



Perry Park Water and Sanitation District
5676 West Red Rock Drive
Larkspur, Colorado 80118
www.ppwsd.org

Regular Meeting – December 20, 2017

Board Members Present

Craig Johnston
Judy LaCrosse
Jim Matchett
Andy Morris

Visitors

Jim Maras
Julia McCusker

Excused Absence

Gary Peterson

Staff / Consultants in Attendance

Diana Miller – District Manager
Scott Monroe – Semocor, Inc.

1.0 Call To Order

The Regular Meeting was called to order at 16:30.

2.0 Audience Participation

Mr. Maras suggested to the Board that they consider funding development projects in the District to achieve more buildable lots ergo more tap and development fee revenue.

3.0 New Business and Open Items

- 3.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 17-080) TO APPROVE THE MINUTES OF THE NOVEMBER 15, 2017 REGULAR BOARD MEETING AND BUDGET HEARING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS PRESENTED. The motion passed 3-0. As Director Matchett was not in attendance at the November 15, 2017 Regular Board Meeting and Budget Hearing he abstained from the vote.
- 3.2 Disbursements – A motion was made and seconded; (RESOLUTION 17-081) TO RATIFY ELECTRONIC PAYMENTS DATED NOVEMBER 20, 2017 IN THE AMOUNT OF \$6,549.96 AND ELECTRONIC PAYMENTS DATED DECEMBER 6, 2017 IN THE AMOUNT OF \$5,527.89 WHICH WERE PREVIOUSLY DISBURSED FROM 1ST BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 17-082) TO APPROVE CHECKS 11773 THRU 11804 IN THE AMOUNT OF \$159,828.78 TO BE DISBURSED FROM 1ST BANK. The motion passed unanimously.

In reference to check 11778, issued to DRC Construction Services, Inc., Director Morris, requested additional information on the results of the cleaning and videoing of the sewer mains. Mr. Monroe advised that no issues were found.

In reference to check 11780, issued to Donald R. Frey & Company Inc., Director LaCrosse asked if the Software Support & Maintenance 2018 fee was much higher than the previous year. The District Manager offered that it is not, the increase is \$123.06 from 2017.

In reference to check 11783, issued to Fischer Enterprises, Inc., Director Morris, inquired into whose responsibility it is for the second asphalt patch on Red Rock Drive. Mr. Monroe advised that Fischer Enterprises, Inc. followed the Douglas County requirements for the first patch and the patch sank. Mr. Monroe added that Fischer Enterprises, Inc. had used the correct materials and did the work properly; it is unclear why the original patch sank.

In reference to check 11785, issued to Hughes & Stuart, Director Morris requested additional information on the Website Maintenance payment for \$475.00. The District Manager advised that the District had been notified by SiteLock, the company that the District uses for its website security, that the version of WordPress that the District uses for its website maintenance should be replaced by the current version. The District Manager offered that the District's website had been upgraded to the new version.

In reference to check 11789, issued to Levi Contractor's, Inc., Director Morris requested clarification on the description Pay App #3. The District Manager offered that this was the third payment for the Pike Circle PRV (Pressure Reducing Vault) and East West Pipe Line PRV improvement project. The District Manager added that only the retainage payment is remaining.

A motion was made and seconded; (RESOLUTION 17-083) TO RATIFY CONSENT AGENDA ITEMS DATED NOVEMBER 17, 2017 IN THE AMOUNT OF \$6,014.52 AND CONSENT AGENDA ITEMS DATED DECEMBER 1, 2017 IN THE AMOUNT OF \$9,905.53 AND CONSENT AGENDA ITEMS DATED DECEMBER 15, 2017 IN THE AMOUNT OF \$6,014.52 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

4.0 Operational Status

- 4.1 Perry Park Water and Sanitation District Systems Report – The members of the Board reviewed the monthly operations report which was presented by Mr. Monroe.
- 4.2 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report that was presented by the District Manager.

The District Manager advised the Board that she had updated the District's General Liability Insurance policy with infrastructure replacement cost values from the

District's Comprehensive Master Plan. The District Manager advised that the current replacement cost values are approximately \$20 million more than previously insured. The District Manager added that the District's policy premium had increased by \$20,845 from the previous year.

5.0 Old Business/Immediate Issues

Director Morris thanked both the District Manager and Mr. Monroe for their efforts throughout the year. The other Board Members concurred.

6.0 Adjournment - A motion was made and seconded; (RESOLUTION 17-084) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting adjourned at 16:59.

Secretary, Judy LaCrosse