



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting – June 17, 2020

Board Members Present

Brian Arthurs
Judy LaCrosse
Jim Maras
Gary Peterson

Visitors

Terry von Clausburg

Excused Absence

Andy Morris

Staff / Consultants in Attendance

Diana Miller – District Manager
Will Parker – Semocor, Inc.

1.0 Call To Order

The Regular Board Meeting was called to order at 16:30.

2.0 New Business and Open Items

2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 20-047) TO APPROVE THE MINUTES OF THE MAY 20, 2020 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.

2.2 Disbursements – A motion was made and seconded; (RESOLUTION 20-048) TO RATIFY ELECTRONIC PAYMENTS DATED JUNE 5, 2020 IN THE AMOUNT OF \$9,095.72 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 20-049) TO RATIFY ELECTRONIC PAYMENTS DATED JUNE 11, 2020 IN THE AMOUNT OF \$620.98 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 20-050) TO RATIFY AN ACH PAYMENT DATED JUNE 1, 2020 ISSUED TO BB&T BANK FOR THE DISTRICT'S SEMI-ANNUAL INTEREST PAYMENT WHICH WAS PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded: (RESOLUTION 20-051) TO APPROVE CHECKS 12666 THRU 12686 IN THE AMOUNT OF \$198,091.45 WITH CHECKS 12645 THRU 12665 BEING VOIDED, TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

Director Arthurs reviewed the voided checks.

In reference to check 12672, issued to Hydro Physics Pipe Inspection, Director Maras requested additional information on the sewer blockage. Mr. Parker advised that it was in the effluent pipe ahead of the clarifier.

In reference to check 12678, issued to PD Electric, Director Arthurs asked why the two Re-wired Meter entries were different amounts. The District Manager advised that the electrician bills for time and materials, and that one of the re-wires was more challenging (took more time) than the other.

In reference to check 12681, issued to TST Infrastructure, LLC, Director Peterson asked for clarification on the item Jellystone Safety Fence. The District Manager advised that TST Infrastructure had been monitoring the construction of Jellystone's wastewater treatment and its close proximity to the District's well access road. The District Manager added that Jellystone is constructing a fence to address the District's safety concerns.

A motion was made and seconded; (RESOLUTION 20-052) TO RATIFY CONSENT AGENDA ITEMS DATED MAY 29, 2020 IN THE AMOUNT OF \$7,228.33 AND CONSENT AGENDA ITEMS DATED JUNE 12, 2020 IN THE AMOUNT OF \$6,782.43 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

- 2.3 2019 Audit – As Eric Barnes with Fiscal Focus Partners, LLC was not available to attend this meeting, this item will be on the July 17, 2020 Regular Board Meeting agenda.
- 2.4 Request for Meter Pit Variance – Mr. Terry von Clausburg attended the Board Meeting to again ask the Board to consider a meter pit variance related to lowering his meter pit to allow easier access into his third car garage. The Board reviewed the pictures and documents Mr. von Clausburg had submitted. After discussion the Board did not agree to the meter pit variance request.

3.0 Operational Status

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which was prepared by Mr. Parker.
- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report that was presented by the District Manager.

Director Peterson requested that the District Manager maintain a file documenting her outage discussions with I.R.E.A.

The District Manager advised the Board that with regard to the Sageport Water Treatment Plant Improvements project, substantial completion had been reached by Velocity Constructors, Inc.

4.0 Old Business/Immediate Issues – There was none.

5.0 Audience Participation – There was none.

6.0 Adjournment - A motion was made and seconded; (RESOLUTION 20-053) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:43.

Secretary, James Maras