



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting – August 20, 2014

Board Members

Tim Johnson
Craig Johnston
Judy LaCrosse
Andy Morris
Gary Peterson

Visitors

James Matchett

Staff / Consultants

Diana Miller – District Manager
Scott Monroe – Semocor, Inc.

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 New Business and Open Items

2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 14-052) TO APPROVE THE MINUTES OF THE JULY 16, 2014 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.

2.2 Disbursements – A motion was made and seconded; (RESOLUTION 14-053) TO RATIFY ELECTRONIC PAYMENTS DATED JULY 24, 2014 IN THE AMOUNT OF \$15,247.03 AND ELECTRONIC PAYMENTS DATED AUGUST 12, 2014 IN THE AMOUNT OF \$5,483.63 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 14-054) TO APPROVE CHECKS 10704 THRU 10732 IN THE AMOUNT OF \$117,593.59 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

It was noted that check 10702 in the amount of \$4,339.50 which was issued to Yates Law Firm, LLC last month, was not received by them. The check was voided and the replacement was included in check 10732.

In reference to check 10714 issued to Iron Mountain in the amount of \$43.36, Director Johnston questioned if it would be less expensive to purchase a shredder for use at the District Office. The District Manager advised that the District does a great deal of shredding and that the labor costs associated with using a shredder would not be cost effective.

A motion was made and seconded; (RESOLUTION 14-055) TO RATIFY CONSENT AGENDA ITEMS DATED AUGUST 1, 2014 IN THE AMOUNT OF \$6,065.17 AND ITEMS DATED AUGUST 15, 2014 IN THE AMOUNT OF \$5,711.62 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

3.0 Operational Status

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc.

Mr. Monroe advised the Board that the District's fire hydrant inspection and maintenance was completed in July. He added that during the inspection two fire hydrants were flagged for repair and that the repair had been completed. The Board and Mr. Monroe discussed the rationale for hydrant inspections and maintenance in July and also the process for identifying fire hydrants that are out of service. Mr. Monroe summarized that vegetation growth around fire hydrants usually slows down by July, thus requiring fire hydrant maintenance once a year as opposed to twice a year. Mr. Monroe added that fire hydrants that are out of service are bagged and the fire department is notified that they are out of service.

- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report.

The District Manager noted that the number of permits issued by the District should meet or exceed the number issued last year.

The District Manager offered that the precipitation that the District has experienced this year, while much appreciated, has had a stark impact on revenue associated with water sales.

4.0 Old Business/Immediate Issues

The District Manager advised the Board that she had been contacted by the property owner who will be extending the water and sewer main on Country Club Drive about the additional costs they were incurring related to expansive soils previously found in the area. The District Manager indicated that the property owner requested that the Board consider providing some financial assistance to the effort. After discussion the Board agreed that as they have historically contributed funds to local improvement district funded extensions and as the Country Club Drive extensions were beneficial to the District's development that they would contribute \$5,000.00 per lot.

The District Manager advised the Board that she had had a conversation with a representative of the Perry Park Metropolitan District regarding emergency response planning. Director Peterson offered that the District would be scheduling a meeting with representatives from local organizations that have a vested interest in emergency response planning.

Director Johnston encouraged other Board Members to attend the upcoming Special District Association Annual Conference.

Director Morris suggested that the Audience Participation portion of the Board Meeting Agenda be moved to the beginning of the agenda to encourage additional public participation. After discussion, the Board consensus was that Audience Participation would remain at the latter part of Board Meetings and that the District would continue to adjust Board Meeting Agendas as needed to best meet the needs of the District's constituents.

Director Johnson announced his resignation effective August 28, 2014. He advised the Board that due to the sale of his residence he would no longer be eligible to be on the Board. Director Johnson thanked the District and Operations Staff for their work in the District and the time they spent with him to expand his knowledge of water and sewer systems. Director Peterson thanked Director Johnson for his many contributions to the Perry Park Water and Sanitation District.

5.0 Audience Participation – There was none.

6.0 Adjournment - A motion was made and seconded; (RESOLUTION 14-056) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:25.

Director Judy LaCrosse - Secretary