



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting – November 16, 2016

Board Members Present

Craig Johnston
Judy LaCrosse
Jim Matchett
Andy Morris
Gary Peterson

Visitors

Staff / Consultants in Attendance

Diana Miller – District Manager
Scott Monroe – Semocor, Inc.

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 New Business and Open Items

- 2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 16-069) TO APPROVE THE MINUTES OF THE OCTOBER 19, 2016 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS AMENDED. The motion passed 4-0. As Director Peterson was not in attendance at the October 19, 2016 Regular Board Meeting, he abstained from the vote.

Director Morris noted that there were no audience participants at the October 19, 2016 Regular Board Meeting, so the word “additional” in paragraph 5.0 was not accurate.

- 2.2 Disbursements – A motion was made and seconded; (RESOLUTION 16-070) TO RATIFY ELECTRONIC PAYMENTS DATED OCTOBER 26, 2016 IN THE AMOUNT OF \$13,297.13 AND ELECTRONIC PAYMENTS DATED NOVEMBER 8, 2016 IN THE AMOUNT OF \$143.06 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 16-071) TO APPROVE CHECKS 11427 THRU 11455 IN THE AMOUNT OF \$94,056.92 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

In reference to check 11434, issued to Evoqua Water Technologies LLC, Director LaCrosse highlighted that the price for a “Steel Chain” seemed very high. The District Manager offered that the chain was for an RBC (Rotating Biological Contactor) a very heavy component of wastewater treatment.

In reference to check 11446, issued to TST Infrastructure, LLC, Director Matchett inquired as to why the District expended funds on the Apache Court Pressures, which should have been addressed in an updated Apache Court Feasibility study. The District Manager offered that she and Mr. Monroe had discussed conditions that were stipulated in the August 17, 2004 Apache Court Feasibility study that are no longer possible. The District Manager added that she and Mr. Monroe did not want the requestor to pay for another study knowing that fire protection standards possibly, could no longer be met.

In reference to check 11449, issued to Unbridled Contractors, Director Peterson asked if another water main break had occurred. The District Manager advised that this was the same water break as discussed at the previous Board Meeting. The District Manager added that the excavation had been completed by one contractor and the pipe repair had been completed by another contractor.

In reference to check 11453, issued to Waste Management of Denver, Director Matchett suggested that the District Manager contact the company and negotiate a price reduction.

A motion was made and seconded; (RESOLUTION 16-072) TO RATIFY CONSENT AGENDA ITEMS DATED OCTOBER 21, 2016 IN THE AMOUNT OF \$6,014.53 AND CONSENT AGENDA ITEMS DATED NOVEMBER 4, 2016 IN THE AMOUNT OF \$6,455.13 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

- 2.3 Funding Updates – The District Manager advised the Board that public affairs consultant, Mr. Ben Gelt was waiting for updated election data from Douglas County.

The District Manager noted that Mr. Matt Dempsey, with Ehler's & Associates, Inc., had completed the discussed changes to the Financial Management Plan, and would be attending the December 21, 2016 Board Meeting to present the updated plan to the Board.

- 2.4 2017 Budget – A motion was made and seconded; (RESOLUTION 16-073) TO OPEN THE 2017 BUDGET HEARING. The motion passed unanimously.

The Board reviewed the proposed 2017 Budget. The Board discussed the Budget Message noting that it was a comprehensive summary of the District's future funding requirements.

Director Peterson noted that the budget item for Elections should be increased to cover the costs of the November 2017 election, which will ask constituents to incur \$20,000,000 in debt.

After discussion, the following resolutions were made: THE RESOLUTION TO SET MILL LEVIES (RESOLUTION 16-074), THE RESOLUTION TO ADOPT BUDGET (RESOLUTION 16-075) AND THE RESOLUTION TO APPROPRIATE SUMS OF MONEY FOR THE PERRY PARK WATER AND SANITATION DISTRICT (RESOLUTION 16-076) were made and seconded. The full text is attached. The

motions passed unanimously. The Budget Hearing was adjourned and the regular meeting resumed.

- 2.5 Apache Court – In addition to information presented in the Board Packet, the District Manager presented the Board with the recent information from the service requestor and Larkspur Fire Protection District (LFPD). After discussion, the Board concluded that there were multiple issues that needed to be addressed.

The Board concluded that the District needs conclusive fire protection standards from the LFPD.

The Board concluded that the District's consistent standard of a service requestor extending water and sewer mains ten feet past the end of their lot must be adhered to.

The Board concluded that until the District has updated conclusive fire protection standards from LFPD, there was no reason to ask the service requestor to do an updated feasibility study.

The Board directed the District Manager draft a letter to the LFPD Board of Directors requesting updated fire protection standards.

