

## Regular Meeting – May 18, 2011

### Board Members

Mike Hayes  
 Jim Matchett  
 Gary Peterson

### Visitors

Jordan  
 Judy LaCrosse

### Excused Absence

Craig Johnston  
 Tony Lucas

### Staff / Consultants

Diana Miller – District Manager  
 Scott Monroe – Semocor, Inc.

### 1.0 Call To Order

The meeting was called to order at 16:34.

### 2.0 New Business and Open Items

2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 11-036) TO APPROVE THE MINUTES OF THE APRIL 20, 2011 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.

2.2 Water/Sewer Permits – One new permit had been approved.

Permit #	Builder/Owner	Property Address
1414	Erich & Sarah Bretz	4719 Delaware Drive

Two (2) permits have been issued year to date. One (1) permit has been reissued.

2.3 Disbursements – A motion was made and seconded; (RESOLUTION 11-037) TO APPROVE CHECKS 20507 THRU 20518 IN THE AMOUNT OF \$23,179.93 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

In reference to check number 20517 issued to The Engineering Company, Director Matchett requested clarification on the description \*LS #1 ROW Vacation, L&E

Process. The District Manager advised that LS #1 ROW Vacation is associated with the relocation of Lift Station #1 from Red Rock Drive to a location that is currently owned by Douglas County located between Highway 105 and Haystack Ranch Road. She added that the L&E (Location and Extent) Process is a Douglas County Planning Department process associated with the same right of way vacation. She noted that the expenditure will be reimbursed to the District by M3 Companies for the Sandstone Ranch development.

A motion was made and seconded; (RESOLUTION 11-038) TO APPROVE CHECKS 20519 THRU 20537 IN THE AMOUNT OF \$48,093.05 TO BE DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

Associated with check number 20519 issued to 1<sup>st</sup> Bank of Douglas County, Director Hayes asked if this was for reimbursement of the 1<sup>st</sup> Bank checking account. The District Manager offered that it was for reimbursement of the account for items such as Board Member compensation (for the Board Members who are not receiving their Director's fees electronically), District Office Cleaning, Douglas Clerk and Record for miscellaneous lien fees and Colorado State Treasurer for unemployment insurance.

A motion was made and seconded; (RESOLUTION 11-039) TO RATIFY CONSENT AGENDA ITEMS DATED APRIL 29, 2011 IN THE AMOUNT OF \$5,196.11 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 11-040) TO RATIFY CONSENT AGENDA ITEMS DATED APRIL 29, 2011 IN THE AMOUNT OF \$188.70 WHICH WERE PREVIOUSLY DISBURSED FROM THE 1<sup>ST</sup> BANK CHECKING ACCOUNT. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 11-041) TO RATIFY CONSENT AGENDA ITEMS DATED APRIL 29, 2011 IN THE AMOUNT OF \$283.05 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

As there were multiple questions on how the Board Member Compensation report correlates to the consent agenda items resolutions, the District Manager suggested that the report be revised going forward to improve clarity.

A motion was made and seconded; (RESOLUTION 11-042) TO RATIFY CONSENT AGENDA ITEMS DATED MAY 13, 2011 IN THE AMOUNT OF \$4,956.71 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

- 2.4 Letter Brent Pankonien, re: Local Improvement District for lots 154-163 Sageport, Filing 4, Larkspur, Colorado – The Board reviewed a letter that had been sent by Mr. Pankonien requesting the Board's assistance in moving forward on a Local Improvement District (LID) for the abovementioned lots. During discussion of the request, the District Manager expressed concern that the Inca/Delaware LID which was completed in 2007 has had only one lot developed and that the Elati/Shrine LID of which the District had contributed

engineering funds in 2009 could not be funded by Douglas County. She urged caution in nonessential expenditures until there is improvement in the housing market and the availability of construction loans. The Board discussed their desire to support Mr. Pankonien's LID effort, but agreed that in consideration of their fiduciary responsibilities to the District's constituents and without any certainty that the proposed LID could be funded by Douglas County they could not agree to designate funds for the LID at this time. The Board directed the District Manager to send a letter to Mr. Pankonien conveying their decision.

### **3.0 Staff and Consultant Reports**

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations reports which had been submitted by Semocor, Inc.

Director Hayes expressed his frustration that the District had not yet recovered their 2010 water year capacity for ground water under the influence of surface water treatment at the Glen Grove Water Treatment Plant. The District Manager advised that the District would be installing a 20,000 gallon water tank at the Glen Grove Water Treatment Plant which will bring the treatment capacity back to 2010 levels.

- 3.2 Monthly Reports – The members of the Board reviewed the Monthly Staff Report which had been submitted by the District Manager.

The District Manager advised the Board that as a result of the recent distribution of news articles associated with water and sanitation district issues in Colorado, that she had been approached by some Board Members with the suggestion of formalizing a communication plan for the District and also designating a trained spokesperson for the District to communicate with the media.

The Board reviewed the Water Main Break report presented by the District Manager. The District Manager advised the Board that a phased plan for the Fox Circle/Fox Court area was underway, but resources had recently been temporarily reprioritized to resolve RBC issues at the Waunconda Waste Water Treatment Plant.

The District Manager advised the Board that upon advice from the District's legal counsel the District would schedule an Executive Session at the upcoming Board Meeting to discuss the Town of Larkspur's request for the exclusion of property from the Perry Park Water and Sanitation District.

### **4.0 Old Business/Immediate Issues**

- 4.1 Board Member Discussion Items – The Board discussed the benefit of the recent distribution of news articles associated with water and sanitation districts.

### **5.0 Audience Participation**

There was none.

**6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 11-043): TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 18:03.

ATTEST:

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Secretary