



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting and Budget Hearing – November 19, 2014

Board Members

Craig Johnston
Judy LaCrosse
Jim Matchett
Andy Morris
Gary Peterson

Visitors

Bill Goetz – TST Infrastructure, LLC
Walter Korinke

Staff / Consultants

Diana Miller – District Manager
Scott Monroe – Semocor, Inc.

1.0 Call To Order

The meeting was called to order at 16:30.

2.0 New Business and Open Items

Director Peterson adjusted the meeting agenda to accommodate Mr. Walter Korinke, the President of the Perry Park Metro District, who attended the meeting to update the Board on the Metro District's decision regarding the Gateway Pond reclamation efforts.

Mr. Korinke advised the Board that at the November 6, 2014 Perry Park Metro District meeting, the Metro District Board voted to redirect their Gateway Pond efforts from dredging, to a new effort to reduce reed coverage and to regain increased weed free exposure.

The Board thanked Mr. Korinke for the update.

- 2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 14-069) TO APPROVE THE MINUTES OF THE OCTOBER 15, 2014 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed unanimously.
- 2.2 Disbursements – A motion was made and seconded; (RESOLUTION 14-070) TO RATIFY ELECTRONIC PAYMENTS DATED OCTOBER 24, 2014 IN THE AMOUNT OF \$10,046.95 AND ELECTRONIC PAYMENTS DATED OCTOBER 30, 2014 IN THE AMOUNT OF \$107.95 AND ELECTRONIC PAYMENTS DATED NOVEMBER 10, 2014 IN THE AMOUNT OF \$4,851.51 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 14-071) TO APPROVE CHECKS 10782 THRU 10807 IN THE AMOUNT OF \$139,200.60 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

In reference to check 10787, issued to Excell Pump Services, Director Matchett requested additional detail on the work performed. Mr. Scott Monroe advised that the vacuum pumps at the Bannock lift station were replaced. He added that the old pumps were rebuilt so that they could be reused in the future.

A motion was made and seconded; (RESOLUTION 14-072) TO RATIFY CONSENT AGENDA ITEMS DATED OCTOBER 24, 2014 IN THE AMOUNT OF \$6,065.17 AND ITEMS DATED NOVEMBER 7, 2014 IN THE AMOUNT OF \$5,711.62 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK WEST. The motion passed unanimously.

- 2.3 Rate Study Results – Mr. Bill Goetz, with TST Infrastructure, LLC, the District’s engineering firm attended the Board Meeting to provide the Board with the results of the rate study analysis. The rate study recommends a 2015 rate increase for both residential and commercial Customers.

It is proposed that the water base rate increase from \$48.20 for two months, to \$50.00 for two months and eliminate the 10,000 gallons of water that is currently included in the water base amount. The first 10,000 gallons of water used in the two month period would be billed at \$2.00 per 1,000 gallons. It also recommends that incremental water rates increase by 50 cents per 1,000 gallons.

It is proposed that the sewer base rate increase from \$64.00 for two months service to \$69.00 for two months service.

It is proposed that the capital improvement fee increase from \$10.00 for two months to \$15.00 for two months.

These increases will help insure that the District is collecting adequate funds for operations, maintenance, repair, equipment replacement and operating reserves.

The rate study recommends that additional analysis be completed in 2015 to address capital improvements and capital replacements.

A Perry Park Water and Sanitation District rate evaluation power point presentation is available on the District’s website www.ppwsd.org. The Board of Directors of the Perry Park Water and Sanitation District will be considering these water and sewer rate increase proposals at the Wednesday, January 21, 2015 Board Meeting and the Wednesday, February 18, 2015 Board Meeting.

- 2.4 Agreement for Service for 2015 - Operations – The District Manager presented the Board with the proposed Agreement for Services contract between Semacor, Inc. and the Perry Park Water and Sanitation District for water and wastewater operational services in 2015. She described the Semacor, Inc. past performance as excellent. She noted that the contract was the same as previous years with the exception of the dates. She advised the Board that she had verified with the

District's legal counsel that there were no new legislative changes that needed to be incorporated into the agreement.

A motion was made and seconded; (RESOLUTION 14-073) TO EXECUTE THE AGREEMENT FOR SERVICES CONTRACT WITH SEMOCOR, INC. FOR THE YEAR 2015. The motion passed unanimously.

Mr. Monroe thanked the Board for the opportunity to work in the District.

The Board thanked Mr. Monroe for his long term service to the District.

- 2.5 Adopt 2015 Budget – A motion was made and seconded; (RESOLUTION 14-074) TO OPEN THE 2015 BUDGET HEARING. The motion passed unanimously.

The Board reviewed the proposed 2015 Budget. The Board agreed that improvements to the budget suggested by Board members had been incorporated into the proposed 2015 Budget. After discussion, the following resolutions were made:

THE RESOLUTION TO SET MILL LEVIES (RESOLUTION 14-075), THE RESOLUTION TO ADOPT BUDGET (RESOLUTION 14-076) AND THE RESOLUTION TO APPROPRIATE SUMS OF MONEY FOR THE PERRY PARK WATER AND SANITATION DISTRICT (RESOLUTION 14-077) were made and seconded. The full text is attached. The motions passed unanimously.

The Budget Hearing was adjourned and the regular meeting resumed.

- 2.6 4701 Mohawk Drive – Follow Up – Mr. Monroe advised the Board that he had met with the Customer at 4701 Mohawk Drive. Mr. Monroe noted that he had found the PRV (Pressure Reducing Valve) to be adjusted to maximum pressure and was able to adjust the pressure to the Customer's satisfaction.
- 2.7 2015 Meeting Schedule – The Board reviewed two proposed meeting schedules for 2015 Regular Board Meetings. After discussion, the Board concurred that the Board Meetings should remain on the third Wednesday of each month. A motion was made and seconded; (RESOLUTION 14-078) TO ADOPT THE 2015 PERRY PARK WATER AND SANITATION DISTRICT BOARD MEETING SCHEDULE, WITH THE BOARD MEETING SET FOR THE THIRD WEDNESDAY OF THE MONTH, AS PRESENTED. The motion passed unanimously.

3.0 Operational Status

- 3.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which had been submitted by Semocor, Inc.
- 3.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report.

4.0 Old Business/Immediate Issues

Director Johnston provided the Board with information on Colorado's Water Plan.

Director Peterson advised the Board that he, the District Manager and Mr. Monroe had been meeting with Mr. Randy Johnson to discuss emergency response planning.

5.0 Audience Participation

See Section 2.0.

6.0 Adjournment - A motion was made and seconded; (RESOLUTION 14-079) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 18:25.

Director Judy LaCrosse - Secretary