOR MATCHETT TO BE THE VICE PRESIDENT OF THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT. There were no other nominations. Director Matchett accepted the nomination. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 18-037) TO NOMINATE DIRECTOR MORRIS TO BE THE TREASURER OF THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT. There were no other nominations. Director Morris accepted the nomination. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 18-039) TO NOMINATE DIRECTOR LACROSSE TO BE THE SECRETARY OF THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT. There were no other nominations. Director LaCrosse accepted the nomination. The motion passed unanimously.

2.4 Meeting Minutes – A motion was made and seconded; (RESOLUTION 18-040) TO APPROVE THE MINUTES OF THE APRIL 18, 2018 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS AMENDED. The motion passed unanimously.

Director Peterson and Director Morris objected to the last sentence in paragraph 2.3 *Request to Use HDPE Pipe for Water Service Lines*. The sentence *The opposing votes were in favor of making HDPE a permanent water service line standard* was removed because only one of the opposing votes was in favor of making HDPE a permanent water service line standard.

2.5 Disbursements – A motion was made and seconded; (RESOLUTION 18-041) TO RATIFY ELECTRONIC PAYMENTS DATED MAY 7, 2018 IN THE AMOUNT OF \$6,549.73 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 18-042) TO APPROVE CHECKS 11913 THRU 11935 IN THE AMOUNT OF \$96,328.47 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

In reference to checks 11917, 11918 and 11919, issued to Douglas Dixon, Director Peterson requested additional information on the reason for the disbursements. The District Manager advised that the Customer had made a significant overpayment to the District and that at the request of the Customer, the District was refunding a portion of the overpayment.

In reference to check 11924, issued to Lytle Water Solutions, LLC, Director LaCrosse requested additional information on the billing amount \$6,345.50. The District Manager advised that the majority of the expense was related to the engineering to quantify historical water use associated with the District's Gove Ditch Water Court case.

In reference to check 11929, issued to TST Infrastructure, LLC, Director Peterson requested clarification on the Description Mohawk Survey. The District Manager offered that in 2002 the District had procured a large utility easement for future development as part of a development project. The District had recently received a site application for the lot with the District's easement that proposed the construction of a residence encroaching onto the easement. The District Manager and Operations agreed that the best way to resolve the issue was to have the easement staked by the District's surveyor, and have the applicant resubmit their site application with a modification of the location of the residence to not encroach on the District's easement.

A motion was made and seconded; (RESOLUTION 18-043) TO APPROVE CHECKS 11936 THRU 11942 IN THE AMOUNT OF \$22,308.05 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

In reference to check 11939, issued to Hill & Pollock, LLC, Director Peterson highlighted that there are a lot of expenses associated with the District's Water Court Case. The District Manager concurred and advised the Board that the District was working to resolve the issues raised by the Opposing Parties in the District's water court case.

A motion was made and seconded; (RESOLUTION 18-044) TO RATIFY CONSENT AGENDA ITEMS DATED APRIL 20, 2018 IN THE AMOUNT OF \$6,394.02 AND CONSENT AGENDA ITEMS DATED MAY 4, 2018 IN THE AMOUNT OF \$6,839.92 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

- 2.6 HDPE Pipe for Water Service Line Standards - This agenda item was postponed until the June 20, 2018 Regular Board Meeting.
- 2.7 Bannock Drive Feasibility Study – The Board reviewed the water and sewer feasibility study prepared by the District's engineering firm. Director Peterson requested clarification on the impact of the proposed feasibility study to the District's Master Plan. The District Manager and Mr. Will Parker advised the Board that the proposed feasibility study did not impose any changes to the District's Master Plan. After discussion, a motion was made and seconded; (RESOLUTION 18-045) TO ACCEPT THE WATER AND SEWER SERVICE FEASIBILITY STUDY FOR BANNOCK DRIVE. The motion passed unanimously.

- 2.8 Gravel Pit Lease Draft – As discussed at the April 18, 2018 Regular Board Meeting, the District Manager provided the Board with a proposed draft of a lease agreement for the District’s Spring Canyon property. The Board suggested that the term be extended to two years and that the mine reclamation would need to be completed prior to the execution of the agreement. The Board agreed that best way to move the agreement forward was to send a draft to the Perry Park Metropolitan District for comment.

3.0 Operational Status

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which was presented by Mr. Parker.

Director Matchett requested clarification on why the Ammonia at the Sageport Wastewater Treatment Plant was elevated. Mr. Parker advised the Board that this was typical when the temperatures warm up. Mr. Parker added that the ammonia will be managed with chemical addition during the treatment process.

- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report that was presented by the District Manager.

The Board requested that the District Manager prepare additional reporting to assist them in staying on top of the capital improvement projects that are underway.

4.0 Old Business/Immediate Issues

Director Peterson acknowledged that the Board of Directors had received a response letter from Mr. Ken Tribbey related to the District’s response to his high water bill.

The Board welcomed Director Maras to the Board of Directors.

- 5.0 Audience Participation** – There was none.

- 6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 18-046) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:33.

Secretary, Judy LaCrosse