



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting and Budget Hearing – June 16, 2021

Board Members Present

Brian Arthurs
Judy LaCrosse
Tony Lucas
Jim Maras
Gary Peterson

Visitors

Jill Arthurs
Jason Evans
Matt Fischer
Julia McCusker
Bonnie Munoz-Schwam
Daniel Schultheis
Stacey Schultheis
Adam Wesorick

Staff / Consultants in Attendance

Diana Miller – District Manager
Will Parker – Semocor, Inc.

1.0 Call To Order

The Regular Board Meeting was called to order at 16:30.

2.0 New Business and Open Items

- 2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 21-041) TO APPROVE THE MINUTES OF THE MAY 19, 2021 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 21-042) TO APPROVE THE MINUTES OF THE MAY 19, 2021 EXECUTIVE SESSION OF THE PERRY PARK WATER AND SANITATION DISTRICT. The motion passed unanimously.

- 2.2 Disbursements – A motion was made and seconded; (RESOLUTION 21-043) TO APPROVE ELECTRONIC PAYMENTS DATED JUNE 7, 2021 IN THE AMOUNT OF \$15,125.11 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 21-044) TO APPROVE CHECKS 13057 THRU 13061 DATED MAY 20, 2021 IN THE AMOUNT OF \$29,022.78 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 21-045) TO APPROVE CHECKS 13062 THRU 13076 IN THE AMOUNT OF \$102,659.39 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

In reference to check 13073, issued to TST Infrastructure, LLC, Director Maras asked if the Sageport WWTP Analysis was related to the Sageport Wastewater Treatment Plant Ammonia effluent results. The District Manager advised that it was.

A motion was made and seconded; (RESOLUTION 21-046) TO RATIFY CONSENT AGENDA ITEMS DATED MAY 28, 2021 IN THE AMOUNT OF \$7,320.68 AND CONSENT AGENDA ITEMS DATED JUNE 11, 2021 IN THE AMOUNT OF \$6,782.43 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

Director Arthurs asked if the District needed to retain the Wells Fargo checking account. The District Manager advised that the account is used to process monthly ACH (Automated Clearing House) payments and payroll transactions. The District Manager suggested that 1st Bank could most likely provide those services.

- 2.3 Shrine Road – Request to Connect to Existing Sewer Main – The Board reviewed a request prepared by Mr. Adam Wesorick, a real estate agent acting on behalf of the new owner of the residence located at 7527 Shrine Road. The previous owner Ms. Stacey Schultheis provided the Board with an account of how the request came to be. The District Manager offered that she had reviewed the 1997 as-built drawings and found that the lot owner across the street had connected to the sewer main without extending the sewer main. The District Manager noted that this had been field verified. The Board reviewed the as-built drawings. At the conclusion of discussion a motion was made and seconded; RESOLUTION (21-047) TO PROVIDE AN EXCEPTION IN THIS CIRCUMSTANCE AND ALLOW THE CONNECTION OF A NEW SEWER SERVICE AT 7527 SHRINE ROAD TO THE EXISTING SEWER MAIN, ACCOMMODATING THE REPLACEMENT OF A FAILING SEPTIC SYSTEM. The motion passed unanimously.
- 2.4 Windfield Easement Agreement – The Board reviewed the proposed Water and Sewer Easement at the end of Apache Drive. At the conclusion of review and discussion the Board directed the District Manager to schedule an Executive Session to discuss with legal counsel.
- 2.5 Turtle Rock Pond – Request for Fully Consumable Water Lease – The Board reviewed a request for a fully consumable water lease in excess of five acre feet, annually, to fill their pond. The Board requested that additional information be obtained from the requestor.
- 2.6 455 Tenderfoot Drive – Water and Sewer Service Parameters – The Board discussed the possibility of providing water and sewer service to a lot inside of the District’s boundaries. The property is part of the Jellystone property portfolio. The Board discussed the necessary steps that would be required to treat overflow sewer from the development. The Board directed the District Manager to further research the opportunity.

