



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting – October 21, 2015

Board Members Present

Craig Johnston
Judy LaCrosse
Jim Matchett
Andy Morris
Gary Peterson

Visitors

Staff / Consultants in Attendance

Diana Miller – District Manager
Scott Monroe – Semocor, Inc.

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 New Business and Open Items

2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 15-051) TO APPROVE THE MINUTES OF THE SEPTEMBER 16, 2015 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.

2.2 Disbursements – A motion was made and seconded; (RESOLUTION 15-052) TO RATIFY ELECTRONIC PAYMENTS DATED SEPTEMBER 24, 2015 IN THE AMOUNT OF \$15,612.06 AND ELECTRONIC PAYMENTS DATED OCTOBER 12, 2015 IN THE AMOUNT OF \$987.98 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 15-053) TO APPROVE CHECKS 11068 THRU 11091 IN THE AMOUNT OF \$107,997.79 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

In reference to check 11075 issued to Excell Pump Services, Director Matchett requested clarification on the Description *Repaired Cla Val*. Mr. Monroe offered that a Cla Val is a manufacturer of control valves, in this case a valve for pressure reduction.

In reference to check 11080 issued to McDonald Farms Enterprises, Inc., Director Peterson requested additional information on the vendor. Mr. Monroe advised that McDonald Farms Enterprises, Inc. is a national firm, headquartered in Colorado, which has extensive experience in waste disposal equipment and services.

In reference to check 11086 issued to TST Infrastructure, LLC, Director Peterson requested additional information on the Description *Perry Park Ranch Road Replacement*. The District Manager advised that this was engineering associated with the section of the access road at the District's reservoir property, which had washed out earlier this year.

A motion was made and seconded; (RESOLUTION 15-054) TO RATIFY CONSENT AGENDA ITEMS DATED SEPTEMBER 25, 2015 IN THE AMOUNT OF \$6,157.52 AND CONSENT AGENDA ITEMS DATED OCTOBER 9, 2015 IN THE AMOUNT OF \$5,711.62 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

- 2.3 2016 Agreement for Services - Operations – The District Manager presented the Board with the proposed Agreement for Services contract between Semocor, Inc. and the Perry Park Water and Sanitation District for water and wastewater operational services in 2016. The District Manager described the Semocor, Inc. performance as excellent. The District Manager noted that the contract was the same as previous years with the exception of the dates and a proposed increase of 3.0% which would increase the annual contract amount to \$364,830. The District Manager advised the Board that she had verified with the District's legal counsel that there were no new legislative changes that needed to be incorporated into the agreement.

After discussion, a motion was made and seconded; (RESOLUTION 15-055) TO EXECUTE THE AGREEMENT FOR SERVICES CONTRACT WITH SEMOCOR, INC. FOR THE YEAR 2016. The motion passed unanimously.

Mr. Monroe, the President of Semocor, Inc., thanked the Board for the opportunity to work in the District.

- 2.4 Septic Systems on Osage Road – Mr. Tony Caterina had submitted a letter to the Board suggesting that some septic systems in the District may not meet the new Tri-County Health Department septic permit guidelines. Mr. Caterina indicated that his septic system on Osage Road was in good condition, and would like to make improvements to keep it in that condition. Mr. Caterina offered that he did not want to expend funds for septic system improvements, if the District is planning to extend centralized sewer in the near future.

The Board discussed the location of Mr. Caterina's property, the path that centralized sewer would take to extend sewer service to that area and the number of properties that could be served by the extension. The District Manager advised the Board that some Customers with well-functioning septic system may not want to pay the sewer fees required to connect to new sewer service. After discussion, the Board concurred that the District would not fund a sewer extension to Osage Road in the near future.

- 2.5 Proposed 2016 Budget – The District Manager presented the Board with the proposed 2016 Budget. The District Manager advised that as soon as the October actual revenue and expenditure data was available, she would send the Board an updated budget via e-mail.

3.0 Operational Status

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc.
- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report.

The District Manager noted that the permits issued by the District this year, 23 in total, exceeds the previous year's total.

4.0 Old Business/Immediate Issues

- 4.1 Board Member Discussion Items – Director Peterson inquired into how the Echo Hills Tank Access agreement had been going. The District Manager and Mr. Monroe advised that there had been no issues with access to the tanks.

Director Morris requested a preview of capital infrastructure that may be necessary in 2016. The District Manager advised that the infrastructure needs would become much clearer as the master plan effort progresses, but most certainly the replacement of the Pike Circle PRV (Pressure Reducing Valve) vault and improvements to the Sageport Wastewater Treatment Plant headworks.

- 5.0 Audience Participation** – There was none.

- 6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 15-056) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:25.

Secretary, Judy LaCrosse