



Perry Park Water and Sanitation District  
5676 West Red Rock Drive  
Larkspur, Colorado 80118  
[www.ppwsd.org](http://www.ppwsd.org)

## Regular Meeting – June 17, 2015

### Board Members Present

Craig Johnston  
Judy LaCrosse  
Jim Matchett  
Andy Morris  
Gary Peterson

### Visitors

Susan Opalinski – Wagner Barnes &  
Griggs, PC

### Staff / Consultants in Attendance

Diana Miller – District Manager  
Scott Monroe – Semocor, Inc.

### 1.0 Call To Order

The meeting was called to order at 16:30.

### 2.0 New Business and Open Items

2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 15-028) TO APPROVE THE MINUTES OF THE MAY 20, 2015 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.

2.2 Disbursements – A motion was made and seconded; (RESOLUTION 15-029) TO RATIFY ELECTRONIC PAYMENTS DATED JUNE 9, 2015 IN THE AMOUNT OF \$6,491.61 WHICH WERE PREVIOUSLY DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 15-030) TO APPROVE CHECKS 10963 THRU 10987 IN THE AMOUNT OF \$102,743.42 TO BE DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

In reference to check 10970, issued to Emergency Pipe Repair, Director Morris highlighted that the District was doing a great deal of hydrant repair. The District Manager advised that the District performs hydrant maintenance annually, and that any hydrant in need of repair is scheduled for repair or replacement. The District Manager added that prior to the District adopting construction standards, some hydrants were installed that cannot be repaired, but must be replaced when they are not working properly.

In reference to check 10975, issued to JDS – Hydro Consultants, Inc., Director Peterson asked about the level of effort to make revisions to the District's water accounting spreadsheets. The District Manager advised that the adjudicated decrees, which contain specific measuring and reporting requirements, must be

analyzed and incorporated into the existing water accounting spreadsheets. The District Manager added that the current revisions to the District's water accounting spreadsheets must be approved by the Division Engineer and the Opposers of Record in the District's Water Court Case 10CW263.

A motion was made and seconded; (RESOLUTION 15-031) TO RATIFY CONSENT AGENDA ITEMS DATED MAY 22, 2015 IN THE AMOUNT OF \$5,711.62 AND ITEMS DATED JUNE 5, 2015 IN THE AMOUNT OF \$6,157.52 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

- 2.3 2014 Audit – Ms. Susan Opalinski with Wagner Barnes & Griggs, PC, attended the Board Meeting to present the 2014 Financial Statements and the results of the 2014 Audit. She noted that Schilling & Company, Inc. performs the audit preparation, as well as the financial statement preparation for the District. Ms. Opalinski noted that there were no adjustments to the financial statements necessary. Ms. Opalinski advised the Board that Wagner, Barnes & Griggs, PC would be issuing an unmodified Independent Auditors' Report, signifying that the financial statements are free of material misstatements and in accordance with GAAP (GENERALLY ACCEPTED ACCOUNTING PRINCIPLES). Ms. Opalinski highlighted the key components of the financial statements. Ms. Opalinski observed that the District's current ratio is 16.3 (current assets to current liabilities), a reduction from the previous year, but still an indication of a good financial position. Ms. Opalinski noted that the control procedures for the District are as good as a small district can implement.

A motion was made and seconded; (RESOLUTION 15-032) TO ACCEPT THE 2014 AUDIT AS PRESENTED AND TO AUTHORIZE THE DISTRICT MANAGER TO FACILITATE THE FINAL VERSION OF THE AUDIT AND SUBMIT IT TO THE STATE. The motion passed unanimously.

- 2.4 Elati Feasibility Study Update – The Board reviewed the Water & Sewer Service, Fire Protection Feasibility/Impact Study for Elati, Lot 10, Block 6, which was prepared by TST Infrastructure, LLC. The District Manager advised that this was an update to a feasibility study that had expired in 2010. After discussion, a motion was made and seconded; (RESOLUTION 15-033) TO ACCEPT THE WATER & SEWER SERVICE, FIRE PROTECTION FEASIBILITY/IMPACT STUDY FOR ELATI, LOT 10, BLOCK 6, WITH AN EXPIRATION DATE OF JUNE 17, 2017. The motion passed unanimously.
- 2.5 Customer Letter – 1466 Gore Circle – The Board reviewed a letter from a Customer regarding the sewer stub at 1466 Gore Circle. After discussion, the Board concurred that the District had correctly conveyed the District's Rules and Regulations regarding sewer services, to the Customer, and that no additional action was required.

### **3.0 Operational Status**

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc.

Director Johnston noted that the Ammonia result at the Sageport Wastewater Treatment Plant was much more consistent with what is typically reported. Mr. Monroe suggested that the Ammonia result the previous month may have been impacted by cleaning the RBC (Rotating Biological Contactor), causing a reduction of bugs (microorganisms) in the treatment process.

- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report. The District Manager noted that 2014 year end journal entries had been incorporated into 2015.

#### **4.0 Old Business/Immediate Issues**

- 4.1 Board Member Discussion Items – Director Peterson presented an article from the Denver Post regarding historic Colorado water law that has resulted in water being wasted as an unintended consequence and recent legislation that has been passed to rectify. The Board discussed the District’s efforts to increase the District’s renewable water utilization, by increasing the treatment capacity at the Glen Grove Water Treatment Plant and by leasing unused renewable water.

[http://www.denverpost.com/news/local/ci\\_28319640/colorado-cuts-into-useorlose-system-that-caused-water-waste](http://www.denverpost.com/news/local/ci_28319640/colorado-cuts-into-useorlose-system-that-caused-water-waste)

- 5.0 Audience Participation** – There was none.

- 6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 15-034) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:32.

---

Secretary, Judy LaCrosse