



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting and Budget Hearing – December 8, 2021

Board Members Present

Brian Arthurs
Judy LaCrosse
Tony Lucas
Gary Peterson

Visitors

Julia McCusker

Excused Absence

Jim Maras

Staff / Consultants in Attendance

Sue Byrnes – Administrative Assistant
Will Parker – Semocor, Inc.

1.0 Call To Order

The Regular Board Meeting was called to order at 16:30.

2.0 New Business and Open Items and Operational Status

- 2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 21-093) TO APPROVE THE MINUTES OF THE NOVEMBER 10, 2021 REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS AMENDED. The motion passed unanimously.

In reference to Section 2.3 – District Systems Report, Director Peterson asked if GMS, Inc. (GMS) had been contacted regarding the high level evaluation of the Glen Grove Water Treatment Plant (GGWTP). Mr. Parker responded that the District Manager had contacted them.

Ms. McCusker requested the rationale on the Board's decision to postpone the acquisition of a fan press at this time. The Board advised that GMS had prepared a detailed analysis with current laboratory data that resulted in their decision. The Board offered to make that analysis available to her.

In reference to Section 3.1 – Cyber Security Evaluation, Director Peterson advised that the Wall Street Journal reported that "The Biden administration is readying a proposal to shore up the cybersecurity of the U.S. water supply, a system maintained by thousands of organizations with sometimes glaring vulnerabilities to hackers," and requested that the District follow the proposal's progress.

Director Arthurs noted that NetDilligence was spelled incorrectly.

In reference to Section 3.2 – Gateway Pond Update, Director Peterson suggested that its current form did not fully reflect the Board’s intent and requested that the District Manager rework the paragraph.

The paragraph was rewritten as follows:

The Board reviewed privileged communication from the District’s legal counsel, Hill & Pollock, LLC, regarding a potential lease agreement with PPMD for water to fill and maintain the Gateway Pond’s water level. It was noted that the PPMD had received a letter in October 2020 from the Colorado Division of Water Resources advising that PPMD could not legally store water in the Gateway Pond, resulting in PPMD engaging their legal counsel to develop a Substitute Water Supply Plan. The Board then discussed the legal costs they have incurred and the staff time that has been spent. The Board concurred that they are agreeable to assist the PPMD resolve their water supply issue, but the efforts of PPWSD should be cost neutral to PPWSD including the development and administration of a water lease agreement between the two entities.

2.2 Disbursements – A motion was made and seconded; (RESOLUTION 21-094) TO APPROVE ELECTRONIC PAYMENTS DATED NOVEMBER 9, 2021 IN THE AMOUNT OF \$17,800.16 AND ELECTRONIC PAYMENTS DATED DECEMBER 1, 2021 IN THE AMOUNT OF \$10,176.47 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 21-095) TO APPROVE CHECKS 13242 THRU 13252 IN THE AMOUNT OF \$64,043.60 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

In reference to check 13251, issued to TST Infrastructure, LLC, (TST) Director Arthurs expressed concern regarding funds being spent for the Gove Ditch Metering Flume.

A motion was made and seconded; (RESOLUTION 21-096) TO NOT SIGN ANY FURTHER TST INFRASTRUCTURE, LLC CHECKS UNTIL THE BOARD HAS A BETTER UNDERSTANDING OF THE GOVE DITCH METERING FLUME DESIGN AND THE CHALLENGES THAT THE DISTRICT AND TST HAS ENCOUNTERED TRYING TO BRING THE GOVE DITCH WATER INTO IT’S CONSUMABLE WATER PORTFOLIO. The motion passed unanimously.

Director Lucas advised the Board that the District had obtained a 1st Bank credit card with a \$25,000 limit and overdraft coverage of \$25,000. Currently, a copy of the Wells Fargo credit card statement and associated receipts is attached to the Wells Fargo credit card payment check for the Board to sign and enclosed in a plastic folder. With the increased credit card limit, the Board requested that a copy of the 1st Bank credit card statement also be included in the Board packet. As had been previously discussed the Wells Fargo credit card would be phased out after all of the recurring charges had been changed to the 1st Bank Account.

Director Lucas asked why the District has a petty cash account. Ms. Sue Byrnes advised that the District receives two to three utility cash payments a month.

A motion was made and seconded; (RESOLUTION 21-097) TO RATIFY CONSENT AGENDA ITEMS DATED NOVEMBER 12, 2021 IN THE AMOUNT OF \$6,782.43 AND CONSENT AGENDA ITEMS DATED NOVEMBER 26, 2021 IN THE AMOUNT OF \$7,213.03 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

- 2.3 2022 Budget Hearing – A motion was made and seconded; (RESOLUTION 21-098) TO OPEN THE 2021 BUDGET HEARING. The motion passed unanimously.

Director Peterson noted that the proposed 2022 Budget had been reviewed, discussed and available for public comment since the September 15, 2021 Regular Board Meeting. The following resolutions were made and seconded; THE RESOLUTION TO SET MILL LEVIES (RESOLUTION 21-099), THE RESOLUTION TO ADOPT BUDGET (RESOLUTION 21-100) AND THE RESOLUTION TO APPROPRIATE SUMS OF MONEY FOR THE PERRY PARK WATER AND SANITATION DISTRICT (RESOLUTION 21-101). The full text is attached. The motions passed unanimously. The Budget Hearing was adjourned and the regular meeting resumed.

3.0 Operational Status

- 3.1 District Systems Report - The members of the Board reviewed the monthly operations report for November which was prepared by Mr. Parker.

Director Peterson noted that the Ammonia levels were still elevated.

- 3.2 Monthly Staff Report - The members of the Board reviewed the Monthly Staff Report that was presented by the District Manager.

- 4.0 Old Business/Immediate Issues** – Director Lucas brought to the attention of the Board a communication he had received from the hydrologist associated with the Dakota Well Redrill project expressing significant concern related to the project low bidder’s familiarity with the geology of the Dakota Well and how to drill it. The Board discussed the concern and directed the District Manager to discuss with the District’s hydrologist and report his opinion at the next Board Meeting.

- 5.0 Audience Participation** – There was none.

- 6.0 Adjournment** - A motion was made and seconded; (RESOLUTION 21-102) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 17:47.

Acting Secretary, Judith LaCrosse