

Regular Meeting – October 21, 2008

Board Members

Mike Hayes
Craig Johnston
Tony Lucas
Jim Matchett
Gary Peterson

Visitors

Nancy Aitken
John Aitken
Keith Worley

Staff / Consultants

Sue Byrnes – District Staff
Diana Miller – District Manager

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 New Business and Open Items

2.1 Meeting Minutes - A motion was made and seconded; (RESOLUTION 08-098: TO APPROVE THE MINUTES OF THE OCTOBER 7, 2008 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. Passed unanimously.

2.2 Water/Sewer Permits – The following permits had already been approved:

Permit #	Builder/Owner	Property Address
1399	Ken Overman	1441 Tenderfoot Drive
1400	Kerry Comstock/ Bobby Valentine	1840 Gore Drive
1401	Foster Alexander/ Tom & Gina Ray	7077 Bear Dance Drive

Nineteen (19) permits have been issued year to date.

2.3 Disbursements – A motion was made and seconded; (RESOLUTION 08-099): TO APPROVE CHECKS 19265 thru 19290 IN THE AMOUNT OF \$91,684.65 FROM WELLS FARGO BANK WEST. Passed unanimously.

A motion was made and seconded; (RESOLUTION 08-100): TO RATIFY CONSENT AGENDA ITEMS DATED OCTOBER 3, 2008 IN THE AMOUNT OF

\$4,623.08 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. Passed unanimously.

Director Hayes requested clarification on check number 19272, Installed New Lights at Sageport Trmt. Plant in the amount of \$3,184.17. The District Manager explained that the new lighting was originally included in the Sageport clarifier upgrade project, but to reduce costs, that portion of the contract had been deleted. She indicated that existing lighting was insufficient and at such a height and location that bulb replacement was difficult and dangerous.

3.0 Staff and Consultant Reports

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc. The District Manager advised the Board that there was a minor correction to the gallons that had been pumped by the Grant Ditch well, the amount pumped was 3.305 mg/month. Director Matchett commended Operations on the increase in renewable water utilized in the District, which was 47% for the month of September, an increase of 14% from the previous year.
- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report which had been submitted by the District Manager.

The members of the Board reviewed the monthly Project Status Report which had been submitted by the District Manager.

Director Lucas requested an update on the East Plum Creek Water Well Easement effort. The District Manager advised the Board that the District, Semocor and TEC had met with Mr. Martin Redeker and Mr. Jeff Arlotti in an attempt to get conversation between both parties on track. She indicated that State's recent reclassification of the District's alluvial wells to ground water under the influence of surface water, potentially changes how the District can utilize the production from those wells in the future. She offered that in lieu of monetary compensation the developers requested that the District provide assistance in obtaining permits or licenses that will allow pipelines to be run through the railroad right-of-way.

The members of the Board reviewed the monthly Service Improvement Project Status Report which had been submitted by the District Manager.

The members of the Board discussed the Larkspur Fire Protection District Fire Station #2 Sanitary Service Feasibility/Impact Study.

Director Peterson expressed his concern regarding feasibility studies that have been accepted by the Board in years past (equating to 556 residential lots) that potentially, could all begin construction in the same timeframe, which would significantly reduce the available capacity at the District's water and wastewater treatment facilities.

Director Hayes suggested that some of the studies were so old that changes may have been made to the District's infrastructure that could impact the original design of the feasibility study.

The Board concluded that going forward the date that a feasibility study is accepted by the Board should be included with the summary of feasibility studies and that a timeframe should be established that will require a feasibility study to be resubmitted to the District for evaluation and Board acceptance if there is no development activity. The District Manager along with the District's legal counsel will prepare a resolution to be adopted by the District's Board of Directors to institute these changes going forward.

A motion was made and seconded; (RESOLUTION 08-101): TO ACCEPT THE LARKSPUR FIRE PROTECTION DISTRICT, FIRE STATION #2, SANITARY SEWER SERVICE FEASIBILITY/IMPACT STUDY. Passed unanimously.

4.0 Old Business/Immediate Issues

2009 Budget – The District Manager summarized changes that had been made to the 2009 Capital Budget as a result of feedback offered by Director Hayes.

The District Manager advised the Board that a Public Information Hearing related to the proposed water rate and other fee increases is scheduled for November 18, 2008 directly following the regularly scheduled Board Meeting.

Director Hayes and Director Lucas signed a letter and easement agreement that offers to Spruce Mountain Development, LLC and JaJa Family Limited Partnership the District's assistance in obtaining permits or licenses that will allow the development to run pipelines in the railroad right-of-way.

5.0 Audience Participation

None.

6.0 Adjournment - A motion was made and seconded; (RESOLUTION 08-102): TO ADJOURN THE REGULAR MEETING. Passed unanimously. The meeting adjourned at 18:03.

ATTEST:

Secretary