



Perry Park Water and Sanitation District  
5676 West Red Rock Drive  
Larkspur, Colorado 80118  
[www.ppwsd.org](http://www.ppwsd.org)

## Regular Meeting – September 17, 2014

### Board Members

Craig Johnston  
Judy LaCrosse  
Jim Matchett  
Andy Morris  
Gary Peterson

### Visitors

### Staff / Consultants

Sue Byrnes – District Staff  
Diana Miller – District Manager  
Scott Monroe – Semocor, Inc.

### 1.0 Call To Order

The meeting was called to order at 16:31.

### 2.0 New Business and Open Items

- 2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 14-057) TO APPROVE THE MINUTES OF THE AUGUST 20, 2014 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS AMENDED. The motion passed unanimously.

Director Johnston noted that in the final paragraph of Section 4.0 should read “Director Johnson announced his resignation” as opposed to “Director Johnson announced to his resignation”.

- 2.2 Appoint Board Member – Director Peterson advised the Board that he would like to fill the vacant Board position with Mr. James Matchett whose past experience on the Board could be put to the immediate benefit of the District. After discussion, a motion was made and seconded; (RESOLUTION 14-058) TO APPOINT MR. JAMES MATCHETT TO THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT TO FILL A VACANCY ON THE BOARD UNTIL THE MAY 2016 REGULAR SPECIAL DISTRICT ELECTION. The motion passed unanimously.

- 2.3 Oath of Office – Director Peterson, the Chairman of the Perry Park Water and Sanitation District administered the following Oath of Office:

I, James W. Matchett, will faithfully support the Constitution of the United States and of the State of Colorado, and the laws made pursuant thereto, and will faithfully

perform the duties of the office of Director of the Perry Park Water and Sanitation District upon which I am about to enter.

Mr. Matchett advised the Board that he would contact Ms. Karen Dale the Editor of the Perry Park Sentinel to advise her that he is again on the Board of the Perry Park Water and Sanitation District, and to give her the opportunity to find another Perry Park Sentinel Reporter if Ms. Dale felt it to be appropriate.

Director Peterson nominated Director Morris to fill the open position of Treasurer of the Perry Park Water and Sanitation District. After discussion, a motion was made and seconded; (RESOLUTION 14-059) TO NOMINATE DIRECTOR MORRIS TO BE THE TREASURER OF THE PERRY PARK WATER AND SANITATION DISTRICT. There were no other nominations. Director Morris accepted the nomination. The motion passed unanimously.

- 2.4 Disbursements – A motion was made and seconded; (RESOLUTION 14-060) TO RATIFY ELECTRONIC PAYMENTS DATED SEPTEMBER 4, 2014 IN THE AMOUNT OF \$8,059.83 WHICH WERE PREVIOUSLY DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

After reviewing the disbursement to I.R.E.A. for electricity to run the Sageport Water Treatment Plant, which includes the Denver 4 well, Director Johnston suggested that an analysis be contemplated to convert the District's power supply from electric to natural gas. A general discussion ensued regarding the possibility of converting the District's generators from diesel to natural gas.

A motion was made and seconded; (RESOLUTION 14-061) TO APPROVE CHECKS 10733 THRU 10756 IN THE AMOUNT OF \$87,355.48 TO BE DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

In reference to check 10746, issued to RN Civil Construction in the amount of \$15,239.00, Director Peterson requested additional detail. The District Manager advised that RN Civil Construction is the Contractor performing the construction of the clear well at the Glen Grove Water Treatment Plant. The District Manager added that upon completion of the clear well, treatment capacity at the Glen Grove Plan will double for renewable. The District Manager offered that the capacity of the plant was diminished when the District's wells on the west side of the District were reclassified by the Colorado Department of Public Health and Environment to no longer be designated as ground water, but ground water under the influence of surface water.

A motion was made and seconded; (RESOLUTION 14-062) TO RATIFY CONSENT AGENDA ITEMS DATED AUGUST 29, 2014 IN THE AMOUNT OF \$6,065.17 AND ITEMS DATED SEPTEMBER 12, 2014 IN THE AMOUNT OF \$5,711.62 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

- 2.5 2015 Budget - As per §29-1-105, C. R. S. and §29-1-103(1), C. R. S. the District Manager presented the Board with the 2015 proposed budget.

Director Morris noted the funds that were being proposed for 2015 capital improvements, encouraging the rate analysis that is underway be concluded sooner

rather than later. The District Manager offered that the proposed capital improvements were preliminary and that as the budget process moves forward the 2015 capital improvements will be lucid.

### **3.0 Operational Status**

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc.

Mr. Monroe advised the Board of a water main break that occurred on September 3, 2014. Mr. Monroe offered that during construction of the clear well at the Glen Grove Water Treatment Plant the District's Contractor hit a water bypass line that had not been documented on District maps.

Mr. Monroe advised the Board of a sewer overflow that had been reported to the District on September 10, 2014. Mr. Monroe added that the District responded immediately and that cleanup began within a few hours. Mr. Monroe noted that all the appropriate agencies were notified.

- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report.

### **4.0 Old Business/Immediate Issues**

The Board discussed the quarterly Update on Pending Matters memorandum prepared by the District's legal counsel, Alan Hill.

Director Matchett offered positive feedback on the storage of water by the District in the Waucondah Reservoir. Mr. Monroe offered to track gallons stored in the Waucondah Reservoir on the Districts System Report going forward.

Director Peterson appointed Director Morris to the Rates and Fees Committee.

- 5.0 Audience Participation** – There was none.

- 6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 14-063) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:39.

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Director Judy LaCrosse - Secretary