

Regular Meeting – October 16, 2007

Board Members

Mike Hayes
Craig Johnston
Tony Lucas
Jim Matchett
Gary Peterson

Visitors

Keith Worley
Judy LaCrosse
Nancy Aitken
John Aitken

Staff / Consultants

Diana Miller – District Manager
Sue Byrnes – Staff
Alan Hill – Tienken & Hill, LLP

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 New Business

2.1 Meeting Minutes - A motion was made and seconded; (RESOLUTION 07-087): TO APPROVE THE MINUTES OF THE OCTOBER 2, 2007 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. Passed unanimously.

2.2 Water/Sewer Permits – The following permit had already been approved:

Permit #	Builder/Owner	Property Address
1379	Arrow Construction	1215 Hoosier Drive

Thirty-five (35) permits have been issued year to date.

2.3 Disbursements – A motion was made and seconded; (RESOLUTION 07-088): TO APPROVE CHECKS 18682 – 18703 IN THE AMOUNT OF \$75,449.11 FROM WELLS FARGO BANK WEST. Passed unanimously.

A motion was made and seconded; (RESOLUTION 07-089): TO RATIFY CONSENT AGENDA ITEMS DATED OCTOBER 5, 2007 IN THE AMOUNT OF \$4,273.55 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. Passed unanimously.

The District Manager advised the Board that SEMOCOR was working diligently to change the account information on the Qwest telephone line at the Waucondah plant.

3.0 Staff and Consultant Reports

- 3.1 PERRY PARK WATER AND SANITATION DISTRICT SYSTEMS REPORT – The members of the Board reviewed the monthly operations report which had been submitted by SEMOCOR, Inc.

Director Peterson requested that current and previous year precipitation numbers be added to the Perry Park Water and Sanitation District Systems Report.

Director Peterson requested that a per tap water average be added to the Perry Park Water and Sanitation District Systems Report.

Director Matchett requested that an explanation be given related to the reduced production of the Grant Ditch well. The District Manager explained that the new Glen Grove well is the dominant well and that a new pump with higher horse power would be installed in the Grant Ditch well.

- 3.2 MONTHLY STAFF REPORT – The members of the Board reviewed the Monthly Staff Report which had been submitted by the District Manager.

The Board reviewed the revised 2008 Regular Board Meeting Schedule which had been submitted by the District Manager. A motion was made and seconded; (RESOLUTION 07-090): TO APPROVE THE 2008 REGULAR BOARD MEETING SCHEDULE. Passed unanimously.

Director Lucas asked if Director Hayes and the District Manager had met with Douglas County Commissioner Jack Hilbert to discuss engineering and construction expenses associated with the Glen Grove Well and Waucondah Storage Building projects. She advised that she had been in contact with the Commissioner's office numerous times, but was not yet able to schedule a meeting.

The members of the Board reviewed the monthly Project Status Report which had been submitted by the District Manager.

The members of the Board reviewed the monthly Service Improvement Project Status Report which had been submitted by the District Manager.

4.0 Old Business/Immediate Issues

As suggested by Mr. Pat Gregory with Gregory and Associates who manages the District's Retirement plan, Director Hayes added the additional responsibility of reviewing hardship claims associated with the District's retirement plan to the existing Staffing Committee. The District Manager will update the District's Employee Handbook to reflect the change.

Mr. Alan Hill provided the Board his thoughts on the recent Douglas County Water Summit. He indicated that the topics of conservation, storage and working together resonated throughout the conference.

The Board requested that the District Manager evaluate proven conservation programs such as community outreach and rebates on new appliances that reduce water consumption. She indicated that Nolte and Associates was working on a proposal for the District to develop a state sanctioned water conservation plan which will be essential for low interest loan qualification in the future.

Director Matchett indicated that he was unable to view the Xeriscape DVD which had been supplied by Douglas County to its residents.

The District Manager summarized concerns related to identity theft expressed by a customer about the District's post card bill. After discussing the elements of information included on the utility bill and discussing similar post card bills that are mailed to customers (e.g. vehicle registration renewal) the Board felt that current billing methods were adequate.

Director Hayes requested that close attention be given to the five year capital budget.

5.0 Audience Participation

None.

6.0 Adjournment - A motion was made and seconded; (RESOLUTION 07-091): TO ADJOURN THE REGULAR MEETING. Passed unanimously. The meeting adjourned at 18:03.

ATTEST:

Secretary