- 2.7 Approve Agreement for Engineering Services for Phase 2 Waucondah Wastewater Treatment Improvements – The Board reviewed the Standard Form of Agreement Between Owner and Engineer for Professional Services associated with the Waucondah Wastewater Treatment Facility Improvements Phase 2 Project between Perry Park Water and Sanitation District and GMS Inc. Consulting Engineers. Director Peterson noted that the Board had the opportunity to review and provide input on the agreement over the past month. Director Peterson queried the other Board Members to determine if any further discussion or review was required. The Board concurred that they were ready to move forward. A motion was made and seconded; RESOLUTION (21-048) TO EXECUTE THE AGREEMENT FOR ENGINEERING SERVICES ASSOCIATED WITH THE WAUCONDAH WASTEWATER TREATMENT FACILITY IMPROVEMENTS PHASE 2 PROJECT WITH GMS, INC. CONSULTING ENGINEERS. The motion passed unanimously.
- 2.8 Budget Hearing – Supplemental – To Amend 2020 Budget - A motion was made and seconded; (RESOLUTION 21-049) TO OPEN THE BUDGET HEARING TO AMEND THE 2020 BUDGET. The motion passed unanimously.

The Board discussed the services that are provided and reimbursed, and unanticipated expenses associated with odor and noise issues at the Waucondah Wastewater Treatment Plant that caused the budgeted expenditures to be exceeded. The following motion was made and seconded;

Resolution No. 2021-06-001
PERRY PARK WATER AND SANITATION DISTRICT
RESOLUTION TO AMEND 2020 BUDGET

WHEREAS, the Board of Directors of Perry Park Water and Sanitation District (the “District”) certifies that at a Regular Board Meeting of the Board of Directors of the District held June 16, 2021, a public hearing was held regarding the 2020 amended budget, and, subsequent thereto, the following Resolution was adopted by affirmative vote of a majority of the Board of Directors:

WHEREAS, the Board of Directors of the District adopted a budget and appropriated funds for fiscal year 2020 as follows:

Total Budget Expenditures: \$3,832,038
and;

WHEREAS, the necessity has arisen for additional expenditures by the District due to additional costs which could not have been reasonably anticipated at the time of adoption of the budget, requiring the expenditure of funds in excess of those appropriated for fiscal year 2020; and

WHEREAS, funds are available for such expenditure.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the District does hereby amend the adopted budget for fiscal year 2020 as follows:

Total Budget Expenditures: \$4,046,841

BE IT FURTHER RESOLVED, that such sums are hereby appropriated from the revenues of the District to the fund named above for the purpose stated, and that any ending fund balances shall be reserved for purposes of complying with Article X, Section 20 of the Colorado Constitution.

ADOPTED this 16th day of June, 2021.

The motion passed unanimously. The Budget Hearing was adjourned and the regular meeting resumed.

3.0 Operational Status

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report for May which was prepared by Mr. Parker.

Mr. Parker advised the Board that the recent precipitation had caused some inflow and/or infiltration at the Waucondah Wastewater Treatment Plant.

Inflow and infiltration being terms describing groundwater and stormwater that enter the sewer system, increasing flows coming into a wastewater treatment plant and possibly causing over dilution of wastewater.

Director Maras suggested that the next District newsletter include information on the residential sources of inflow and infiltration.

- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report that was presented by the District Manager.

The Board reviewed and discussed the updated Water and Sewer Feasibility Study for a portion of Bannock Drive, Quivas Road, and a portion of Delaware Drive prepared by TST Infrastructure, LLC. The Board did not request any changes.

4.0 Old Business/Immediate Issues

- 4.1 Board Member Discussion Items – Director Maras noted that there had been a comment on Facebook regarding the illegal use of a hydrant by a hydro seed truck. The District Manager offered that the incident had been reported to the District and investigated.

Director Lucas asked about the District's cyber-attack preparedness. The District Manager offered that the District is in the process of responding to the Environmental Protection Agency Risk and Resilience assessment certification requirement.

Director Lucas requested an update on the progress made regarding the leasing opportunities associated with the Rotary Fan Press Trailer System. Ms. McCusker offered that she would provide the Board with an update at the next Board Meeting.

5.0 Audience Participation – There was none.

6.0 Adjournment - A motion was made and seconded; (RESOLUTION 21-050) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 18:15.

Secretary, James Maras