

REGULAR MEETING – JULY 18, 2006

**BOARD MEMBERS PRESENT**

Mike Hayes  
Craig Johnston  
Jim Matchett  
Tony Lucas  
Gary Peterson

**VISITORS**

Neil Boucher  
Jan Gnam  
Dave Hamling  
Don Jossi  
Trisha Peterson  
Keith Worley

**STAFF / CONSULTANTS**

Diana Miller – District Manager  
Scott Monroe – SEMO, LLC

**1.0 CALL TO ORDER**

The meeting was called to order at 4:33 p.m.

**2.0 NEW BUSINESS**

2.1 A motion was made and seconded; (RESOLUTION 06-069): TO APPROVE THE MINUTES OF THE JUNE 20, 2006 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT, AS AMENDED. Passed unanimously.

2.2 WATER/SEWER PERMITS – The following permits had already been approved:

1. Roger Buterbaugh – 5198 Country Club Dr.- L. 25, B. 2, PP#9  
(33 permits year to date)

2.3 DISBURSEMENTS – A motion was made and seconded; (RESOLUTION 06-070): TO RATIFY CONSENT AGENDA ITEMS DATED JUNE 30, 2006 IN THE AMOUNT OF \$3,932.78 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. Passed unanimously.

A motion was made and seconded; (RESOLUTION 06-071): TO RATIFY CONSENT AGENDA ITEMS DATED JULY 14, 2006 IN THE AMOUNT OF \$3,932.78 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. Passed unanimously.

A motion was made and seconded; (RESOLUTION 06-072): TO APPROVE CHECKS # 16719 –16756 IN THE AMOUNT OF \$77,944.35 FROM WELLS FARGO BANK WEST. Passed unanimously.

- 2.4 AUDIENCE PARTICIPATION TIME MANAGEMENT – Director Matchett had raised concerns about the need for some audience participation guidelines. After a short discussion it was the consensus of the Board that when a request to be added to the agenda is received the time on the request will be adhered to. It was also decided that different topics require varying amounts of time and that any speakers during audience participation should let the Board know how much time that they need.

### **3.0 STAFF AND CONSULTANT REPORTS**

- 3.1 PERRY PARK WATER AND SANITATION DISTRICT SYSTEM'S REPORT – The members of the Board reviewed the monthly operations report, which had been submitted by SEMOCOR, Inc.
- 3.2 PROJECT STATUS REPORT – The members of the Board reviewed the monthly project status report, which had been submitted by the District Manager.
- 3.3 GILIOTTI FEASIBILITY / IMPACT STUDY – A motion was made and seconded; (RESOLUTION 06-073): TO APPROVE THE GILIOTTI FEASIBILITY / IMPACT STUDY FOR LOTS 30 AND 31, BLOCK 12, PERRY PARK # 5 AS PREPARED BY RICK PICKARD WITH THE ENGINEERING COMPANY, WITH THE ADDITION OF SERVICE AVAILABILITY TO LOT 9, BLOCK 11, PERRY PARK # 5. Passed unanimously.

A motion was made and seconded; (RESOLUTION 06-074): TO APPROVE AN AMENDMENT TO THE MASTER PLAN WHICH ALLOWS FOR AN EXTENSION OF THE EXISTING SEWER MAIN ON DELAWARE DRIVE TO PROVIDE SERVICE TO LOTS 9 BLOCK 11, AND LOTS 30 AND 31, BLOCK 12, PERRY PARK # 5. Passed unanimously.

- 3.4 KALI GILLILAND TUITION REIMBURSEMENT – Ms. Gilliland had submitted a request for tuition reimbursement as allowed for in the employee manual. The course was specifically relevant to her position with the District. Director Johnston on behalf of the Board commended her accomplishment.

A motion was made and seconded; (RESOLUTION 06-075): TO APPROVE THE TUITION REIMBURSEMENT REQUEST SUBMITTED BY KALI GILLILAND IN THE AMOUNT OF \$1080.00. Passed unanimously.

- 3.5 DALE R. BROCKMEIER LETTER – Mr. Brockmeier had sent a letter to the District regarding pine beetle infestation on his vacant land located in Sageport and his need for water to minimize further infestation. After a short discussion it was the consensus of the Board to give Mr. Brockmeier the option of installing a water service line, meter pit and yard hydrant for irrigation use. Standard permitting and fees would be required.
- 3.6 ANONYMOUS LETTER – The Board reviewed an anonymous letter which had been received by the District office regarding the minimum water fees which are

charged to every customer regardless of actual use. The Board has received similar feedback in the past and will take it into consideration when rates are evaluated.

**4.0 OLD BUSINESS**

4.1 **MAINLINE EXTENSION SURETY REQUIRMENTS** – The Board reviewed information which had been compiled by District staff regarding what other Districts are requiring for mainline extension warranty period surety requirements and a sliding scale surety matrix which was prepared by the District Manager. After a short discussion it was the consensus of the Board to implement new guidelines which reduce the required amount of surety during the warranty period.

4.2 **“JIMS’S ACTION ITEMS FOR DISTRICT”** – The Board reviewed and discussed former Director Jim Marcum’s list of action items. The majority of items on the list have been completed, are in progress, or are scheduled for the future. The District Manager provided the Board with information compiled by the SDA documenting what percentage of health insurance benefits different Districts pay for their employees. A salary and benefits committee consisting of Director Matchett, Director Peterson and District Manager, Diana Miller was established.

**5.0 AUDIENCE PARTICIPATION** – Mr. Keith Worley was present at the meeting and advised the Board that Larkspur Fire Chief Jamey Bumgarner has the agreement with the Perry Park Country Club which allows the Fire Department to authorize the use of water out of the Waucondah Reservoir in fire emergency cases.

Mr. Dave Hamling was present at the meeting and asked for an update on the proposed Wiens inclusion. The District Manager advised him that Mr. Wiens had contacted the District and indicated that he was changing his plans, and that all the properties would be inside the current District boundaries.

Mr. Hamling asked the Board a number of questions regarding the information that had been presented at the previous nights TABOR meeting.

**6.0 ADJOURNMENT** - A motion was made and seconded; (RESOLUTION 06-076): TO ADJOURN THE REGULAR MEETING. Passed unanimously. The meeting adjourned at 6:54 p.m.

ATTEST:

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Secretary