



Perry Park Water and Sanitation District  
5676 West Red Rock Drive  
Larkspur, Colorado 80118  
[www.ppwsd.org](http://www.ppwsd.org)

## Regular Meeting – July 17, 2024

**\*\* Note:** Due to a Comcast cable outage the District was not able to support the scheduled Zoom meeting. This prevented Director McCusker from attending the Board Meeting. The District apologizes to Director McCusker and to any other interested parties that were unable to attend the Board Meeting.

### Board Members Present

Brian Arthurs  
Tony Lucas  
James Maras  
Gary Peterson

### Visitors

Matt Amaturio  
Doug Duvigneaud  
Mike Palumbo  
Elaine Petro

### Excused Absence

Julia McCusker

### Staff / Consultants in Attendance

Diana Miller – District Manager  
Mark Morton – GMS Inc.  
Will Parker – President, Semocor, Inc.

### 1.0 Call To Order

The Regular Board Meeting was called to order at 14:04.

### 2.0 New Business and Open Items and Operational Status

- 2.1 Meeting Minutes – A motion was made and seconded; (RESOLUTION 24-051) TO APPROVE THE MINUTES OF THE JUNE 19, 2024, EXECUTIVE SESSION OF THE PERRY PARK WATER AND SANITATION DISTRICT (PPWSD) AS PRESENTED. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 24-052) TO APPROVE THE MINUTES OF THE JUNE 19, 2024, REGULAR BOARD MEETING OF THE PERRY PARK WATER AND SANITATION DISTRICT AS AMENDED. The motion passed unanimously.

In reference to Section 2.6, 2023 Audit, Director Maras on behalf of Director McCusker requested that the meeting minutes reflect that she had requested that the District Manager obtain a quote for quarterly financial statements from the District's accountant. The District Manager advised that she had requested a quote

for quarterly financial statements from the District's accountant and the quote for minimal financial statements was eight to ten hours at \$175 per hour.

- 2.2 Disbursements – A motion was made and seconded; (RESOLUTION 24-053) TO APPROVE ELECTRONIC PAYMENTS DATED JULY 1, 2024 IN THE AMOUNT OF \$18,331.80 WHICH WERE PREVIOUSLY DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 24-054) TO APPROVE CHECKS 14171 THRU 14194 IN THE AMOUNT OF \$591,503.42 TO BE DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

In reference to check 14171, issued to Brenntag, Director Peterson noted that we had not purchased from that vendor before, and requested clarification on why we were purchasing soda ash from a new vendor. The District Manager advised that Brenntag had purchased Industrial Chemicals Corp. our previous soda ash supplier.

In reference to check 14180, issued to Gen-Tech of Colorado, LLC and check 14195, issued to Cummins Sales and Service, Director Peterson requested clarification on why generator service was being performed by two different vendors. The District Manager offered that the District has two different types of generators, Cummins and Generac.

In reference to check 14186, issued to Mountain Peak Controls, Director Peterson requested clarification on the Description *Well Driver Delivery*. Mr. Parker advised that this was for the storage and delivery of four "coffin" size variable frequency drives associated with the East Side SCADA/Automation project.

A motion was made and seconded; (RESOLUTION 24-055) TO APPROVE CHECKS 14195 THRU 14198 IN THE AMOUNT OF \$9,460.82 TO BE DISBURSED FROM 1<sup>ST</sup> BANK. The motion passed unanimously.

A motion was made and seconded; (RESOLUTION 24-056) TO RATIFY CONSENT AGENDA ITEMS DATED JUNE 7, 2024 IN THE AMOUNT OF \$8,257.41 AND CONSENT AGENDA ITEMS DATED JUNE 21, 2024 IN THE AMOUNT OF \$8,499.62 AND CONSENT AGENDA ITEMS DATED JULY 5, 2024 IN THE AMOUNT OF \$8,916.77 AND CONSENT AGENDA ITEMS DATED JULY 19, 2024 IN THE AMOUNT OF \$8,916.77 WHICH WERE PREVIOUSLY DISBURSED FROM WELLS FARGO BANK. The motion passed unanimously.

- 2.3 Project Status and Meters – Mr. Mark Morton with GMS, Inc. attended the Board Meeting to discuss metering options for the District and to provide a project status update. Due to the Comcast outage issue, Director McCusker was unable to attend the meeting, resulting in the metering discussion to be postponed until a future date.

Regarding the Glen Grove Water Treatment Plant, new secondary side equipment for the new electric service: the equipment order has been placed; two pieces of equipment were quoted with long lead times, 40+ weeks and 70+ weeks. Fortunately, Principle Electric was able to secure the parts from other supplier locations in the Midwest; GMS will coordinate with Semocor on non-electrical site

work proposal and schedule; current plan is to complete the work during the upcoming winter down time.

