

## Regular Meeting – October 5, 2011

### Board Members

Mike Hayes  
Craig Johnston  
Tony Lucas  
Jim Matchett  
Gary Peterson

### Visitors

### Staff / Consultants

Sue Byrnes – District Staff  
Diana Miller – District Manager  
Scott Monroe – Semocor, Inc.

### 1.0 Call To Order

The meeting was called to order at 16:31.

### 2.0 New Business and Open Items

- 2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 11-079) TO APPROVE THE MINUTES OF THE SEPTEMBER 21, 2011 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS AMENDED. The motion passed unanimously.

Director Hayes offered that in Section 3.2, paragraph three, it would add clarity to the paragraph if the text “She” was replaced with “The District Manager”.

- 2.2 Disbursements – A motion was made and seconded; (RESOLUTION 11-080) TO APPROVE CHECKS 20658 THRU 20668 IN THE AMOUNT OF \$27,097.22 TO BE DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

In reference to check 20658 issued to CDPHE (Colorado Department of Public Health and Environment), in the amount of \$4,630.00, Director Hayes requested further information on the purpose of four different discharge permit fees. The District Manager advised that the Sageport Waste Water Treatment Plant and the Wauconda Wastewater Treatment Plant had separate permits. The State is charging each plant for a pretreatment discharge permit and for a domestic individual discharge permit.

In reference to check 20663 issued to I.R.E.A. with the description 8/8 – 9/9 Electric, Wauconah Swr, Director Hayes suggested that Swr was more reflective of the collection system as opposed to the treatment facility. Ms. Byrnes advised that she enters descriptive invoice information from the invoices. She added that she would contact I.R.E.A. and request that the description be changed to Waucondah WWTP.

Associated with check 20667 issued to The Engineering Company, with the description Survey Water Main Easement-Schultz Property, Director Matchett requested clarification on the work performed. The District Manager advised the Board that Ms. Schultz has a District easement and water main on her property. The District Manager added that the District did not know the actual location of either. The District Manager explained that as Ms. Schulz was planning to construct an arena in close proximity to the general location of the easement and water main, and that it was imperative that the District be able to provide an accurate locate for her.

A motion was made and seconded; (RESOLUTION 11-081) TO RATIFY CONSENT AGENDA ITEMS DATED SEPTEMBER 30, 2011 IN THE AMOUNT OF \$5,198.61 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

Director Hayes highlighted that the last two digits of the year on the description of board member compensation checks was truncated. Ms. Byrnes will input the date on the checks going forward in a format that will not be truncated.

A motion was made and seconded; (RESOLUTION 11-082) TO RATIFY CONSENT AGENDA ITEMS DATED SEPTEMBER 30, 2011 IN THE AMOUNT OF \$188.70 WHICH WERE PREVIOUSLY DISBURSED FROM THE 1<sup>ST</sup> BANK CHECKING ACCOUNT. The motion passed unanimously.

- 2.3 2012 Proposed Rate Increases – The Board reviewed a 2012 Proposed Rate Study Summary describing the analysis and conclusions from the Rate Committee. The Board discussed the remainder of recommendations from the detailed Rate Study prepared by the District’s engineer in 2008 that should be implemented. Essentially, the 2008 Rate Study concluded that water rate increases in 2009, 2010, 2011 and 2012 were necessary to insure the sustainability of the District’s water supply and water infrastructure. The 2008 Rate Study also suggested that a funding source be developed for capital improvements to replace the declining tap and development fee revenues. The 2009 water rate increase was implemented; however, the District was able to suspend the additional increases by achieving significant cost savings. Unfortunately, with the loss of property tax revenue, increases in utility rates and commodities, and with additional fees being imposed on the District from governmental entities, the District will likely need to proceed with the water rate increases suggested in the 2008 Rate Study as well as initiating a new fee for capital improvements. The proposed impact to Customers who use 5,000 gallons of water or less per month is \$8.30, \$22.66 bimonthly or \$135.96 annually. With the proposed increase the District’s water rates would still be one of the lowest in the region. The Board directed the District Manager to provide the results of the discussion to the District’s Customers and to solicit Customer feedback. The Board will make a decision on rate increases at the December 7, 2011 Board Meeting.

- 2.4 2012 Proposed Budget - As per §29-1-105, C. R. S. and §29-1-103(1), C. R. S. the District Manager presented the Board with the 2012 proposed budget and budget message.

Director Hayes noted that the capital outlay total from the Capital Projects Schedule did not carry over correctly to the Budget Summary page.

Director Lucas commented that with the interest rates on loans being at all-time lows, that this would be a good time to borrow money for the District's infrastructure. The Board discussed the projects that would need to be completed to fully utilize the District's renewable water supply. The Board requested that a road map for water infrastructure projects be developed that could be used for communication with Customers and future Board Members.

- 3.0 Old Business** – Mr. Monroe advised the Board that the Fox Circle main line improvement project had been completed within budget and on schedule. The Board congratulated Mr. Monroe and the District Manager for their efforts to successfully complete the project.

- 4.0 Audience Participation** – There was none.

- 5.0 Adjournment** - A motion was made and seconded; (RESOLUTION 11-083) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:44.

ATTEST:

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Secretary