



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting – September 21, 2016

Board Members Present

Craig Johnston
Judy LaCrosse
Jim Matchett
Andy Morris
Gary Peterson

Visitors

Staff / Consultants in Attendance

Ben Gelt – Independent Consultant
Diana Miller – District Manager
Scott Monroe – Semocor, Inc.

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 New Business and Open Items

- 2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 16-055) TO APPROVE THE MINUTES OF THE AUGUST 20, 2016 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS AMENDED. The motion passed unanimously.

In reference to paragraph 2.3, Director Peterson suggested that additional details regarding the independent research that the Board had done, the District Engineer's recommendation, and the in depth discussion at the Board Meeting should be incorporated into the paragraph.

- 2.2 Disbursements – A motion was made and seconded; (RESOLUTION 16-056) TO RATIFY ELECTRONIC PAYMENTS DATED SEPTEMBER 7, 2016 IN THE AMOUNT OF \$8,637.53 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 16-057) TO APPROVE CHECKS 11380 THRU 11398 IN THE AMOUNT OF \$67,045.15 TO BE DISBURSED FROM 1ST BANK WITH CHECKS 11374 THRU 11379 BEING VOIDED. The motion passed unanimously.

Director LaCrosse noted that checks 11374 thru 11379 had been voided and that she had reviewed the voided checks.

In reference to check 11385, issued to Fischer Enterprises, Inc., Director Johnston requested additional detail on the work performed. Mr. Scott Monroe, with Semcor, Inc., advised the Board that the service line for this location was likely installed improperly in 2003 with the Country Club Local Improvement District, and had to be straightened before the Customer's construction effort could continue.

In reference to check 11394, issued to TST Infrastructure, LLC, Director Peterson requested the details as to why the amount of the invoice for non-project related engineering was so high. The District Manager advised that the majority of the non-project time spent was related to the District's response to the Larkspur Truck Stop Referral that the District had received from the Town of Larkspur.

A motion was made and seconded; (RESOLUTION 16-058) TO RATIFY CONSENT AGENDA ITEMS DATED AUGUST 26, 2016 IN THE AMOUNT OF \$6,460.43 AND CONSENT AGENDA ITEMS DATED SEPTEMBER 9, 2016 IN THE AMOUNT OF \$6,014.53 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

- 2.3 Funding Updates – Mr. Ben Gelt introduced himself as an independent Public Affairs consultant specializing in campaigns, zoning and entitlement, policy and other solutions, for many types of clients including local governments and municipalities. Mr. Gelt advised the Board that he had been in discussions with the District Manager, Mr. Monroe and Ehlers Inc. regarding the financial needs of the District. After a lengthy question and answer session with the Board, Mr. Gelt offered that he was confident that he could develop a successful plan to clearly articulate the infrastructure and financial needs of the District to its Customers.

A motion was made and seconded; (RESOLUTION 16-059) TO RETAIN MR. BEN GELT'S SERVICES TO CREATE A PLAN TO COMMUNICATE THE DISTRICT'S INFRASTRUCTURE AND FINANCIAL NEEDS TO CUSTOMERS IN THE DISTRICT AND TO DIRECT THE DISTRICT MANAGER TO ISSUE A \$10,000.00 RETAINER PAYMENT TO MR. GELT. The motion passed unanimously.

- 2.4 Accept 5133 Echo Valley Road Feasibility Study – The Board reviewed the Water & Sewer Service, Fire Protection Study for 5133 Echo Valley Rd. prepared by TST Infrastructure, LLC. After discussion a motion was made and seconded; (RESOLUTION 16-060) TO ACCEPT THE WATER AND SEWER SERVICE, FIRE PROTECTION STUDY FOR 5133 ECHO VALLEY RD. AS PRESENTED, WITH THE CONDITION THAT THE SUBDIVISION OF THE LOT OCCURS. The motion passed unanimously.

- 2.5 2017 Budget - As per §29-1-105, C. R. S. and §29-1-103(1), C. R. S. the District Manager presented the Board with the 2017 proposed budget. The District Manager advised the Board that the capital improvements identified in the District's 2016 Comprehensive Master Plan were incorporated into the Capital Improvements Schedule.

3.0 Operational Status

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc.

Mr. Monroe advised the Board that he would like to install VFDs (Variable Frequency Drives) for each renewable water well in the spring season of 2017, to add the capability to throttle the gallons per minute of water pumped. Mr. Monroe offered that this capability would increase the amount of renewable water that Customer's in the District can consume.

Mr. Monroe advised the Board that the water main break that occurred on September 17, 2016 was due to a broken saddle.

- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report.

4.0 Old Business/Immediate Issues

- 4.1 Board Member Discussion Items – Director Peterson advised the Board that he had a discussion with a local property owner who is near the District boundary. Director Peterson requested that the District Manager consider any future benefit to the District.

Director Matchett cited positive feedback from a Customer in the District, regarding Mr. Monroe's response to a recent water main break.

5.0 Audience Participation – There was no additional audience participation.

- 6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 16-061) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 18:10.

Secretary, Judy LaCrosse