



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting – September 18, 2019

Board Members Present

Jim Maras
Jim Matchett
Andy Morris
Gary Peterson

Visitors

Brian Arthurs
Robin Maras
Julia McCusker

Excused Absence

Judy LaCrosse

Staff / Consultants in Attendance

Alan Hill – Hill & Pollock, LLC (via telephone)
Diana Miller – District Manager
Will Parker – Semocor, Inc.

1.0 Call To Order

The Regular Meeting was called to order at 16:30.

2.0 New Business and Open Items

- 2.1 Remuda Ranch Updates – The Board agreed to rearrange the agenda to facilitate the participation of Mr. Hill, the District’s legal counsel, in a status update regarding the easement and access agreements between the District, JSPGST LLC, The Mountbridge Farm Limited Partnership, LLLP, Rite-A-Way Industries Inc. and the Remuda Ranch Development LLC entities. In summary, Mr. Hill advised the Board that the agreements were in “final form” and should be ready for signatures in the short term. At the conclusion of discussion, a motion was made and seconded; (RESOLUTION (19-067) TO APPOINT PRESIDENT GARY PETERSON AND TREASURER ANDY MORRIS TO PERFORM THE FINAL REVIEW OF THE VARIOUS, APPLICABLE AGREEMENTS AND EXECUTE THE AGREEMENTS PRIOR TO THE NEXT BOARD MEETING IF FOUND TO BE ACCEPTABLE. The motion passed unanimously.
- 2.2 Meeting Minutes – A motion was made and seconded; (RESOLUTION 19-068) TO APPROVE THE MINUTES OF THE AUGUST 21, 2019 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS AMENDED. The motion passed unanimously.

With Regard to Section 2.4, Resolution Authorizing Online Notice of Public Meetings, Director Matchett noted that the website for online notice is www.ppwsd.org. The meeting minutes were amended to reflect the website.

- 2.3 Disbursements – A motion was made and seconded; (RESOLUTION 19-069) TO RATIFY ELECTRONIC PAYMENTS DATED SEPTEMBER 9, 2019 IN THE AMOUNT OF \$5,278.88 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 19-070) TO APPROVE CHECKS 12369 THRU 12384 IN THE AMOUNT OF \$91,410.91 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

In reference to check 12370, issued to Chemtrade Chemicals US LLC, Director Peterson noted that there was a duplicate Alum Sulfate entry. The District Manager clarified that it was not duplication but the same volume of Alum Sulfate being delivered to both the Waucondah Wastewater Plant and the Sageport Wastewater Plant.

In reference to check 12379, issued to TST Infrastructure, LLC, Director Peterson asked for clarification on the Bannock Drive LS and Country Club Drive loop warranty related items. The District Manager advised that both the Bannock Drive LS and Country Club Drive loop projects had open Douglas County Grading and Erosion Control (GESC) permits that had reached their expiration date. The District Manager added that the District's engineer had met with the Douglas County inspector at both locations and after discussion concluded that the Country Club Drive loop GESC permit could be closed with no further action, but the Bannock Drive LS GESC permit would need to be extended because additional weed control and seeding efforts were necessary.

In reference to check 12381, issued to Underground Consulting Solutions, Director Matchett requested additional information on the potholing services provided. The District Manager advised that this was related to locating the Dakota well waterline.

A motion was made and seconded; (RESOLUTION 19-071) TO APPROVE CHECKS 12385 THRU 12391 IN THE AMOUNT OF \$53,945.63 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 19-072) TO RATIFY CONSENT AGENDA ITEMS DATED AUGUST 23, 2019 IN THE AMOUNT OF \$6,649.97 AND CONSENT AGENDA ITEMS DATED SEPTEMBER 6, 2019 IN THE AMOUNT OF \$7,095.87 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

- 2.4 Proposed 2020 Budget – The Board reviewed the proposed 2020 Budget presented by the District Manager. The Board will discuss the Budget at the October and November Board Meetings. The Budget Hearing is scheduled for the December 11, 2019 Board Meeting.

The District Manager advised the Board that Ehlers was in the process of updating the District's rate analysis study and that the results of the rate study would be presented to the Board at the December 11, 2019 Board Meeting.

3.0 Operational Status

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which was prepared by Mr. Parker.

The Board noted that it was great to see the alluvial well water use much higher than last year.

- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report that was presented by the District Manager.

The District Manager advised the Board that the Sageport Water Treatment Plant Improvements project submittal had been approved by the Colorado Department of Public Health and Environment.

The District Manager advised the Board that the District had received a request for compensation from a Customer related to unverified water heater damage from a water main break that had occurred in July 2018. After discussion, which included the age of the water heater, as well as the length of time that had expired since the water main break, the Board denied the request.

- 4.0 Old Business/Immediate Issues** – Director Maras advised the Board that he had attended the National Rural Water Association annual WaterPro conference and that they had good sessions on water meters and rates. Director Maras noted that the 2023 conference would be held at the Gaylord Convention Center in Aurora, Colorado.

Director Matchett requested an update on the noise complaint received from a Customer in the District. The District Manager advised that she was waiting for additional information from the acoustical engineer.

Director Peterson advised the Board and staff that he would not be in attendance at the October and November Board Meetings.

- 5.0 Audience Participation** – There was none.

- 6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 19-073) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:26.

Secretary, Judy LaCrosse