

Regular Meeting – July 15, 2008

Board Members

Mike Hayes
Craig Johnston
Tony Lucas
Jim Matchett
Gary Peterson

Visitors

Nancy Aitken
John Aitken
Trisha Peterson
Carl Ruch

Staff / Consultants

Sue Byrnes – District Staff
Diana Miller – District Manager
Scott Monroe – Semocor, Inc.
Kevin Collins – Clifton Gunderson, LLP

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 New Business and Open Items

- 2.1 Meeting Minutes - A motion was made and seconded; (RESOLUTION 08-067): TO APPROVE THE MINUTES OF THE JUNE 17, 2008 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS AMENDED. Passed unanimously.
- 2.2 Water/Sewer Permits – There were none.
- 2.3 Disbursements – A motion was made and seconded; (RESOLUTION 08-068): TO APPROVE CHECKS 19077 thru 19130 IN THE AMOUNT OF \$122,511.64 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST WITH CHECKS 19088 THRU 19108 BEING VOIDED. Passed unanimously.

Director Matchett requested clarification on the vendor Dana Kepner. The District Manager explained that Dana Kepner is a firm who supplies the District with water meters, yokes, pressure reducing valves, fire hydrants, valves, manhole covers and other like items.

Director Hayes asked if further disbursements associated with the A2 well redrill project could be expected. The District Manager indicated that retainage for the project was outstanding and that the District would see a disbursement in the fall associated with seeding.

Director Matchett noted that the voided checks were available for review at the Board meeting.

A motion was made and seconded; (RESOLUTION 08-069): TO APPROVE CHECKS 19131 thru 19140 IN THE AMOUNT OF \$31,778.05 FROM WELLS FARGO BANK WEST. Passed unanimously.

A motion was made and seconded; (RESOLUTION 08-070): TO RATIFY CONSENT AGENDA ITEMS DATED JUNE 13, 2008 IN THE AMOUNT OF \$4,594.82 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. Passed unanimously.

A motion was made and seconded; (RESOLUTION 08-071): TO RATIFY CONSENT AGENDA ITEMS DATED JUNE 27, 2008 IN THE AMOUNT OF \$4,594.82 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. Passed unanimously.

- 2.4 2007 Audit – Mr. Kevin Collins with the accounting firm Clifton Gunderson provided the Board with a detailed accounting of the District’s 2007 financial statements. A motion was made and seconded; (RESOLUTION 08-072) TO APPROVE THE 2007 AUDIT WITH THE CHANGES IDENTIFIED DURING THE BOARD MEETING AND TO AUTHORIZE THE DISTRICT MANAGER TO FACILITATE THE FINAL VERSION OF THE AUDIT AND SUBMIT IT TO THE STATE. Passed unanimously.

3.0 Staff and Consultant Reports

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc. The Board requested that an additional calculation be added to the report that would show the average daily demand in addition to the maximum daily demand for the water treatment plants.
- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report which had been submitted by the District Manager.

The members of the Board reviewed the monthly Project Status Report which had been submitted by the District Manager. Director Lucas requested an update on the water tank easement at the School House tank location. The District Manager advised that discussions with the property owner were underway.

The members of the Board reviewed the monthly Service Improvement Project Status Report which had been submitted by the District Manager.

The members of the Board reviewed the District’s Sanitation System Best Practices report.

4.0 Old Business/Immediate Issues

None.

5.0 Audience Participation

None.

6.0 Adjournment - A motion was made and seconded; (RESOLUTION 08-073): TO ADJOURN THE REGULAR MEETING. Passed unanimously. The meeting adjourned at 18:40.

ATTEST:

Secretary