

Regular Meeting – July 17, 2007

Board Members

Mike Hayes
Jim Matchett
Tony Lucas
Gary Peterson

Visitors

Keith Worley
Nancy Aitken
John Aitken
Judy LaCrosse
Kevin Marsh

Craig Johnston – Excused Absence

Staff / Consultants

Diana Miller – District Manager
Scott Monroe – SEMOCOR, INC.

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 New Business

2.1 Meeting Minutes - A motion was made and seconded; (RESOLUTION 07-059): TO APPROVE THE MINUTES OF THE JUNE 19, 2007 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT. Passed unanimously.

2.2 Water/Sewer Permits – The following permits had already been approved:

| Permit # | Builder/Owner | Property Address |
|----------|--------------------|-------------------------|
| 1370 | PTW Properties | 6559 Wauconda Drive |
| 1371 | PTW Properties | 5516 Country Club Drive |
| 1372 | John Blackerby | 1338 Kenosha Drive |
| 1373 | Arrow Construction | 4520 Mohawk Drive |
| 1374 | First Family Homes | 7928 Red Hill Road |

Thirty (30) permits have been issued year to date.

2.3 Disbursements – A motion was made and seconded; (RESOLUTION 07-060):

TO APPROVE CHECKS 18545 – 18553 IN THE AMOUNT OF \$15,601.49 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. Passed unanimously.

A motion was made and seconded; (RESOLUTION 07-061): TO APPROVE CHECKS 18554 – 18583 IN THE AMOUNT OF \$81,972.69 FROM WELLS FARGO BANK WEST. Passed unanimously.

A motion was made and seconded; (RESOLUTION 07-062): TO RATIFY CONSENT AGENDA ITEMS DATED JUNE 29, 2007 IN THE AMOUNT OF \$4,247.38 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. Passed unanimously.

A motion was made and seconded; (RESOLUTION 07-063): TO RATIFY CONSENT AGENDA ITEMS DATED JULY 13, 2007 IN THE AMOUNT OF \$4,247.38 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. Passed unanimously.

Director Matchett requested clarification on the Lighthouse Locksmith invoice. Mr. Scott Monroe identified the locations of the locks that had been replaced; the Sageport water influent vault, the new RBC at Sageport, the Wauconda advanced waste treatment building and the Glen Grove treatment plant. In addition to the locks that had been replaced at the facilities, the District purchased meter pit locks.

3.0 Staff and Consultant Reports

3.1 PERRY PARK WATER AND SANITATION DISTRICT SYSTEMS REPORT – The members of the Board reviewed the monthly operations report which had been submitted by SEMOCOR, Inc.

3.2 MONTHLY STAFF REPORT – The members of the Board reviewed the Monthly Staff Report which had been submitted by the District Manager.

The Board discussed the Waucondah Storage Building – Cost Summary report which had been prepared by the District Manager. It was noted that the cost of the building (including construction) was \$20,842.00 and that Douglas County fees and engineer costs associated with the Douglas County plan approval process were almost equal. The Board agreed that Director Hayes and the District Manager, Diana Miller would meet with the County Administrator and the new Commissioner Mr. Jack Hilbert to discuss project cost concerns, as well as to provide the County with an update on future projects planned by the District. It is the intent of the District to develop a plan with the County that would be more effective.

The members of the Board reviewed the monthly Project Status Report which had been submitted by the District Manager.

Director Matchett suggested that the priority of the Levine Feasibility Study should be low as the project is currently on hold at the customer's request.

The members of the Board reviewed the monthly Service Improvement Project Status Report which had been submitted by the District Manager.

4.0 Old Business/Immediate Issues

Director Hayes noted that Mr. Roger Diachok was on the meeting agenda but was not in attendance.

Director Matchett requested that criteria be established that would allow the Board to better prepare for future capital projects. He requested that a model be established that would help define the picture of a well managed District.

Director Hayes requested an update on the septic system concerns that had been identified by Douglas County related to the Sandstone Ranch development. The District Manager advised Director Hayes that a meeting with the District and Sandstone Ranch was scheduled for July 25th and that detailed information would be available as a result.

The District Manager advised the Board that she had contacted Mr. Alan Hill the District's legal counsel regarding Mr. Phil Hayward's request to open an escrow account to hold funds for the water line extension identified in the 2004 Apache Court Feasibility Study as opposed to extending the line. The District's Counsel advised against the proposal and offered that either the line would need to be extended or Mr. Hayward would need to provide comparable funds to the District.

5.0 Audience Participation

Mr. Kevin Marsh with Tarco, Inc. was in attendance on behalf of the Sageport Local Improvement District (LID) and the Inca LID. He let the Board know that projects were slightly behind schedule and requested that the Board allow them to work on the next three Saturdays. The Board agreed that if Semocor, Inc. could accommodate the request and if an hourly rate could be agreed upon, that the request would be approved. Semocor, Inc. advised the Board that he could perform construction monitoring services to accommodate the request and that he would work with the District Manager to establish a rate for the overtime work.

6.0 Adjournment - A motion was made and seconded; (RESOLUTION 07-064): TO ADJOURN THE REGULAR MEETING. Passed unanimously. The meeting adjourned at 17:57.

ATTEST:

Secretary