

Regular Meeting – August 21, 2007

Board Members

Mike Hayes
Jim Matchett
Tony Lucas
Craig Johnston

Gary Peterson – Excused Absence

Visitors

Keith Worley
Judy LaCrosse
Martin Redeker

Staff / Consultants

Diana Miller – District Manager
Sue Byrnes - Staff
Scott Monroe – SEMOCOR, INC.

1.0 Call To Order

The meeting was called to order at 16:32.

2.0 New Business

2.1 Meeting Minutes - A motion was made and seconded; (RESOLUTION 07-070): TO APPROVE THE MINUTES OF THE AUGUST 7, 2007 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS AMMENDED. Passed unanimously.

2.2 Water/Sewer Permits – The following permits had already been approved:

Permit #	Builder/Owner	Property Address
1375	NCB LLC	5394 Country Club Drive
1376	H&M Custom Buildings	1058 Fremont Drive
1377	D.B.O. Construction	6756 Perry Park Blvd.

Thirty-three (33) permits have been issued year to date.

2.3 Disbursements – A motion was made and seconded; (RESOLUTION 07-071): TO APPROVE CHECKS 18617 – 18637 IN THE AMOUNT OF \$58,706.64 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. Passed unanimously.

A motion was made and seconded; (RESOLUTION 07-072): TO RATIFY CONSENT AGENDA ITEMS DATED AUGUST 10, 2007 IN THE AMOUNT OF \$4,247.38 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. Passed unanimously.

Director Matchett requested a detailed account of the transactions being reimbursed to the 1st Bank of Douglas County checking account. The District Manager advised that the Billing Upgrade was a module associated with the software purchased earlier this year and would allow for e-bills to be generated in addition to paper bills. She let him know that the Post Office in Larkspur would no longer take credit card payments from the District, requiring that all postage be purchased via check or cash.

Director Matchett questioned the amount of the Water Discharge Permit invoices for the Sageport and Waucondah Wastewater Treatment Plants. The District Manager explained that the permit fees help fund Colorado's Drinking Water Program which is responsible for implementing the federal Safe Drinking Water Act in Colorado.

Director Lucas requested clarification on the accounting services provided by Clifton Gunderson. The District Manager explained that Clifton Gunderson is not involved with day to day accounting activities. Their role is to provide governmental accounting expertise to insure the District's compliance with the Colorado Revised Statutes in all financial matters.

3.0 Old Business

Director Matchett advised the Board that Resolution 07-068 which had been approved at the August 7, 2007 Board Meeting had the unintended result of reducing the District's retirement benefits for employees in their first year of service and that a new resolution should be passed to reflect the intent of the Staffing Committee. The following matrix documents the proposal.

RETIREMENT – 457 GOVERNMENT DEFERRED COMPENSATION PLAN

Years of Service	District Contribution
0 – 2 Years	The District will match an employee's contribution up to 2%.
2 – 3 Years	The District will match an employee's contribution up to 3%
3 – 4 Years	The District will match an employee's contribution up to 4%.
4 – 5+ Years	The District will match an employee's contribution up to 5%.

A motion was made and seconded; (RESOLUTION 07-073): TO UPDATE THE DISTRICT'S RETIREMENT POLICY, ALLOWING A MATCHING DISTRICT

CONTRIBUTION OF UP TO 2% IN AN EMPLOYEE'S FIRST YEAR OF SERVICE.
Passed unanimously.

Mr. Martin Redeker was in the audience and provided the Board with an update on his commercial development plans. He provided the status of his relationship with the Town of Larkspur associated with water and sewer services.

4.0 Staff and Consultant Reports

- 4.1 PERRY PARK WATER AND SANITATION DISTRICT SYSTEMS REPORT – The members of the Board reviewed the monthly operations report which had been submitted by SEMOCOR, Inc.

Director Hayes advised that hydrant caps were not being replaced at the end of the day in the area of the Inca/Delaware Local Improvement District.

- 4.2 MONTHLY STAFF REPORT – The members of the Board reviewed the Monthly Staff Report which had been submitted by the District Manager.

The District Manager provided an update on the damage that was caused to the Waucondah Wastewater Treatment Plant and District Office associated with the August 15, 2007 hail storm. She indicated that an insurance claim had been filed.

The District Manager requested that the Board authorize a membership fee of \$1,584.76 to the South Platte Water Related Activities Program, which should reduce some of the U. S. Fish and Wildlife permitting requirements that will be required for future projects. A motion was made and seconded; (RESOLUTION 07-074): TO AUTHORIZE THE DISTRICT'S MEMBERSHIP IN THE SOUTH PLATTE WATER RELATED ACTIVITIES PROGRAM. Passed unanimously.

The members of the Board reviewed the monthly Project Status Report which had been submitted by the District Manager.

The District Manager indicated that a brief hearing related to Sandstone Ranch would be required in the future to insure that the legal boundaries of the Sandstone Ranch Development area which will be included in the District are accurate.

Director Johnston requested that the Levine Feasibility Study be dropped from the monthly Project Status Report.

The members of the Board reviewed the monthly Service Improvement Project Status Report which had been submitted by the District Manager.

5.0 Immediate Issues

6.0 Audience Participation

Mr. Keith Worley was in the audience and requested the Board's support with a Firewise Landscaping training class. The Board agreed that this type of class would be of benefit to the District's customers and that they would support the effort.

7.0 Adjournment - A motion was made and seconded; (RESOLUTION 07-075): TO ADJOURN THE REGULAR MEETING. Passed unanimously. The meeting adjourned at 18:27.

ATTEST:

Secretary