



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting – August 16, 2017

Board Members Present

Craig Johnston
Judy LaCrosse
Jim Matchett
Andy Morris
Gary Peterson

Visitors

Tony Lucas
Jim Maras
Julia McCusker
Stacie Sneider

Staff / Consultants in Attendance

Alan Hill – Hill & Pollock, LLC
Diana Miller – District Manager
Scott Monroe – Semocor, Inc.
Ashley Pollock, Hill & Pollock, LLC

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 Audience Participation

There was none.

3.0 New Business and Open Items

3.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 17-048) TO APPROVE THE MINUTES OF THE JULY 19, 2017 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.

3.2 Disbursements – A motion was made and seconded; (RESOLUTION 17-049) TO RATIFY ELECTRONIC PAYMENTS DATED JULY 28, 2017 IN THE AMOUNT OF \$6,447.75 AND ELECTRONIC PAYMENTS DATED AUGUST 9, 2017 IN THE AMOUNT OF \$180.95 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 17-050) TO APPROVE CHECKS 11662 THRU 11681 IN THE AMOUNT OF \$83,814.07 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

In reference to check 11665, issued to Collins Cockrel & Cole, Director Matchett requested further explanation on the Delinquent Account Cert. description. The District Manager advised that as per §32-1-1101 (1)(e), C.R.S., special districts are

entitled to certify delinquent water and/or service usage fees and charges to the County Treasurer. The District Manager added that she had not used the delinquent account certification option previously, and as such, requested assistance from legal counsel to insure that the certification and corresponding notification is done properly.

In reference to check 11667, issued to Hill & Pollock, LLC, Director Matchett requested clarification on the PPWD Groundwater Ownership description. The District Manager clarified that this item was related to the Perry Park Water District not the Perry Park Water and Sanitation District. The District Manager offered that she had received a question from a lot owner in the Perry Park Water District regarding ground water ownership and conferred with the legal counsel before responding to the lot owner.

In reference to check 11676, issued to TST Infrastructure, LLC, Director Peterson requested clarification on the description SPWWTP Fencing. The District Manager advised that this was related to survey work performed at the Sageport Waste Water Treatment Plant for the new security fence that will be constructed around the plant.

A motion was made and seconded; (RESOLUTION 17-051) TO APPROVE CHECKS 11682 THRU 11688 IN THE AMOUNT OF \$10,555.20 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 17-052) TO RATIFY CONSENT AGENDA ITEMS DATED JULY 28, 2017 IN THE AMOUNT OF \$6,460.42 AND CONSENT AGENDA ITEMS DATED AUGUST 11, 2017 IN THE AMOUNT OF \$6,014.52 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

- 3.3 Request for Board Consideration – The Board reviewed a letter from a Customer in the District requesting consideration for a high water bill related to an undetected leak in his crawl space. The Board reviewed historic usage and billing information for the Customer. After discussion, the Board agreed that the District should uphold its established policy in these circumstances and require that the payment be made, but allow it to be made over a one-year period, without any penalty to the Customer. The Board directed the District Manager to notify the Customer of their decision.
- 3.4 Perry Park Metropolitan District – Chemical Use – Potential Drinking Water Impacts – Ms. Stacie Sneider a Perry Park Ranch resident attended the Board Meeting to provide the Board with additional details on the Perry Park Metropolitan District's (PPMD) plans to eliminate cattails at the Gateway Pond (the pond at the entrance of Perry Park Ranch) using chemical and herbicide treatments. Ms. Sneider advised the Board that she was no longer on the PPMD Board but is acting as a resident who is interested in preserving the Gateway Pond.

The Board advised Ms. Sneider that while this is not their final decision, in consideration of the advice provided by the District's hydrologist and engineer to not allow the addition of the chemicals and herbicides suggested by the PPMD's lake management consultant, recognizing that the District pumps its renewable water

from wells potentially under the influence of the Gateway Pond they were very concerned about the current proposal.

The Board thanked Ms. Sneider for attending the Board Meeting.

- 3.5 Request for Master Plan Amendment – Location of East Side Lift Station – This was rescheduled to the September 20, 2017 Regular Board Meeting.
- 3.6 Request for Public Participation in Discussion Regarding Proposed Tap Fee Increases, Proposed Development/Core Fee Increases and Proposed Other Fee Increases - Mr. Maras a Customer in the District suggested that the proposed fee increases are too low.
- 3.7 Resolution Regarding Tap Fee Increases, Proposed Development/Core Fee Increases and Proposed Other Fee Increases - After discussion, the following resolution was made and seconded;

RESOLUTION 2017-08-001

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT, ADJUSTING WATER TAP FEES, SEWER TAP FEES, WATER DEVELOPMENT FEES, SEWER DEVELOPMENT FEES AND OTHER FEES

WHEREAS, the previous tap and development fee increases for the District were effective January 1, 2002, RESOLUTION 01-142;

WHEREAS, the Board adopted the 2016 Comprehensive Master Plan on April 20, 2016, RESOLUTION 2016-04-001 that was developed by the District's Engineer, Operations and Staff;

WHEREAS, the District engaged a Municipal Advisor to develop a Financial Management Plan for the District that would address funding for the capital improvements identified in the 2016 Comprehensive Master Plan;

WHEREAS, as part of the Financial Management Plan developed by the Municipal Advisor, a schedule of tap and development fee increases through the year 2026 to contribute to the capital improvements identified in the 2016 Comprehensive Master Plan was developed;

WHEREAS, the Board agreed to consider possible tap fee, development/core fee, meter set fee, permit review fee and tape fee increases at the August 16, 2017 Regular Board Meeting, RESOLUTION 17-039;

WHEREAS, the Board has considered information from consultants and citizens regarding the adjustment of the fees described herein, including public comments at Board meetings;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT, THAT THE FOLLOWING FEE INCREASES BE ADOPTED, EFFECTIVE SEPTEMBER 1, 2017:

Fee Increases	
Water Tap Fee	Increase by \$150.00
Sewer Tap Fee	Increase by \$150.00
Water Development/Core Fee	Increase by \$1,675.00
Sewer Development/Core Fee	Increase by \$825.00
Standard Meter Set Fee	Increase by \$50.00
1" Meter Set Fee	Increase by \$50.00
Permit Review Fee	Increase by \$50.00
Water Tape Fee	Increase by \$5.00
Sewer Tape Fee	Increase by \$5.00

The motion passed unanimously.

4.0 Adjournment - A motion was made and seconded; (RESOLUTION 17-053) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:12.

Secretary, Judy LaCrosse