



Perry Park Water and Sanitation District  
5676 West Red Rock Drive  
Larkspur, Colorado 80118  
[www.ppwsd.org](http://www.ppwsd.org)

## Regular Meeting – July 20, 2016

### Board Members Present

Craig Johnston  
Judy LaCrosse  
Jim Matchett  
Andy Morris  
Gary Peterson

### Visitors

Steve Byrne  
Igor Sheverda  
Olga Sheverda

### Staff / Consultants in Attendance

Diana Miller – District Manager  
Scott Monroe – Semocor, Inc.

#### 1.0 Call To Order

The meeting was called to order at 16:30.

#### 2.0 New Business and Open Items

2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 16-041) TO APPROVE THE MINUTES OF THE JUNE 15, 2016 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.

2.2 Disbursements – A motion was made and seconded; (RESOLUTION 16-042) TO RATIFY ELECTRONIC PAYMENTS DATED JULY 7, 2016 IN THE AMOUNT OF \$6,803.64 WHICH WERE PREVIOUSLY DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 16-043) TO APPROVE CHECKS 11310 THRU 11342 IN THE AMOUNT OF \$110,435.24 TO BE DISBURSED FROM 1<sup>ST</sup> BANK, WITH CHECKS 11306, 11307, 11308 AND 11309 BEING VOIDED. The motion passed unanimously.

Director Morris noted that checks 11306 thru 11309 had been voided and that he had reviewed the voided checks.

In reference to check 11315 issued to Emergency Pipe Repair & Excavation, Director Peterson requested additional information on the repair. The District Manager advised that Foothills Energy, Inc., while in the process of installing new utility poles had bored through a Customer's water service line, forcing an emergency repair response from the District. Director Peterson requested that the District Manager send a letter and copy of the Emergency Pipe Repair & Excavation invoice to I.R.E.A. requesting reimbursement for the emergency repair.

In reference to check 11317 issued to Fischer Enterprises, Inc., Director Peterson requested clarification on why the District was paying for a water service line repair. The District Manager advised that the repair was on the District's side of the curb stop. Mr. Monroe added that when the water meter, pit and water service were installed via the Crow Drive Local Improvement District in 1998, the pit was installed in a ditch. Mr. Monroe believes this was the source of the damage. Mr. Monroe added that the pit, water meter and water service were moved out of the ditch during the repair.

In reference to check 11329 issued to Semocor, Inc., Director Morris requested clarification on the description "stuff ev". The District Manager advised that this was an abbreviation for stuff envelopes for the newsletter. Director Morris asked if the District was tracking the cost of the newsletter. The District Manager advised that the District had established two new general ledger accounts, one for the newsletter, and one for the new District website, which will allow the District to track all associated costs.

In reference to check 11331 issued to TST Infrastructure, LLC, Director LaCrosse requested additional detail on the work performed. The District Manager advised that the District was planning to extend the length of the foot bridge near the Bear Creek Weir, to insure that if a person or animal stepped off the bridge they would be on dry land. Mr. Monroe added that TST Infrastructure, LLC had assisted the District in planning and completing a drain pipe repair, which was deemed as a potential deficiency by the Colorado Department of Public Health and Environment at the Hog John tank site.

A motion was made and seconded; (RESOLUTION 16-044) TO RATIFY CONSENT AGENDA ITEMS DATED JUNE 17, 2016 IN THE AMOUNT OF \$6,014.53 AND CONSENT AGENDA ITEMS DATED JULY 1, 2016 IN THE AMOUNT OF \$6,460.43 AND CONSENT AGENDA ITEMS DATED JULY 15, 2016 IN THE AMOUNT OF \$6,014.53 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

2.3 Request to Vary From The Perry Park Water and Sanitation District K Copper Standard For Water Service Lines – Mr. Igor Sheverda and Mrs. Olga Sheverda attended the Board meeting to request that the Board allow them to install PEX pipe (crosslinked polyethylene) for their water service installation. The Sheverda's provided the Board with sample pipe and manufacturer information extolling the virtues of the PEX pipe. The District Manager provided the Board with an article from the American Water Works Association Journal dated April 2016, which highlights safety concerns associated with PEX pipe. The District Manager provided the Board with a letter from the District's engineer, advising the District that they should not change their water service line standards at this time. After discussion, the Board continued the agenda item to the August 17, 2016 Board Meeting.

2.4 Elati Mainline Extension Dispute – The District Manager presented a letter from Mr. Steve Byrne that was received via e-mail the afternoon of the Board meeting. The Board reviewed the letter and then provided Mr. Byrne with the opportunity to speak. Mr. Byrne expressed his frustration with the main line extension process and the District's Water/Wastewater Improvements Agreement. As many of Mr. Byrne's

expressed frustrations were disputed by the District, the Board recommended that the District Manager, the Operations Supervisor and the District Engineer meet with Mr. Byrne and his representative(s) to try to come to an understanding.

- 2.5 Elati Mainline Extension Acceptance – Mr. Byrne was unwilling to dedicate the water and sewer infrastructure to the District.
- 2.6 Funding Updates – The Board reviewed the General Obligation Bonds Series 2019 schedule prepared by Ehlers, Inc., for the District to obtain the funding that is necessary to pay for the infrastructure projects identified in the District's Master Plan.

The Board discussed the different bond scenarios ranging from \$5,000,000 to \$15,000,000. The Board did not form any conclusions and will continue the discussion throughout 2017.

The Board reviewed and discussed a Municipal Advisor Agreement for preparation of a Financial Management Plan, for the purpose of showing rate and fee impacts of the District's anticipated capital improvements. A motion was then made and seconded; RESOLUTION (16-045) TO EXECUTE THE MUNICIPAL ADVISOR AGREEMENT FOR PREPARATION OF A FINANCIAL MANAGEMENT PLAN IN THE AMOUNT OF \$25,000.00. The motion passed unanimously.

The Board reviewed and discussed a Municipal Advisor Agreement for Bond Transactions for the purpose of financing water and sanitation capital improvements. A motion was and seconded; RESOLUTION (16-046) TO EXECUTE THE MUNICIPAL ADVISOR FOR BOND TRANSACTIONS. The motion passed unanimously.

The Board reviewed the bio of Mr. Ben Gelt who is a Public Affairs consultant specializing in campaigns and other political activities and a brief proposal for next steps for the District. After discussion, the Board concurred that Mr. Gelt should attend an upcoming Board meeting.

### **3.0 Operational Status**

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semcor, Inc.
- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report.

### **4.0 Old Business/Immediate Issues**

- 4.1 Board Member Discussion Items – Director Peterson raised the issue of infrastructure security in the District. Mr. Monroe and the District Manager summarized the different security measures that the District has in place.

Director Peterson summarized a Denver Post article about a recent water purchase in Colorado. He requested that a per acre foot purchase price comparison be done

to the District's Pleasant Park Ditch water purchase in 2013. The District Manager advised that she would consult with the District's legal counsel to obtain the information.

**5.0 Audience Participation** – There was no additional audience participation.

**6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 16-047) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 18:43.

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Secretary, Judy LaCrosse