3.0 Operational Status

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc.
- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report.

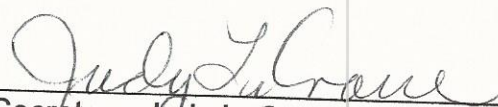
4.0 Old Business/Immediate Issues

- 4.1 Board Member Discussion Items – The Board discussed an article distributed by Director Matchett that highlights the poor job governmental agencies have done in pricing the most valuable resource, safe drinking water.

Director Morris suggested that the District Manager include a pointer in the Perry Park Water and Sanitation District newsletter to the District's website www.ppwsd.org, when important updates are made such as the posting of the District's Budget and Financial Statements.

- 5.0 Audience Participation** – There was no audience participation.

- 6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 16-077) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:44.


Secretary, Judy LaCrosse



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

RESOLUTION TO SET MILL LEVIES

(Pursuant to 39-5-128, C.R.S. and 39-1-111, C.R.S.)

A RESOLUTION LEVYING PROPERTY TAXES FOR THE YEAR 2017, TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE PERRY PARK WATER AND SANITATION DISTRICT, DOUGLAS COUNTY, COLORADO, FOR THE 2017 BUDGET YEAR.

WHEREAS, the Board of Directors of the Perry Park Water and Sanitation District, has adopted the annual budget in accordance with the Local Government Budget Law, on November 16, 2016 and;

WHEREAS, the amount of money necessary to balance the budget for **general operating** purposes from property tax revenue is \$367,083 and;

WHEREAS, the 2016, valuation for assessment for the Perry Park Water and Sanitation District as certified by the County Assessor is \$65,387,040.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO:

Section 1. That for the purpose of meeting all **general operating** expenses of the Perry Park Water and Sanitation District during the 2017 budget year, there is hereby levied a tax of 5.614 mills upon each dollar of the total valuation for assessment of all taxable property within the Perry Park Water and Sanitation District for the year 2017.

Section 2. That the Treasurer is hereby authorized and directed to immediately certify to the County Commissioners of Douglas County, Colorado, the mill levies for the Perry Park Water and Sanitation District as hereinabove determined and set.

ADOPTED this 16th day of November, A.D. 2016.

Attest: _____

J. Matchett

John A. Morris
John A. Morris, Treasurer



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

RESOLUTION TO ADOPT BUDGET

(Pursuant to 29-1-108, C.R.S.)

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2017, AND ENDING ON THE LAST DAY OF DECEMBER, 2017.

WHEREAS, the Board of Directors of the Perry Park Water and Sanitation District has appointed Diana Miller, District Manager, to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Diana Miller, District Manager, has submitted a proposed budget to this governing body on September 21, 2016, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 16, 2016, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

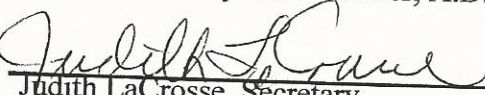
NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS of the Perry Park Water and Sanitation District, Colorado:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Perry Park Water and Sanitation District for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by John A. Morris, Treasurer and made a part of the public records of the Perry Park Water and Sanitation District.

ADOPTED, this 16th day of November, A.D., 2016.

Attest:


Judith LaCrosse, Secretary


John A. Morris, Treasurer



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

RESOLUTION/ORDINANCE TO APPROPRIATE SUMS OF MONEY

(Pursuant to Section 29-1-108, C.R.S.)

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO, FOR THE 2017 BUDGET YEAR.

WHEREAS, the Board of Directors has adopted the annual budget in accordance with the Local Government Budget Law, on November 16, 2016, and;

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Perry Park Water and Sanitation District.

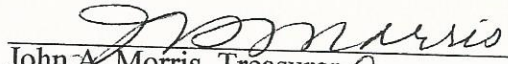
NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE BOARD OF DIRECTORS OF THE PERRY PARK WATER AND SANITATION DISTRICT, COLORADO:

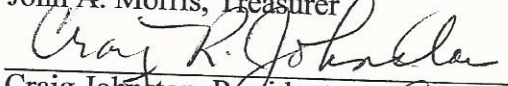
Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

GENERAL FUND:

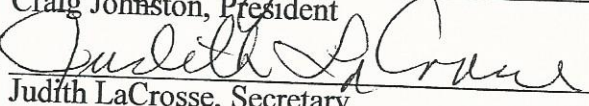
Current Operating Expenses	\$1,584,342
Capital Outlay	\$1,820,000
Debt Service	\$ 0
TOTAL GENERAL FUND	\$3,404,342

ADOPTED THIS 16th day of November, A.D. 2016.


John A. Morris, Treasurer


Craig Johnston, President

Attest:


Judith LaCrosse, Secretary