

Regular Meeting – October 19, 2010

Board Members

Craig Johnston
Tony Lucas
Jim Matchett
Gary Peterson

Visitors

Phil Burger
Judy LaCrosse
Jenna Monroe
Michelle Smith

Excused Absence

Mike Hayes

Staff / Consultants

Diana Miller – District Manager
Scott Monroe – Semocor, Inc.

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 New Business and Open Items

- 2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 10-075) TO APPROVE THE MINUTES OF THE OCTOBER 5, 2010 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 10-076) TO APPROVE THE MINUTES OF THE OCTOBER 5, 2010 EXECUTIVE SESSION OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.

- 2.2 Water/Sewer Permits – One new permit had been approved.

Permit #	Builder/Owner	Property Address
1410	Joyner Construction	5408 Country Club Drive

Six (6) permits have been issued year to date. One (1) permit has been reissued.

- 2.3 Larkspur Chamber of Commerce – Ms. Michelle Smith and Mr. Phil Burger with the

Larkspur Chamber of Commerce were in attendance to discuss with the Board the possibility of the District becoming a member of or sponsoring the organization. The organization currently has forty dues paying members, they are hoping to add twenty additional members. Annual membership fees are \$150.00, annual sponsorship fees range from \$500.00 up to \$1,000.00. Director Peterson requested clarification on the goals of the organization. They indicated that currently the organization is focused on building membership and assisting the Town of Larkspur with planning and business development, potentially filling seats on the Town's Economic Development Advisory Board. Director Peterson requested that they develop a Mission Statement and attend a future Board Meeting to further discuss their request.

- 2.4 Disbursements – A motion was made and seconded; (RESOLUTION 10-077) TO APPROVE CHECKS 20276 THRU 20295 IN THE AMOUNT OF \$53,144.13 TO BE DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

Director Matchett requested clarification on check number 20277 issued to All About Bonds, Inc. The District Manager explained that the payment is for a schedule bond for the Board Members in compliance with Colorado Revised Statutes.

A motion was made and seconded; (RESOLUTION 10-078) TO RATIFY CONSENT AGENDA ITEMS DATED OCTOBER 15, 2010 IN THE AMOUNT OF \$4,956.71 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

- 2.5 Agreement for Services – 2011 System Operations – Semocor, Inc. – The Board reviewed the Agreement for Services Contract that had been submitted by the District Manager. She noted that there were two changes to Attachment A, an increase in charges for additional work associated with tag hanging and re-inspections from \$25.00 to \$35.00 per instance, both fees being covered by the District's current fee schedule. The annual compensation of \$325,920.00 did not change from the previous year, this being the third consecutive year without an increase in annual compensation. The District Manager summarized the strong performance of Semocor, Inc. and expressed appreciation for Mr. Monroe going above and beyond the items outlined in the agreement, thereby adding substantial benefit to the District. A motion was made and seconded; (RESOLUTION 10-079) TO EXECUTE THE AGREEMENT FOR SERVICES CONTRACT WITH SEMOCOR, INC. FOR THE YEAR 2011. The motion passed unanimously.

- 2.6 Proposed 2011 Meeting Schedule – The District Manager presented the proposed 2011 Regular Board Meeting Schedule. She highlighted that as previously discussed the meeting day had moved from Tuesdays to Wednesdays. She noted that the proposed number of scheduled meetings had been reduced. The Board and District Manager discussed that with the reduction in meetings, the time spent and the level of effort associated with the single monthly meeting would significantly increase. It was agreed that with the reduced schedule the Director's compensation should increase from \$75.00 to \$100.00 per meeting, with a cost and revenue neutral effect. A motion was made and seconded; (RESOLUTION 10-080) TO ADOPT THE 2011 BOARD MEETING SCHEDULE AS PRESENTED. The motion passed unanimously. A motion was made and seconded; (RESOLUTION 10-081)

TO INCREASE THE DIRECTOR'S COMPENSATION TO \$100.00 PER BOARD MEETING. The motion passed unanimously.

- 2.7 Proposed 2011 Budget – The Board reviewed the proposed 2011 budget. The District Manager offered that specific details associated with the District's 2011 focus were added to the Budget Message.

3.0 Staff and Consultant Reports

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc.

Mr. Monroe highlighted that the improvements to the Glen Grove Water Treatment plant were on schedule.

Director Peterson requested further details on the water loss noted on the report associated with the Sageport Water Treatment Plant. Mr. Monroe offered that the computer program which controls the water treatment processes had been corrupted. Mr. Monroe summarized the actions that were taken to insure that this type of situation would not occur in the future.

- 3.2 Monthly Reports – The members of the Board reviewed the Monthly Staff Report which had been submitted by the District Manager.

The members of the Board reviewed the monthly Project Status Report which had been submitted by the District Manager.

4.0 Old Business/Immediate Issues

There was none.

5.0 Audience Participation

There was none.

- 6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 10-082): TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:24.

ATTEST:

Secretary