Regarding the Sageport Wastewater Treatment Plant: the CDPHE (Colorado Department of Public Health and Environment) continues the review process for the submitted discharge permit renewal application; GMS and Semocor continue to monitor process operations to meet the TIN (Total Inorganic Nitrogen) effluent limit; GMS is communicating with the Permits Section of CDPHE on available options for PELs (Preliminary Effluent Limitations); CDPHE typically prepares PELs (they previously indicated their resources are not available); they suggested applicant (PPWSD) prepare PELs (at additional cost to PPWSD and will still require submittal and review by CDPHE); CDPHE suggested PPWSD apply for change in discharge permit from individual permit to certification under general permit (which would impact the existing permit renewal application).

Regarding the Waucondah Wastewater Treatment Plant (WWTP): GMS is continuing coordination with Douglas County Engineering Services to address comments on the Location and Extent (L&E) submittal package; GMS continues its ongoing communication with the Douglas County Engineer on drainage criteria and stormwater detention requirements, even though the WWTP is an existing facility the Douglas County Engineer is proposing new and extensive stormwater detention and drainage improvements; GMS is evaluating area and elevation limitations of the site for constructing detention basins; GMS is compiling alternatives to the full site detention criteria; GMS will resume coordination with the remaining referral agencies once Douglas County detention drainage comments are resolved.

Director Peterson noted that Mr. Doug Duvigneaud and Ms. Elaine Petro attended the Board Meeting to express their frustration, being that they are two of the Customers who have been most impacted by odor issues from the WWTP. They both expressed their concern at the length of time it is taking to improve odor issues, over four years. They did acknowledge that they did not have a clear understanding of the bureaucracy that GMS on behalf of PPWSD is working through to move the WWTP improvements project forward. Director Peterson noted that the Sageport WWTP and Waucondah WWTP are the District's top priorities and have been since the year 2020. Director Peterson noted that the District had spent in excess of 1 million dollars on the Waucondah WWTP improvements project since that time.

Regarding SCADA (Supervisory Control and Data Automation) and Automation for the Sageport Water Treatment Plant (WTP); three new VFDs (Variable Frequency Drives) have been installed at different well sites, Arapahoe 2, Arapahoe 3, and Denver 4; Mountain Peak Controls will be working on the control programming for well operations as well as communications with Sageport WTP PLC (Programmable Logic Controller); and once all the installation and programming work is completed, VFD equipment representatives will perform startup services for all three VFDs.

- 2.4 LID Funding – Director Maras had requested that this item be added to the agenda as the Douglas County Commissioners had approved the public hearings for the Bannock and Spring Canyons LIDs (Local Improvement District). Director Maras offered that his current understanding is that Douglas County will no longer be contributing county funds to LIDs going forward. Director Maras suggested that the

Board reconsider their past position of contributing water and sewer engineering and inspection fees if the county was no longer going to contribute county funds. Mr. Mike Palumbo attended the Board meeting to update the Board on the status of the Spring Canyon LID. Mr. Palumbo offered that the Douglas County Commissioners had agreed to allow the Spring Canyon LID to move forward. Mr. Palumbo added that both he and the Douglas County LID team believe that the original construction estimates for the LID were too high and new data had significantly reduced the construction estimates. Mr. Palumbo offered to the Board that he and other Spring Canyon property owners had been paying property taxes for years without any reciprocal benefit. Mr. Palumbo implored the Board to consider paying for the engineering and inspections for the water and sewer infrastructure as had been done previously. Director Maras again stated that if Douglas County is not contributing county funds to the LID, the District should not either. Director Peterson added that the cost that the District has and will incur for the wastewater treatment plants and other upcoming essential projects makes it difficult to commit to contributing District funds to the Spring Canyon LID.

- 2.5 District Systems Report – The Board reviewed the District Systems Reports that were presented by Mr. Parker.
  - 2.6 Monthly Staff Report – The members of the Board reviewed the Monthly Staff Report that was presented by the District Manager. Director Peterson requested clarification on how the year-to-date budget numbers are calculated. The District Manager offered that for the most part the monthly budget numbers are based on previous years' actual data. The monthly budget numbers are then used to calculate the year-to-date budget numbers.
  - 2.7 Audience Participation – Mr. Amaturro attended the Board Meeting to request that the pressure at the Tenderfoot/Poncha vault be increased. The District Manager advised that the District's engineer would need to do a hydraulic analysis before the pressure at the vault is changed to determine the impact of a change to other Customers in the District. The Board directed the District Manager to get an estimate from the District's engineer.
  - 2.8 Board Member Discussion Items –Director Maras advised the Board that the next agenda should include a discussion of District comparison data provided by the District's auditor. Director Peterson suggested that the District has a lot of finance related questions that need to be discussed: auditor's comparison, potential rate increase, expenses, when to borrow, etc. and offered that a work session might be a better format for discussion than a Board Meeting. The Board concurred and directed the District Manager to contact Director McCusker to determine a time when she is available to meet to hopefully accommodate her schedule.
- 3.0 Adjournment** - A motion was made and seconded; (RESOLUTION 24-057) TO ADJOURN THE REGULAR MEETING. The motion passed unanimously. The meeting was adjourned at 16:16.

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Jim Maras, Secretary